

DCCA-CCLP/CCDF INSPECTION CHECKLIST

Business Name: Holy Angel Day Care Physical Address: Chalan Kanoa

Primary Contact Person: Jan Arriane Reyes Contact Number: _____

2nd Contact Person: Renato S. Reyes Email Address: janreyes0107@gmail.com

Date of Inspection: April 18, 2019 Inspector(s): Edwin L. Basto

Category(s): Licensed Provider License-Exempt Provider

Type of Assessment: Preliminary Renewal Monitoring/Visit Extension New Site
Announced Unannounced
Follow-up Date of Previous Visit: _____

Capacity: Occupant Load 74 Actual Enrollment 07

Age-Group (Occupant Load/Total Enrollment/# Present/Ages served youngest to oldest/ # of Staffs per group):

Infants / / Ages _____ Staff Toddlers / / Ages _____ Staff

K-3 / / Ages _____ Staff K-4 / / Ages _____ Staff

K-5 / / Ages _____ Staff Before/After-School 74/15/09 Ages 3yrs – 4yrs old Staff 02

* Teachers (Name of assigned staff per Age-Group): • 15 Enrollment (3yrs-4yrs). 09 presence with two teacher, Ms. Jan Reyes and Ms. Imelda Ballester. **No Discrepancy Noted.**

Type of Child Care:

Day Care Center Group C.C. Home License-Exempt
Family C.C. Home Infant/Toddler

Pre-Service Training: # of Newly Approved Provider: _____ # of Provider Completed: _____

C.C. License#: 1052 (1) (2) Date of issued: 03/31/2019 Expiration Date: 06/31/2019

CCDF Certificate#: _____ Date of issued: _____ Expiration Date: _____

Grouping Clause Monitoring Inspection:

- | | | | | |
|----------------|---------------|--------------|---------------|-----------|
| (1) Electrical | (3) Emergency | (5) Outdoor | (7) Health | (9) Other |
| (2) Signage | (4) Sanitary | (6) Capacity | (8) Documents | |

HEALTH & SAFETY	YES	NO	COMMENT
(1) Electrical cords are securely installed, does not crossed pathways, and there is no tripping hazard.	√		
(1-a) Fuse box is covered and out of children's reach.	√		
(1-b) Indoor & outdoor outlets at a height of 7 ft. & below are covered or blocked off.	√		
(2) All updated facility's required documents are posted at visitor's view.		√	Child care license was not posted in the facility.
(2-a) Provider's required documents are valid and posted in a conspicuous area.	√		
(2-b) Posted "No Smoking" and "Exit" signs are within view and at an appropriate area.	√		
(2-c) Emergency Evacuation Exit Plan is posted at every exit door and if relevant, at child's eye level.	√		
(2-d) Emergency contact numbers are posted near the working telephone (land-line).	√		
(2-e) DPW approved floor plan are posted in each enclosed room, specifying that particular room.	√		Need to amend the floor plan for this classroom as repairs had been made.
(2-f) Children's allergy information is posted in the appropriate area.	N/A		
(2-g) Daily Activities Schedule are posted at visitor's view, and if differ by Age-group must be posted in each room.	√		
(2-h) Alternate staff schedule are posted at the designated room.	√		
(3) Provider's Emergency Preparedness and Response Plan (EPRP) is approved by Child Care Program.	√		
(3-a) Provider submits revised EPRP within 5 calendar days after the changes and must follow-up for approval.	√		
(3-a) All caregivers are well-informed of their EPRP and their responsibilities in an event of an emergency/disaster.	√		
(3-b) Emergency drills are conducted and recorded monthly.			No records provided during inspection
(3-c) Disaster drills are performed and noted every six months.			No records provided during inspection
(3-d) Recorded drills are accessible for visitors' review.			No records provided during inspection
(3-e) First-Aid kit is available and accessible.	√		
(3-f) Medical items in the kit are valid/updated.	√		
(3-g) Facility is equipped with necessary # of fire extinguisher and are inspected as required.	√		
(3-h) Extinguishers are securely place in a safe and convenient space.	√		
(3-i) Smoke detectors are properly installed at each needed area.	√		
(3-j) Facility is furnished with workable smoke alarms.	√		
(3-k) Provider's alternative and designated evacuation sites are stated in their policy/handbook.	√		
(3-l) Families are informed with the provider's EPRP procedures.	√		
(3-m) Children's emergency contact information is updated and reviewed monthly.	√		
HEALTH & SAFETY	YES	NO	COMMENT


