



## DCCA-CCLP/CCDF INSPECTION CHECKLIST



Business Name:	Holy Angel Day Car	·e	Physical Addres	ss: <u>Chalan Kanoa</u>
Primary Contact Pe	rson: <u>Jan Arriane Reye</u>	s Conta	et Number:	
2 <sup>nd</sup> Contact Person:	Renato S. Reyes	Email Address: janre	yes0107@gmail.com	
Date of Inspection:	April 18, 2019	Inspector(s):	Edwin L. Basto	
Category(s):	Licensed Provider $\sqrt{}$	Licens	e-Exempt Provider _	_
Type of Assessm		Unannounced		ension _ New Site _
Capacity:	Occupant Load74_		Actual Enrollment	
Infants// A	pant Load/Total Enrollment AgesSta gesStaf	f K-4/	/ Ages / Ages	Staff Staff
K-5/_/_A * Teachers (Name Imelda Ballester. No Di	of assigned staff per Age-Gr	Before/After- roup): •15 Enrollment (3yr	School <u>74/15/09</u> Ages rs-4yrs). 09 presence with	3yrs – 4yrs old Staff 02 two teacher, Ms. Jan Reyes and M
Type of Child C	are:			
, -	Day Care Center _ Family C.C. Home _	- 6	c C.C. Home _ t/Toddler _	License-Exempt _
Pre-Service Tra	ining: # of Newly A	approved Provider:	# of Provide	er Completed:
C.C. License#:	1052 (1) (2) Date	e of issued: <u>03/31/2019</u>	Expiration	Date: <u>06/31/2019</u>
CCDF Certificate#	: Date	of issued:	Exp	iration Date:
Grouping Clau	se Monitoring Insp	ection:		
(1) Electrical (2) Signage	<ul><li>(3) Emergency</li><li>(4) Sanitary</li></ul>	<ul><li>(5) Outdoor</li><li>(6) Capacity</li></ul>	<ul><li>(7) Health</li><li>(8) Documents</li></ul>	(9) Other

HEALTH & SAFETY	YES	NO	COMMENT
	V		
pathways, and there is no tripping hazard.			
(1-a) Fuse box is covered and out of children's reach.	V		
(1-b) Indoor & outdoor outlets at a height of 7 ft. & below are	V		
covered or blocked off.			
(2) All updated facility's required documents are posted at		V	Child care license was not posted in the
visitor's view.			facility.
(2-a) Provider's required documents are valid and posted in a	V		
conspicuous area.			
(2-b) Posted "No Smoking" and "Exit" signs are within view	V		
and at an appropriate area.			
(2-c) Emergency Evacuation Exit Plan is posted at every exit	V		
door and if relevant, at child's eye level.			
(2-d) Emergency contact numbers are posted near the working	V		
telephone (land-line).			
(2-e) DPW approved floor plan are posted in each enclosed	V		Need to amend the floor plan for this
room, specifying that particular room.			classroom as repairs had been made.
(2-f) Children's allergy information is posted in the	N/A		
appropriate area.			
(2-g) Daily Activities Schedule are posted at visitor's view,	V		
and if differ by Age-group must be posted in each room.			
(2-h) Alternate staff schedule are posted at the designated	V		
room.			
(3) Provider's Emergency Preparedness and Response	V		
Plan (EPRP) is approved by Child Care Program.			
(3-a) Provider submits revised EPRP within 5 calendar days	V		
after the changes and must follow-up for approval.			
(3-a) All caregivers are well-informed of their EPRP and their	$\vee$		
responsibilities in an event of an emergency/disaster.			
(3-b) Emergency drills are conducted and recorded monthly.			No records provided during inspection
(3-c) Disaster drills are performed and noted every six months.			No records provided during inspection
(3-d) Recorded drills are accessible for visitors' review.			No records provided during inspection
(3-e) First-Aid kit is available and accessible.	1		
(3-f) Medical items in the kit are valid/updated.	V		
(3-g) Facility is equipped with necessary # of fire extinguisher	V		
and are inspected as required.			
(3-h) Extinguishers are securely place in a safe and convenient	V		
	1		
space.  (3-i) Smoke detectors are properly installed at each needed	V		
area.  (3-j) Facility is furnished with workable smoke alarms.	1		
(3-k) Provider's alternative and designated evacuation sites are	+ 1		
stated in their policy/handbook.  (3-1) Families are informed with the provider's EPRP	1		
	,		
procedures.  (3-m) Children's emergency contact information is updated	1		
1 13-m 1 Children's emergency contact infolliation is updated			
and reviewed monthly.			

(3-n) In an event of an emergency evacuation, provider is readily equipped with all necessary items and contact	√		
information.			
(4) Facility's indoor is clean and odor free. Indoor flooring	V		
is free from dirt and food crumps, has no bad smell or any kind			
of scent, and are well maintained.			
(4-a) All cleaning chemical are stored out of the children's	1		
reach.	`		
(4-b) Facility is furnished with age appropriate items that are	1		
in good and safe condition.			
(4-c) Facility are equipped with sufficient number of comfort	1		
room (as to the occupant load).			
(4-d) Toiletries (hand-soap, toothbrush, toothpaste,	<b>V</b>		
towel/paper towel, toilet tissue, etc.) are replenished, available			
and accessible.			
(4-e) Children's toothbrush is covered individually and stored	N/A		
separately in standing position.			
(4-f) All children's items are disinfected daily or as necessary.	1		
(5) Outdoor playground is well maintained, outdoor items	1		
are organized, vard is clean and odor free.	,		
(5-a) Playground surfacing is free from tripping hazards, and	1		
equipment are free from sharp edges, and rust.			
(5-b) Playground is far from the main road.		<b>V</b>	
(5-c) Playground is shaded and enclosed.	V		
(5-d) Outdoor items are age appropriate.	V		
(5-e) Non-child-proved equipment is stored out of the	1		
children's reach.			
(6) Staff/child ratio are met. There are sufficient numbers of	V		
staffs with the group of children.			
(6-a) In an event assigned staff had to leave her group of	N/A		
children, a floater staff is available to alternate during his/her			
absent.			
(7) Provider obtained enrolled children's health	1		
<b>information.</b> Child's immunization card or valid health			
certificate, and/or clearance of transferable disease from			
child's physician.			
(7-a) Enrolled children are developmentally screened using the	V		
ASO screening tool (for ages: 0-5).	-		
(7-b) Developmentally delayed children (that scored in the	1		
dark area) are referred to the appropriate agencies.			
(7-c) Children that scored in the gray area or at risk of	1		
developmentally delay are given the opportunities for			
improvement with their limitation.			B 9 1 14 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
(7-d) Daily health check to all enrolled children are performed	,		Daily health conducted but not recorded.
recorded and accessible.			001010000
HEALTH & SAFETY	YES	NO	COMMENTS
(7-e) Comfortable room is provided for enrolled children that			Parents are to called to pickup their child.
are sick.			
(7-f) In the facility, children enrolled and staffs are free from			
tuberculosis.			

	1		
(7-g) Provider has updated health or food handler certificate.	1		
(7-h) Hand-washing is performed through-out the day (before	V		
entering the center, before/after meal, after using the toilet, and			
after each diaper changed).			
(7-h) Provider is subject to the Open-door policy.	1		
(8) Valid required documents and the preliminary or		1	Provisional license issued to complete
renewal application is complete and submitted to the			pending documents.
program 60 calendar days prior to its initial opening or to			
the expiration date of C.C. License.			
(8-a) Receipt of updated facilities required documents 30	1		
calendar days prior to its expiration date.			
(8-b) Providers' valid required documents are submitted to the		V	
program 30 calendar days prior to its expiration date.			
(8-c) All new provider has completed the Pre-service Training		1	New staff hired under workforce has three
requirements 6 months from CCLP approving date.			months from approving date to complete.
(8-d) New providers that are working on the Pre-service	1		
Training requirement is updating the program with completed			
topics.			
(8-e) New provider(s) is not left alone with a group of children	V		
until he/she completed the pre-service requirement and get			
completion notice from the program.			
(8-f) Center director informed all staffs about available	1		
scheduled training sessions, workshops, seminars, or courses.			
(8-g) Provider(s) has met the required annual training hours.	1		
(8-f) Daily health-check recorded and is accessible for review		1	Daily health conducted but not recorded.
by Child Care staffs/parents.		1	
(8-g) Enrolled children's documents (registration, health	1		
information, screening results, etc.) are filed individually (by	,		
each child).			
	1		
(8-h) Documents and information on all enrolled children are	1		
updated.	1		
(8-i) Daily, the CCDF children enrolled have <u>timed-in</u> and	٧		
out on their CCDF attendance sheet when being dropped and			
picked up.			