(3-n) In an event of an emergency evacuation, provider is readily equipped with all necessary items and contact information.	√		
(4) Facility's indoor is clean and odor free. Indoor flooring is free from dirt and food crumbs, has no bad smell or any kind of scent, and are well maintained.	√		
(4-a) All cleaning chemical are stored out of the children's reach.	√		
(4-b) Facility is furnished with age appropriate items that are in good and safe condition.	√		
(4-c) Facility are equipped with sufficient number of comfort room (as to the occupant load).	√		
(4-d) Toiletries (hand-soap, toothbrush, toothpaste, towel/paper towel, toilet tissue, etc.) are replenished, available and accessible.	√		
(4-e) Children's toothbrush is covered individually and stored separately in standing position.	N/A		
(4-f) All children's items are disinfected daily or as necessary.	√		
(5) Outdoor playground is well maintained, outdoor items are organized, yard is clean and odor free.	√		
(5-a) Playground surfacing is free from tripping hazards, and equipment are free from sharp edges, and rust.	√		
(5-b) Playground is far from the main road.		√	
(5-c) Playground is shaded and enclosed.	√		
(5-d) Outdoor items are age appropriate.	√		
(5-e) Non-child-proved equipment is stored out of the children's reach.	√		
(6) Staff/child ratio are met. There are sufficient numbers of staffs with the group of children.	√		
(6-a) In an event assigned staff had to leave her group of children, a floater staff is available to alternate during his/her absent.	N/A		
(7) Provider obtained enrolled children's health information. Child's immunization card or valid health certificate, and/or clearance of transferable disease from child's physician.	√		
(7-a) Enrolled children are developmentally screened using the ASQ screening tool (for ages: 0-5).	√		
(7-b) Developmentally delayed children (that scored in the dark area) are referred to the appropriate agencies.	√		
(7-c) Children that scored in the gray area or at risk of developmentally delay are given the opportunities for improvement with their limitation.	√		
(7-d) Daily health check to all enrolled children are performed, recorded and accessible.			Daily health conducted but not recorded.
HEALTH & SAFETY	YES	NO	COMMENTS
(7-e) Comfortable room is provided for enrolled children that are sick.			Parents are to called to pickup their child.
(7-f) In the facility, children enrolled and staffs are free from tuberculosis.	√		

(7-g) Provider has updated health or food handler certificate.	√		
(7-h) Hand-washing is performed through-out the day (before entering the center, before/after meal, after using the toilet, and after each diaper changed).	√		
(7-h) Provider is subject to the Open-door policy.	√		
(8) Valid required documents and the preliminary or renewal application is complete and submitted to the program 60 calendar days prior to its initial opening or to the expiration date of C.C. License.		√	Provisional license issued to complete pending documents.
(8-a) Receipt of updated facilities required documents 30 calendar days prior to its expiration date.	√		
(8-b) Providers' valid required documents are submitted to the program 30 calendar days prior to its expiration date.		√	
(8-c) All new provider has completed the Pre-service Training requirements 6 months from CCLP approving date.		√	New staff hired under workforce has three months from approving date to complete.
(8-d) New providers that are working on the Pre-service Training requirement is updating the program with completed topics.	√		
(8-e) New provider(s) is not left alone with a group of children until he/she completed the pre-service requirement and get completion notice from the program.	√		
(8-f) Center director informed all staffs about available scheduled training sessions, workshops, seminars, or courses.	√		
(8-g) Provider(s) has met the required annual training hours.	√		
(8-f) Daily health-check recorded and is accessible for review by Child Care staffs/parents.		√	Daily health conducted but not recorded.
(8-g) Enrolled children's documents (registration, health information, screening results, etc.) are filed individually (by each child).	√		
(8-h) Documents and information on all enrolled children are updated.	√		
(8-i) Daily , the CCDF children enrolled have timed-in and out on their CCDF attendance sheet when being dropped and picked up.	√		

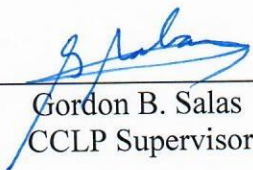
Additional Notes:

Acknowledgement:

I, Jan Reyes, hereby acknowledged the Child Care staff(s) visit, information on the discrepancies found are explained, and I will address the deficiencies within the crucial time given by the Child Care staff(s).