Additional Notes:

Acknowledgement:		
I, Reque the discrepancies found are given by the Child Care staf	explained, and I will address the de	nild Care staff(s) visit, information on eficiencies within the crucial time
Provider's Signature/Date:	July 04/18/19	
Inspected & Reported By:	Print & Sign	
Reviewed & Concurred By	cordon B. Salas	5/8/2019 Date



Provider's Name:

Noted.





### CCLP/CCDF PROVIDER INSPECTIONS **SUMMARY REPORT**

copy of drills conducted posted in each classroom.

Provider's Name:	Holy Angel Day Care	Physical Address: Chalan Kanoa_
Contact Person: Jan A	Arriane Reyes Contact	Number:
Type of Child Care S	ervices:	C.R
Center:	√ Group Home: _ Family Ho	ome: Infant/Toddler
Type of Assessment:	Preliminary: _ Renewal: _ Monite	oring: _ Extension_ New Site_
	Announced: $\sqrt{}$ Un	nannounced:
	Follow-Up: _ Date of Prev	vious Visit:
CCLP#: 1052 (1) (2) I	Date of issued: 03/31/2019 Expira	ntion Date: 06/31/2019 Capacity:
Date of Assessment:	April 18, 2019 Asse	essed By: Edwin L. Basto
		f teachers assigned & DPW approved occupant loa teacher, Ms. Jan Reyes and Ms. Imelda Ballester. No
(1) Electrical: All E	Electrical outlets are properly secured with	safety plugs. No Discrepancy Noted.
(2) Signage: "Exit"	and "No Smoking" signs is posted in each	n needed area. No Discrepancy Noted.
		according to Ms. Jan. However, she was not able to afterschool staff child ratio. Recommendation: Have a

(5) Outdoor: The outdoor playground is well maintained and are age appropriate for the children. Playground is not far from the main. However, the center is secured with a chain-linked fence. No Discrepancy Noted.

(4) Sanitary: Hand washing is performed throughout the day. Classroom was odor free and neat. No Discrepancy

(6) Capacity: The DPW floor plan that indicates each room's capacity is posted. However, the classroom was damaged by Typhoon Yutu and repairs had been made. The classroom is now wider and dimensions to the room had changed. Recommendations: Reach out to DPW to conduct another measurement for the classroom and have them stamp the amended floor plan.

- (7) **Health:** Daily health check is conducted but not recorded. Recommendations: Create a checklist for your Daily Health Check and maintain records in your facility.
- (8) **Documents:** Child Care License was not posted in the facility. Recommendation: The Child Care License must be posted in a conspicuous area within the visitors view.
- (9) Other: Provisional license was issued for the center to complete pending documents.

NOTE: Provider Assessment Monitoring checklist is available upon request.

Prepared By:

Edwin L.Basto

DCCA/CCLP Safety Inspector

Concurred by:

Gørdon B. Salas

DCCA/CCLP Supervisor





## DCCA-CCLP/CCDF INSPECTION CHECKLIST



Business Name: Holy	y Angel Day Care (Toddlers)	Physical A	ddress: <u>Chalan Kanoa</u>
Primary Contact Person: J	an Arriane Reyes	Contact Number:	
2 <sup>nd</sup> Contact Person: Renato	S. Reyes Email Add	ress: janreyes0107@gmail.com	
Date of Inspection: April 1	8, 2019 Ins	pector(s): <u>Edwin L. Basto</u>	2
Category(s): Licen	sed Provider $\underline{\lor}$	License-Exempt Provi	ider
Type of Assessment:	Preliminary Renewal _	Monitoring/Visit	Extension _ New Site _
	Announced <u>√</u> Un	announced	
	Follow-up	Date of Previous Visit	:
Capacity: Occu	pant Load _74	Actual Enrollr	ment07
	d/Total Enrollment/# Present/Age		
Infants// Ages	Staff Too	ddlers <u>74/07/07</u> Ages <u>2yrs</u> -	<u>– 3yrs</u> Staff <u>01</u>
	Staff K-4		
* Teachers (Name of assign Discrepancy.	Staff Bed ed staff per Age-Group): •7 Enr	fore/After-School//_ollment (2yrs-3yrs) with one tea	Ages Staff acher, Ms. Irish Jay Padernal. No
Type of Child Care:			
Day	Care Center _	Group C.C. Home _	License-Exempt _
Fam	ily C.C. Home _	Infant/Toddler	
Pre-Service Training:	# of Newly Approved Pro	ovider: # of P	rovider Completed:
C.C. License#: 1052 (1	<u>) (2)</u> Date of issued: <u>0</u>	3/31/2019 Expir	ation Date: <u>06/31/2019</u>
CCDF Certificate#:	Date of issued:		Expiration Date:

### **Grouping Clause Monitoring Inspection:**

(1) Electrical	(3) Emergency	(5) Outdoor	(7) H	ealth	(9) Other
(2) Signage (4) Sanitary (6) Capac		(6) Capacity	(8) D	ocumer	nts
HEALTH & SAFETY			YES	NO	COMMENT
(1) Electrical co	rds are securely instal	lled, does not crossed	V		
	here is no tripping ha				
	covered and out of chi		1		
	utdoor outlets at a heigh	ht of 7 ft. & below are	V		
covered or block				,	
visitor's view.	facility's required doc			1	Child care license was not posted in the facility.
(2-a) Provider's a conspicuous area	required documents are	valid and posted in a	1		
(2-b) Posted "No and at an appropri	Smoking" and "Exit" riate area.	signs are within view	1		
	Evacuation Exit Plan i ant, at child's eye level		1		
	contact numbers are p	osted near the working	<b>V</b>		
(2-e) DPW appro	oved floor plan are post that particular room.	ed in each enclosed	V		
	allergy information is p	osted in the	N/A		
(2-g) Daily Activ	vities Schedule are post		1		
	taff schedule are posted		V		
(3) Provider's E	mergency Preparedno approved by Child Ca	_	1		
(3-a) Provider su	and must follow-up fo	ithin 5 calendar days	V		
(3-a) All caregiv	ers are well-informed on an event of an emerge	of their EPRP and their	1		
	drills are conducted ar				No records provided during inspection
		noted every six months.			No records provided during inspection
	Irills are accessible for				No records provided during inspection
(3-e) First-Aid ki	it is available and acces	ssible.	V		
(3-f) Medical iter	ms in the kit are valid/u	ipdated.	$\sqrt{}$		
(3-g) Facility is eand are inspected	equipped with necessary	y # of fire extinguisher			
		n a safe and convenient	1		
	ctors are properly insta	lled at each needed	1		
	urnished with workable	smoke alarms.	1		
		ted evacuation sites are	V		

V

(3-l) Families are informed with the provider's EPRP

(3-m) Children's emergency contact information is updated

stated in their policy/handbook.

procedures.

and reviewed monthly.

HEALTH & SAFETY	YES	NO	COMMENT
(3-n) In an event of an emergency evacuation, provider is	V		
readily equipped with all necessary items and contact			
information.			
(4) Facility's indoor is clean and odor free. Indoor flooring	V		
is free from dirt and food crumps, has no bad smell or any kind			
of scent, and are well maintained.			
(4-a) All cleaning chemical are stored out of the children's	V		
reach.			
(4-b) Facility is furnished with age appropriate items that are			
in good and safe condition.			
(4-c) Facility are equipped with sufficient number of comfort	V		
room (as to the occupant load).			
(4-d) Toiletries (hand-soap, toothbrush, toothpaste,	1		
towel/paper towel, toilet tissue, etc.) are replenished, available			
and accessible.			
(4-e) Children's toothbrush is covered individually and stored	N/A		
separately in standing position.			
(4-f) All children's items are disinfected daily or as necessary.	1		
(5) Outdoor playground is well maintained, outdoor items	V		
are organized, yard is clean and odor free.	'		
(5-a) Playground surfacing is free from tripping hazards, and	1		
equipment are free from sharp edges, and rust.			
(5-b) Playground is far from the main road.		<b>V</b>	
(5-c) Playground is shaded and enclosed.	1	1	
(5-d) Outdoor items are age appropriate.	V		
(5-e) Non-child-proved equipment is stored out of the	V		
children's reach.	,		
(6) Staff/child ratio are met. There are sufficient numbers of	1		
staffs with the group of children.	,		
(6-a) In an event assigned staff had to leave her group of	N/A		
children, a floater staff is available to alternate during his/her	11/21		
absent.			
(7) Provider obtained enrolled children's health	1		
information. Child's immunization card or valid health	'		
certificate, and/or clearance of transferable disease from			
child's physician.			
(7-a) Enrolled children are developmentally screened using the	V		
ASQ screening tool (for ages: 0-5).	'		
(7-b) Developmentally delayed children (that scored in the	1		
dark area) are referred to the appropriate agencies.	,		
(7-c) Children that scored in the gray area or at risk of	1		
developmentally delay are given the opportunities for	,		
improvement with their limitation.			
(7-d) Daily health check to all enrolled children are performed,			Daily health conducted but not recorded.
recorded and accessible.			
HEALTH & SAFETY	YES	NO	COMMENTS
(7-e) Comfortable room is provided for enrolled children that	ILO	110	Parents are to called to pickup their child.
are sick.			are no carred to pickup their clind.