Provider's Signature/Date:  04/18/19

Inspected & Reported By:  04/18/19
Print & Sign Date

Reviewed & Concurred By:  5/8/2019
Gordon B. Salas Date
CCLP Supervisor



CCLP/CCDF PROVIDER INSPECTIONS SUMMARY REPORT

COPY

6/18/19
EJB

Provider's Name: Holy Angel Day Care **Physical Address:** Chalan Kanoa

Contact Person: Jan Arriane Reyes **Contact Number:** _____

Type of Child Care Services:

Center: Group Home: Family Home: Infant/Toddler

Type of Assessment:

Preliminary: Renewal: Monitoring: Extension: New Site:

Announced: Unannounced:

Follow-Up: Date of Previous Visit: _____

CCLP#: 1052 (1) (2) **Date of issued:** 03/31/2019 **Expiration Date:** 06/31/2019 **Capacity:**

Date of Assessment: April 18, 2019

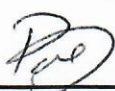
Assessed By: Edwin L. Basto

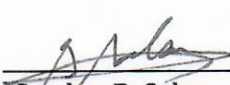
Staff Child Ratio (No. of children/No. of staffs with the list of teachers assigned & DPW approved occupant load in each room): •15 Enrollment (3yrs-4yrs). 09 presence with two teacher, Ms. Jan Reyes and Ms. Imelda Ballester. No Discrepancy Noted.

- (1) **Electrical:** All Electrical outlets are properly secured with safety plugs. No Discrepancy Noted.
- (2) **Signage:** "Exit" and "No Smoking" signs is posted in each needed area. No Discrepancy Noted.
- (3) **Emergency:** Emergency and disaster drills are conducted according to Ms. Jan. However, she was not able to provide the records during inspection as she was part of the afterschool staff child ratio. Recommendation: Have a copy of drills conducted posted in each classroom.
- (4) **Sanitary:** Hand washing is performed throughout the day. Classroom was odor free and neat. No Discrepancy Noted.
- (5) **Outdoor:** The outdoor playground is well maintained and are age appropriate for the children. Playground is not far from the main. However, the center is secured with a chain-linked fence. No Discrepancy Noted.
- (6) **Capacity:** The DPW floor plan that indicates each room's capacity is posted. However, the classroom was damaged by Typhoon Yutu and repairs had been made. The classroom is now wider and dimensions to the room had changed. Recommendations: Reach out to DPW to conduct another measurement for the classroom and have them stamp the amended floor plan.

- (7) **Health:** Daily health check is conducted but not recorded. Recommendations: Create a checklist for your Daily Health Check and maintain records in your facility.
- (8) **Documents:** Child Care License was not posted in the facility. Recommendation: The Child Care License must be posted in a conspicuous area within the visitors view.
- (9) **Other:** Provisional license was issued for the center to complete pending documents.

NOTE: Provider Assessment Monitoring checklist is available upon request.

Prepared By:  05/08/19
Edwin L. Basto
DCCA/CCLP Safety Inspector

Concurred by:  5/8/2019
Gordon B. Salas
DCCA/CCLP Supervisor



DCCA-CCLP/CCDF INSPECTION CHECKLIST

Business Name: Holy Angel Day Care
(Toddlers)

Physical Address: Chalan Kanoa

Primary Contact Person: Jan Arriane Reyes

Contact Number: _____

2nd Contact Person: Renato S. Reyes

Email Address: janreyes0107@gmail.com

Date of Inspection: April 18, 2019

Inspector(s): Edwin L. Basto

Category(s): Licensed Provider

License-Exempt Provider

Type of Assessment: Preliminary Renewal Monitoring/Visit Extension New Site
Announced Unannounced

Follow-up

Date of Previous Visit: _____

Capacity: Occupant Load 74

Actual Enrollment 07

Age-Group (Occupant Load/Total Enrollment/# Present/Ages served youngest to oldest/ # of Staffs per group):

Infants / / Ages _____ Staff

Toddlers 74/07/07 Ages 2yrs – 3yrs Staff 01

K-3 / / Ages _____ Staff

K-4 / / Ages _____ Staff

K-5 / / Ages _____ Staff

Before/After-School / / Ages _____ Staff

* Teachers (Name of assigned staff per Age-Group): **●** 7 Enrollment (2yrs-3yrs) with one teacher, Ms. Irish Jay Padernal. **No Discrepancy.**

Type of Child Care:

Day Care Center

Group C.C. Home

License-Exempt

Family C.C. Home

Infant/Toddler

Pre-Service Training: # of Newly Approved Provider:

of Provider Completed:

C.C. License#: 1052 (1) (2)

Date of issued: 03/31/2019

Expiration Date: 06/31/2019

CCDF Certificate#:

Date of issued:

Expiration Date:

Grouping Clause Monitoring Inspection:

- (1) Electrical (3) Emergency (5) Outdoor (7) Health (9) Other
 (2) Signage (4) Sanitary (6) Capacity (8) Documents

HEALTH & SAFETY	YES	NO	COMMENT
(1) Electrical cords are securely installed, does not crossed pathways, and there is no tripping hazard.	√		
(1-a) Fuse box is covered and out of children's reach.	√		
(1-b) Indoor & outdoor outlets at a height of 7 ft. & below are covered or blocked off.	√		
(2) All updated facility's required documents are posted at visitor's view.		√	Child care license was not posted in the facility.
(2-a) Provider's required documents are valid and posted in a conspicuous area.	√		
(2-b) Posted "No Smoking" and "Exit" signs are within view and at an appropriate area.	√		
(2-c) Emergency Evacuation Exit Plan is posted at every exit door and if relevant, at child's eye level.	√		
(2-d) Emergency contact numbers are posted near the working telephone (land-line).	√		
(2-e) DPW approved floor plan are posted in each enclosed room, specifying that particular room.	√		
(2-f) Children's allergy information is posted in the appropriate area.	N/A		
(2-g) Daily Activities Schedule are posted at visitor's view, and if differ by Age-group must be posted in each room.	√		
(2-h) Alternate staff schedule are posted at the designated room.	√		
(3) Provider's Emergency Preparedness and Response Plan (EPRP) is approved by Child Care Program.	√		
(3-a) Provider submits revised EPRP within 5 calendar days after the changes and must follow-up for approval.	√		
(3-a) All caregivers are well-informed of their EPRP and their responsibilities in an event of an emergency/disaster.	√		
(3-b) Emergency drills are conducted and recorded monthly.			No records provided during inspection
(3-c) Disaster drills are performed and noted every six months.			No records provided during inspection
(3-d) Recorded drills are accessible for visitors' review.			No records provided during inspection
(3-e) First-Aid kit is available and accessible.	√		
(3-f) Medical items in the kit are valid/updated.	√		
(3-g) Facility is equipped with necessary # of fire extinguisher and are inspected as required.	√		
(3-h) Extinguishers are securely place in a safe and convenient space.	√		
(3-i) Smoke detectors are properly installed at each needed area.	√		
(3-j) Facility is furnished with workable smoke alarms.	√		
(3-k) Provider's alternative and designated evacuation sites are stated in their policy/handbook.	√		
(3-l) Families are informed with the provider's EPRP procedures.	√		
(3-m) Children's emergency contact information is updated and reviewed monthly.	√		

HEALTH & SAFETY	YES	NO	COMMENT
(3-n) In an event of an emergency evacuation, provider is readily equipped with all necessary items and contact information.	√		
(4) Facility's indoor is clean and odor free. Indoor flooring is free from dirt and food crumbs, has no bad smell or any kind of scent, and are well maintained.	√		
(4-a) All cleaning chemical are stored out of the children's reach.	√		
(4-b) Facility is furnished with age appropriate items that are in good and safe condition.	√		
(4-c) Facility are equipped with sufficient number of comfort room (as to the occupant load).	√		
(4-d) Toiletries (hand-soap, toothbrush, toothpaste, towel/paper towel, toilet tissue, etc.) are replenished, available and accessible.	√		
(4-e) Children's toothbrush is covered individually and stored separately in standing position.	N/A		
(4-f) All children's items are disinfected daily or as necessary.	√		
(5) Outdoor playground is well maintained, outdoor items are organized, yard is clean and odor free.	√		
(5-a) Playground surfacing is free from tripping hazards, and equipment are free from sharp edges, and rust.	√		
(5-b) Playground is far from the main road.		√	
(5-c) Playground is shaded and enclosed.	√		
(5-d) Outdoor items are age appropriate.	√		
(5-e) Non-child-proved equipment is stored out of the children's reach.	√		
(6) Staff/child ratio are met. There are sufficient numbers of staffs with the group of children.	√		
(6-a) In an event assigned staff had to leave her group of children, a floater staff is available to alternate during his/her absent.	N/A		
(7) Provider obtained enrolled children's health information. Child's immunization card or valid health certificate, and/or clearance of transferable disease from child's physician.	√		
(7-a) Enrolled children are developmentally screened using the ASQ screening tool (for ages: 0-5).	√		
(7-b) Developmentally delayed children (that scored in the dark area) are referred to the appropriate agencies.	√		
(7-c) Children that scored in the gray area or at risk of developmentally delay are given the opportunities for improvement with their limitation.	√		
(7-d) Daily health check to all enrolled children are performed, recorded and accessible.			Daily health conducted but not recorded.
HEALTH & SAFETY	YES	NO	COMMENTS
(7-e) Comfortable room is provided for enrolled children that are sick.			Parents are to called to pickup their child.