(7-f) In the facility, children enrolled and staffs are free from			
tuberculosis.	V		
(7-g) Provider has updated health or food handler certificate.	1		
(7-h) Hand-washing is performed through-out the day (before	1		
entering the center, before/after meal, after using the toilet, and	V		
after each diaper changed).			
(7-h) Provider is subject to the Open-door policy.	1		
(8) Valid required documents and the preliminary or		1	Provisional license was issued for the
renewal application is complete and submitted to the			center to complete pending documents.
program 60 calendar days prior to its initial opening or to			
the expiration date of C.C. License.			
(8-a) Receipt of updated facilities required documents 30	1		
calendar days prior to its expiration date.			
(8-b) Providers' valid required documents are submitted to the		1	
program 30 calendar days prior to its expiration date.			
(8-c) All new provider has completed the Pre-service Training		<b>V</b>	New staff hired under workforce has three
requirements 6 months from CCLP approving date.			months from approving date to complete.
(8-d) New providers that are working on the Pre-service	1		
Training requirement is updating the program with completed			
topics.			
(8-e) New provider(s) is not left alone with a group of children	1		
until he/she completed the pre-service requirement and get			
completion notice from the program.			
(8-f) Center director informed all staffs about available	1		
scheduled training sessions, workshops, seminars, or courses.			
<b>(8-g)</b> Provider(s) has met the required annual training hours.	V		
(8-f) Daily health-check recorded and is accessible for review		1	Daily health conducted but not recorded.
by Child Care staffs/parents.	<u></u>		
(8-g) Enrolled children's documents (registration, health	1		
information, screening results, etc.) are filed individually (by			
each child).	-		
(8-h) Documents and information on all enrolled children are	1		
updated.			
(8-i) Daily, the CCDF children enrolled have timed-in and			
out on their CCDF attendance sheet when being dropped and			
picked up.			

Additional Notes:

#### Acknowledgement:

I, <u>Irish</u> Jay C. <u>Padernal</u>, hereby acknowledged the Child Care staff(s) visit, information on the discrepancies found are explained, and I will address the deficiencies within the crucial time given by the Child Care staff(s).

Provider's Signature/Date: #aybads | 04-18-19

Reviewed & Concurred By:

Gordon B. Salas

CCLP Supervisor

Date







### CCLP/CCDF PROVIDER INSPECTIONS SUMMARY REPORT

Provider's Name: Holy Angel Day Care Physical Address: Chalan Kanoa (Toddlers)  Contact Person: Ion Arrione Peyes Contact Number:
Contact Person: Jan Arriane Reyes Contact Number:
Type of Child Care Services:
Center: √ Group Home: _ Family Home: Infant/Toddler
Type of Assessment:
Preliminary: _ Renewal: _ Monitoring: _ Extension_ New Site_
Announced: <u>√</u> Unannounced: <u>_</u>
Follow-Up: _ Date of Previous Visit:
CCLP#: 1052 (1) (2) Date of issued: 03/31/2019 Expiration Date: 06/31/2019 Capacity: 08
Date of Assessment: April 18, 2019 Assessed By: Edwin L. Basto
Staff Child Ratio (No. of children/No. of staffs with the list of teachers assigned & DPW approved occupant load in each room): 97 Enrollment (2yrs-3yrs) with one teacher, Ms. Irish Jay Padernal. No Discrepancy.
(1) Electrical: All Electrical outlets are properly secured with safety plugs. No Discrepancy Noted.
(2) Signage: "Exit" and "No Smoking" signs is posted in each needed area. No Discrepancy Noted.
(3) Emergency: Emergency and disaster drills are conducted according to Ms. Jan. However, she was not able to provide the records during inspection as she was part of the afterschool staff child ratio. Recommendation: Have a copy of drills conducted posted in each classroom.
(4) Sanitary: Hand washing is performed throughout the day. Classroom was odor free and neat. No Discrepancy Noted.
(5) Outdoor: The outdoor playground is well maintained and are age appropriate for the children. Playground is not far from the main. However, the center is secured with a chain-linked fence. No Discrepancy Noted.
(6) Capacity: Classroom total capacity is 08 with the total enrollment of 07. No Discrepancy Noted.
(7) <b>Health:</b> According to Ms. Irish, daily health check is conducted but not recorded.  Recommendations: Create a checklist for your daily health check and maintain records in your facility.