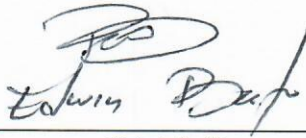
(7-f) In the facility, children enrolled and staffs are free from tuberculosis.	√		
(7-g) Provider has updated health or food handler certificate.	√		
(7-h) Hand-washing is performed through-out the day (before entering the center, before/after meal, after using the toilet, and after each diaper changed).	√		
(7-h) Provider is subject to the Open-door policy.	√		
(8) Valid required documents and the preliminary or renewal application is complete and submitted to the program 60 calendar days prior to its initial opening or to the expiration date of C.C. License.		√	Provisional license was issued for the center to complete pending documents.
(8-a) Receipt of updated facilities required documents 30 calendar days prior to its expiration date.	√		
(8-b) Providers' valid required documents are submitted to the program 30 calendar days prior to its expiration date.		√	
(8-c) All new provider has completed the Pre-service Training requirements 6 months from CCLP approving date.		√	New staff hired under workforce has three months from approving date to complete.
(8-d) New providers that are working on the Pre-service Training requirement is updating the program with completed topics.	√		
(8-e) New provider(s) is not left alone with a group of children until he/she completed the pre-service requirement and get completion notice from the program.	√		
(8-f) Center director informed all staffs about available scheduled training sessions, workshops, seminars, or courses.	√		
(8-g) Provider(s) has met the required annual training hours.	√		
(8-f) Daily health-check recorded and is accessible for review by Child Care staffs/parents.		√	Daily health conducted but not recorded.
(8-g) Enrolled children's documents (registration, health information, screening results, etc.) are filed individually (by each child).	√		
(8-h) Documents and information on all enrolled children are updated.	√		
(8-i) Daily , the CCDF children enrolled have timed-in and out on their CCDF attendance sheet when being dropped and picked up.	√		

Additional Notes:

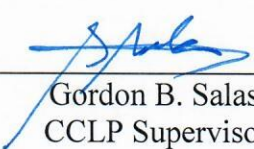
Acknowledgement:

I, Irish Jay C. Padernal, hereby acknowledged the Child Care staff(s) visit, information on the discrepancies found are explained, and I will address the deficiencies within the crucial time given by the Child Care staff(s).

Provider's Signature/Date: jay pad's / 04-18-19

Inspected & Reported By: 
Print & Sign

04/18/19
Date

Reviewed & Concurred By: 
Gordon B. Salas
CCLP Supervisor

5/8/2019
Date



CCLP/CCDF PROVIDER INSPECTIONS SUMMARY REPORT

Provider's Name: Holy Angel Day Care **Physical Address:** Chalan Kanoa
(Toddlers)

Contact Person: Jan Arriane Reyes **Contact Number:** _____

Type of Child Care Services:

Center: Group Home: Family Home: Infant/Toddler

Type of Assessment:

Preliminary: Renewal: Monitoring: Extension New Site

Announced: Unannounced:

Follow-Up: Date of Previous Visit: _____

COPY

6/1/2019
[Signature]

CCLP#: 1052 (1) (2) **Date of issued:** 03/31/2019 **Expiration Date:** 06/31/2019 **Capacity:** 08

Date of Assessment: April 18, 2019

Assessed By: Edwin L. Basto


Staff Child Ratio (No. of children/No. of staffs with the list of teachers assigned & DPW approved occupant load in each room): ●7 Enrollment (2yrs-3yrs) with one teacher, Ms. Irish Jay Padernal. No Discrepancy.