- (8) **Documents:** Child Care License was not posted in the facility. Recommendation: The Child Care License must be posted in a conspicuous area within the visitors view.
- (9) Other: Provisional license was issued for the center to complete pending documents.

NOTE: Provider Assessment Monitoring checklist is available upon request.

Prepared By:

Edwin L.Basto

DCCA/CCLP Safety Inspector

Concurred by:

Gordon B. Salas

DCCA/CCLP Supervisor







### CCLP/CCDF PROVIDER INSPECTIONS SUMMARY REPORT

Provider	's Name: Holy Angel Day Care Physical Address: Chalan Kanoa
_	(Infants) Person: Jan Arriane Reyes Contact Number:
Contact	Person: Jan Arriane Reyes Contact Number:
Type of	Child Care Services:
	Center: √ Group Home: _ Family Home: _ Infant/Toddler
Type of	Assessment:
	Preliminary: _ Renewal: _ Monitoring: _ Extension_ New Site_
	Announced: <u>√</u> Unannounced: <u>_</u>
	Follow-Up: _ Date of Previous Visit:
CCLP#:	1052 (1) (2) Date of issued: 03/31/2019 Expiration Date: 06/31/2019 Capacity: 08
Date of A	Assessment: April 18, 2019 Assessed By: Edwin L. Basto
	Id Ratio (No. of children/No. of staffs with the list of teachers assigned & DPW approved occupant load om):   04 Enrollment (3.5mth-1.7mth) with one teacher, Ms. Irish Jay Padernal. No Discrepancy.
(1) E	lectrical: All Electrical outlets are properly secured with safety plugs. No Discrepancy Noted.
(2) Si	ignage: "Exit" and "No Smoking" signs is posted in each needed area. No Discrepancy Noted.
pr	Emergency: Emergency and disaster drills are conducted according to Ms. Jan. However, she was not able to rovide the records during inspection as she was part of the afterschool staff child ratio. Recommendation: Have a ppy of drills conducted posted in each classroom.
	anitary: Hand washing is performed throughout the day. Classroom was odor free and neat. No Discrepancy loted.
(5) C	Outdoor: The outdoor playground is well maintained and are age appropriate for the children. Playground is not

Recommendations: Create a checklist for your daily health check and maintain records in your facility.

far from the main. However, the center is secured with a chain-linked fence. No Discrepancy Noted.

(6) Capacity: Classroom total capacity is 06 with the total enrollment of 04. No Discrepancy Noted.

(7) **Health:** Daily health check is practice but not recorded.

- (8) **Documents:** Child Care License was not posted in the facility. Recommendation: The Child Care License must be posted in a conspicuous area within the visitors view.
- (9) Other: Provisional license was issued for the center to complete pending documents.

NOTE: Provider Assessment Monitoring checklist is available upon request.

Prepared By:

Edwin L.Basto

DCCA/CCLP Safety Inspector

Concurred by:

Gordon B. Salas

DCCA/CCLP Supervisor





# DCCA-CCLP/CCDF INSPECTION CHECKLIST



Business Name: Holy Angel Day Care Plants (Infants)	ical Address: <u>Chalan Kanoa</u>					
and the same of th	tact Number:					
2 <sup>nd</sup> Contact Person: Renato S. Reyes Email Address: janreyes0107@gmail.com						
Date of Inspection: April 18, 2019 Inspecto	spector(s): Edwin L. Basto					
Category(s): Licensed Provider $\sqrt{}$ Li	icense-Exempt Provider					
Type of Assessment: Preliminary Renewal M. Announced √ Unannounced V.						
Follow-up D	ate of Previous Visit:					
Capacity: Occupant Load _74	Actual Enrollment04					
Age-Group (Occupant Load/Total Enrollment/# Present/Ages served	d youngest to oldest/# of Staffs per group):					
Infants// Ages Staff Toddlers	74/04/04Ages 3.5mth-1.7mth Staff <u>01</u>					
K-3// AgesStaff K-4/	/ Ages Staff					
K-5// Ages Staff Before/Afe * Teachers (Name of assigned staff per Age-Group): •4 Enrollment Discrepancy. Type of Child Care:						
Day Care Center G	roup C.C. Home License-Exempt					
Family C.C. Home Infant/Toddler						
<b>Pre-Service Training:</b> # of Newly Approved Provider:	# of Provider Completed:					
C.C. License#: 1052 (1) (2) Date of issued: 03/31/20	Expiration Date: <u>06/31/2019</u>					
CCDF Certificate#: Date of issued:	Expiration Date:					
Grouping Clause Monitoring Inspection:						
(1) Electrical (3) Emergency (5) Outdoor (2) Signage (4) Sanitary (6) Capacity	<ul><li>(7) Health</li><li>(8) Documents</li><li>(9) Other</li></ul>					
HEALTH & SAFETY	YES NO COMMENT					

(1) Electrical cords are securely installed, does not crossed	1		
pathways, and there is no tripping hazard.			
(1-a) Fuse box is covered and out of children's reach.	1		
(1-b) Indoor & outdoor outlets at a height of 7 ft. & below are	<b>V</b>		
covered or blocked off.		1	
(2) All updated facility's required documents are posted at		V	Child care license was not posted in the facility.
visitor's view.	,		lacinty.
(2-a) Provider's required documents are valid and posted in a	<b>V</b>		
conspicuous area.	,		
(2-b) Posted "No Smoking" and "Exit" signs are within view	1		
and at an appropriate area.	,		
(2-c) Emergency Evacuation Exit Plan is posted at every exit	$\sqrt{}$		
door and if relevant, at child's eye level.			
(2-d) Emergency contact numbers are posted near the working	1		
telephone (land-line).	,		
(2-e) DPW approved floor plan are posted in each enclosed	1		
room, specifying that particular room.			
(2-f) Children's allergy information is posted in the	N/A		
appropriate area.	1		
(2-g) Daily Activities Schedule are posted at visitor's view,	1		
and if differ by Age-group must be posted in each room.			
(2-h) Alternate staff schedule are posted at the designated	1		
room.			
(3) Provider's Emergency Preparedness and Response	1		
Plan (EPRP) is approved by Child Care Program.	1		
(3-a) Provider submits revised EPRP within 5 calendar days	1		
after the changes and must follow-up for approval.			
(3-a) All caregivers are well-informed of their EPRP and their	1		
responsibilities in an event of an emergency/disaster.			No records provided during inspection
(3-b) Emergency drills are conducted and recorded monthly.			No records provided during inspection
(3-c) Disaster drills are performed and noted every six months.			1
(3-d) Recorded drills are accessible for visitors' review.			No records provided during inspection
(3-e) First-Aid kit is available and accessible.	V		
(3-f) Medical items in the kit are valid/updated.	V		
(3-g) Facility is equipped with necessary # of fire extinguisher	1		
and are inspected as required.	1		
(3-h) Extinguishers are securely place in a safe and convenient	1		
space.			
(3-i) Smoke detectors are properly installed at each needed			
area.	1		
(3-j) Facility is furnished with workable smoke alarms.	1		
(3-k) Provider's alternative and designated evacuation sites are	1		
stated in their policy/handbook.	1.1		
(3-l) Families are informed with the provider's EPRP	1		
procedures.	1		
(3-m) Children's emergency contact information is updated	1		
and reviewed monthly.	XXXX.	370	COMMENTE
HEALTH & SAFETY	YES	NO	COMMENT