- (1) **Electrical:** All Electrical outlets are properly secured with safety plugs. No Discrepancy Noted.
- (2) **Signage:** "Exit" and "No Smoking" signs is posted in each needed area. No Discrepancy Noted.
- (3) **Emergency:** Emergency and disaster drills are conducted according to Ms. Jan. However, she was not able to provide the records during inspection as she was part of the afterschool staff child ratio. Recommendation: Have a copy of drills conducted posted in each classroom.
- (4) **Sanitary:** Hand washing is performed throughout the day. Classroom was odor free and neat. No Discrepancy Noted.
- (5) **Outdoor:** The outdoor playground is well maintained and are age appropriate for the children. Playground is not far from the main. However, the center is secured with a chain-linked fence. No Discrepancy Noted.
- (6) **Capacity:** Classroom total capacity is 08 with the total enrollment of 07. No Discrepancy Noted.
- (7) **Health:** According to Ms. Irish, daily health check is conducted but not recorded.
Recommendations: Create a checklist for your daily health check and maintain records in your facility.

(8) **Documents:** Child Care License was not posted in the facility. Recommendation: The Child Care License must be posted in a conspicuous area within the visitors view.

(9) **Other:** Provisional license was issued for the center to complete pending documents.

NOTE: Provider Assessment Monitoring checklist is available upon request.

Prepared By:  05/08/19
Edwin L. Basto
DCCA/CCLP Safety Inspector

Concurred by:  5/8/2019
Gordon B. Salas
DCCA/CCLP Supervisor



CCLP/CCDF PROVIDER INSPECTIONS SUMMARY REPORT

Provider's Name: Holy Angel Day Care **Physical Address:** Chalan Kanoa
(Infants)

Contact Person: Jan Arriane Reyes **Contact Number:** _____

Type of Child Care Services:

Center: Group Home: Family Home: Infant/Toddler

Type of Assessment:

Preliminary: Renewal: Monitoring: Extension New Site

Announced: Unannounced:

Follow-Up: Date of Previous Visit: _____

CCLP#: 1052 (1) (2) **Date of issued:** 03/31/2019 **Expiration Date:** 06/31/2019 **Capacity:** 08

Date of Assessment: April 18, 2019

Assessed By: Edwin L. Basto

Staff Child Ratio (No. of children/No. of staffs with the list of teachers assigned & DPW approved occupant load in each room): ●04 Enrollment (3.5mth-1.7mth) with one teacher, Ms. Irish Jay Padernal. No Discrepancy.

- (1) **Electrical:** All Electrical outlets are properly secured with safety plugs. No Discrepancy Noted.
- (2) **Signage:** "Exit" and "No Smoking" signs is posted in each needed area. No Discrepancy Noted.
- (3) **Emergency:** Emergency and disaster drills are conducted according to Ms. Jan. However, she was not able to provide the records during inspection as she was part of the afterschool staff child ratio. Recommendation: Have a copy of drills conducted posted in each classroom.
- (4) **Sanitary:** Hand washing is performed throughout the day. Classroom was odor free and neat. No Discrepancy Noted.
- (5) **Outdoor:** The outdoor playground is well maintained and are age appropriate for the children. Playground is not far from the main. However, the center is secured with a chain-linked fence. No Discrepancy Noted.
- (6) **Capacity:** Classroom total capacity is 06 with the total enrollment of 04. No Discrepancy Noted.
- (7) **Health:** Daily health check is practice but not recorded.
Recommendations: Create a checklist for your daily health check and maintain records in your facility.


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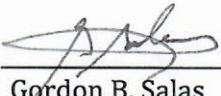
6/18/19

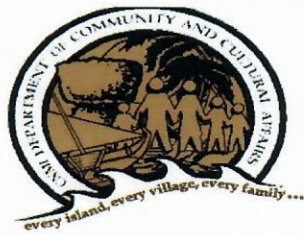
(8) **Documents:** Child Care License was not posted in the facility. Recommendation: The Child Care License must be posted in a conspicuous area within the visitors view.

(9) **Other:** Provisional license was issued for the center to complete pending documents.

NOTE: Provider Assessment Monitoring checklist is available upon request.