(3-n) In an event of an emergency evacuation, provider is			
readily equipped with all necessary items and contact			
information.			
(4) Facility's indoor is clean and odor free. Indoor flooring	V		
is free from dirt and food crumps, has no bad smell or any kind			
of scent, and are well maintained.			
(4-a) All cleaning chemical are stored out of the children's	V		
reach.			
(4-b) Facility is furnished with age appropriate items that are	V		
in good and safe condition.			
(4-c) Facility are equipped with sufficient number of comfort	V		
room (as to the occupant load).			
(4-d) Toiletries (hand-soap, toothbrush, toothpaste,	V		
towel/paper towel, toilet tissue, etc.) are replenished, available			
and accessible.			
(4-e) Children's toothbrush is covered individually and stored	N/A		
separately in standing position.			
(4-f) All children's items are disinfected daily or as necessary.	1		
(5) Outdoor playground is well maintained, outdoor items	V		
are organized, yard is clean and odor free.			
(5-a) Playground surfacing is free from tripping hazards, and	V		
equipment are free from sharp edges, and rust.			
(5-b) Playground is far from the main road.		V	
(5-c) Playground is shaded and enclosed.	1		
(5-d) Outdoor items are age appropriate.	1		
(5-e) Non-child-proved equipment is stored out of the	V		
children's reach.	,		
(6) Staff/child ratio are met. There are sufficient numbers of	1		
staffs with the group of children.			
(6-a) In an event assigned staff had to leave her group of	N/A		
children, a floater staff is available to alternate during his/her			
absent.			
(7) Provider obtained enrolled children's health	V		
information. Child's immunization card or valid health			
certificate, and/or clearance of transferable disease from			
child's physician.			
(7-a) Enrolled children are developmentally screened using the	1		
ASQ screening tool (for ages: 0-5).			
(7-b) Developmentally delayed children (that scored in the	V		
dark area) are referred to the appropriate agencies.			
(7-c) Children that scored in the gray area or at risk of	1		10
developmentally delay are given the opportunities for			
improvement with their limitation.			
(7-d) Daily health check to all enrolled children are performed,			Daily health conducted but not recorded.
recorded and accessible.			
HEALTH & SAFETY	YES	NO	COMMENTS
(7-e) Comfortable room is provided for enrolled children that			Parents are to called to pickup their child.
are sick.			
(7-f) In the facility, children enrolled and staffs are free from	V		
tuberculosis.			
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(7-g) Provider has updated health or food handler certificate.	V		
(7-h) Hand-washing is performed through-out the day (before	V		
entering the center, before/after meal, after using the toilet, and			
after each diaper changed).			
(7-h) Provider is subject to the Open-door policy.	V		
(8) Valid required documents and the preliminary or		V	Provisional license was issued for the
renewal application is complete and submitted to the			center to complete pending documents.
program 60 calendar days prior to its initial opening or to			
the expiration date of C.C. License.			
(8-a) Receipt of updated facilities required documents 30	1		
calendar days prior to its expiration date.			
(8-b) Providers' valid required documents are submitted to the		1	
program 30 calendar days prior to its expiration date.			
(8-c) All new provider has completed the Pre-service Training		1	New staff hired under workforce has three
requirements 6 months from CCLP approving date.			months from approving date to complete.
(8-d) New providers that are working on the Pre-service	1		
Training requirement is updating the program with completed			
topics.			
(8-e) New provider(s) is not left alone with a group of children	1		
until he/she completed the pre-service requirement and get			
completion notice from the program.			
(8-f) Center director informed all staffs about available	1		
scheduled training sessions, workshops, seminars, or courses.			
(8-g) Provider(s) has met the required annual training hours.	1		
(8-f) Daily health-check recorded and is accessible for review		1	Daily health conducted but not recorded.
by Child Care staffs/parents.			
(8-g) Enrolled children's documents (registration, health	1		
information, screening results, etc.) are filed individually (by			
each child).			
(8-h) Documents and information on all enrolled children are	1		
updated.			
(8-i) Daily, the CCDF children enrolled have timed-in and	1		
out on their CCDF attendance sheet when being dropped and			
picked up.			

Additional Notes:

#### Acknowledgement:

I, <u>Irish</u> Jay C. <u>Padernal</u>, hereby acknowledged the Child Care staff(s) visit, information on the discrepancies found are explained, and I will address the deficiencies within the crucial time given by the Child Care staff(s).

Provider's Signature/Date: #0,000 04-18-19

Inspected & Reported By: \_

Print & Sign

Date

Reviewed & Concurred By:

Gordon B. Salas CCLP Supervisor

Date