Prepared By:  05/08/19
Edwin L. Basto
DCCA/CCLP Safety Inspector

Concurred by:  5/8/2019
Gordon B. Salas
DCCA/CCLP Supervisor



DCCA-CCLP/CCDF INSPECTION CHECKLIST

Business Name: Holy Angel Day Care
(Infants)

Physical Address: Chalan Kanoa

Primary Contact Person: Jan Arriane Reyes

Contact Number: _____

2nd Contact Person: Renato S. Reyes

Email Address: janreyes0107@gmail.com

Date of Inspection: April 18, 2019

Inspector(s): Edwin L. Basto

Category(s): Licensed Provider

License-Exempt Provider

Type of Assessment: Preliminary Renewal Monitoring/Visit Extension New Site
Announced Unannounced

Follow-up

Date of Previous Visit: _____

Capacity: Occupant Load 74

Actual Enrollment 04

Age-Group (Occupant Load/Total Enrollment/# Present/Ages served youngest to oldest/ # of Staffs per group):

Infants / / Ages _____ Staff Toddlers 74/04/04 Ages 3.5mth-1.7mth Staff 01

K-3 / / Ages _____ Staff K-4 / / Ages _____ Staff

K-5 / / Ages _____ Staff Before/After-School / / Ages _____ Staff

* Teachers (Name of assigned staff per Age-Group): ● 4 Enrollment (3.5mth-1.7mth) with one teacher, Imelda M. Ballester. **No Discrepancy.**

Type of Child Care:

Day Care Center

Group C.C. Home

License-Exempt

Family C.C. Home

Infant/Toddler

Pre-Service Training: # of Newly Approved Provider:

of Provider Completed:

C.C. License#: 1052 (1) (2)

Date of issued: 03/31/2019

Expiration Date: 06/31/2019

CCDF Certificate#:

Date of issued:

Expiration Date:

Grouping Clause Monitoring Inspection:

(1) Electrical

(3) Emergency

(5) Outdoor

(7) Health

(9) Other

(2) Signage

(4) Sanitary

(6) Capacity

(8) Documents

HEALTH & SAFETY	YES	NO	COMMENT
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(1) Electrical cords are securely installed, does not crossed pathways, and there is no tripping hazard.	√		
(1-a) Fuse box is covered and out of children's reach.	√		
(1-b) Indoor & outdoor outlets at a height of 7 ft. & below are covered or blocked off.	√		
(2) All updated facility's required documents are posted at visitor's view.		√	Child care license was not posted in the facility.
(2-a) Provider's required documents are valid and posted in a conspicuous area.	√		
(2-b) Posted "No Smoking" and "Exit" signs are within view and at an appropriate area.	√		
(2-c) Emergency Evacuation Exit Plan is posted at every exit door and if relevant, at child's eye level.	√		
(2-d) Emergency contact numbers are posted near the working telephone (land-line).	√		
(2-e) DPW approved floor plan are posted in each enclosed room, specifying that particular room.	√		
(2-f) Children's allergy information is posted in the appropriate area.	N/A		
(2-g) Daily Activities Schedule are posted at visitor's view, and if differ by Age-group must be posted in each room.	√		
(2-h) Alternate staff schedule are posted at the designated room.	√		
(3) Provider's Emergency Preparedness and Response Plan (EPRP) is approved by Child Care Program.	√		
(3-a) Provider submits revised EPRP within 5 calendar days after the changes and must follow-up for approval.	√		
(3-a) All caregivers are well-informed of their EPRP and their responsibilities in an event of an emergency/disaster.	√		
(3-b) Emergency drills are conducted and recorded monthly.			No records provided during inspection
(3-c) Disaster drills are performed and noted every six months.			No records provided during inspection
(3-d) Recorded drills are accessible for visitors' review.			No records provided during inspection
(3-e) First-Aid kit is available and accessible.	√		
(3-f) Medical items in the kit are valid/updated.	√		
(3-g) Facility is equipped with necessary # of fire extinguisher and are inspected as required.	√		
(3-h) Extinguishers are securely place in a safe and convenient space.	√		
(3-i) Smoke detectors are properly installed at each needed area.	√		
(3-j) Facility is furnished with workable smoke alarms.	√		
(3-k) Provider's alternative and designated evacuation sites are stated in their policy/handbook.	√		
(3-l) Families are informed with the provider's EPRP procedures.	√		
(3-m) Children's emergency contact information is updated and reviewed monthly.	√		
HEALTH & SAFETY	YES	NO	COMMENT

(3-n) In an event of an emergency evacuation, provider is readily equipped with all necessary items and contact information.	√		
(4) Facility's indoor is clean and odor free. Indoor flooring is free from dirt and food crumbs, has no bad smell or any kind of scent, and are well maintained.	√		
(4-a) All cleaning chemical are stored out of the children's reach.	√		
(4-b) Facility is furnished with age appropriate items that are in good and safe condition.	√		
(4-c) Facility are equipped with sufficient number of comfort room (as to the occupant load).	√		
(4-d) Toiletries (hand-soap, toothbrush, toothpaste, towel/paper towel, toilet tissue, etc.) are replenished, available and accessible.	√		
(4-e) Children's toothbrush is covered individually and stored separately in standing position.	N/A		
(4-f) All children's items are disinfected daily or as necessary.	√		
(5) Outdoor playground is well maintained, outdoor items are organized, yard is clean and odor free.	√		
(5-a) Playground surfacing is free from tripping hazards, and equipment are free from sharp edges, and rust.	√		
(5-b) Playground is far from the main road.		√	
(5-c) Playground is shaded and enclosed.	√		
(5-d) Outdoor items are age appropriate.	√		
(5-e) Non-child-proved equipment is stored out of the children's reach.	√		
(6) Staff/child ratio are met. There are sufficient numbers of staffs with the group of children.	√		
(6-a) In an event assigned staff had to leave her group of children, a floater staff is available to alternate during his/her absent.	N/A		
(7) Provider obtained enrolled children's health information. Child's immunization card or valid health certificate, and/or clearance of transferable disease from child's physician.	√		
(7-a) Enrolled children are developmentally screened using the ASQ screening tool (for ages: 0-5).	√		
(7-b) Developmentally delayed children (that scored in the dark area) are referred to the appropriate agencies.	√		
(7-c) Children that scored in the gray area or at risk of developmentally delay are given the opportunities for improvement with their limitation.	√		
(7-d) Daily health check to all enrolled children are performed, recorded and accessible.			Daily health conducted but not recorded.
HEALTH & SAFETY	YES	NO	COMMENTS
(7-e) Comfortable room is provided for enrolled children that are sick.			Parents are to called to pickup their child.
(7-f) In the facility, children enrolled and staffs are free from tuberculosis.	√		

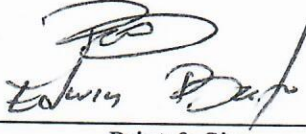
(7-g) Provider has updated health or food handler certificate.	√		
(7-h) Hand-washing is performed through-out the day (before entering the center, before/after meal, after using the toilet, and after each diaper changed).	√		
(7-h) Provider is subject to the Open-door policy.	√		
(8) Valid required documents and the preliminary or renewal application is complete and submitted to the program 60 calendar days prior to its initial opening or to the expiration date of C.C. License.		√	Provisional license was issued for the center to complete pending documents.
(8-a) Receipt of updated facilities required documents 30 calendar days prior to its expiration date.	√		
(8-b) Providers' valid required documents are submitted to the program 30 calendar days prior to its expiration date.		√	
(8-c) All new provider has completed the Pre-service Training requirements 6 months from CCLP approving date.		√	New staff hired under workforce has three months from approving date to complete.
(8-d) New providers that are working on the Pre-service Training requirement is updating the program with completed topics.	√		
(8-e) New provider(s) is not left alone with a group of children until he/she completed the pre-service requirement and get completion notice from the program.	√		
(8-f) Center director informed all staffs about available scheduled training sessions, workshops, seminars, or courses.	√		
(8-g) Provider(s) has met the required annual training hours.	√		
(8-f) Daily health-check recorded and is accessible for review by Child Care staffs/parents.		√	Daily health conducted but not recorded.
(8-g) Enrolled children's documents (registration, health information, screening results, etc.) are filed individually (by each child).	√		
(8-h) Documents and information on all enrolled children are updated.	√		
(8-i) Daily , the CCDF children enrolled have timed-in and out on their CCDF attendance sheet when being dropped and picked up.	√		

Additional Notes:

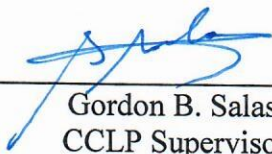
Acknowledgement:

I, Irish Jay C. Padernal, hereby acknowledged the Child Care staff(s) visit, information on the discrepancies found are explained, and I will address the deficiencies within the crucial time given by the Child Care staff(s).

Provider's Signature/Date: jay pad's / 04-18-19

Inspected & Reported By: 
Print & Sign

04/18/19
Date

Reviewed & Concurred By: 
Gordon B. Salas
CCLP Supervisor

5/8/2019
Date