



DCCA-CCLP/CCDF INSPECTION CHECKLIST

Business Name: Loving Hands Day Care
(Infants)

Physical Address: San Antonio

Primary Contact Person: Yeldez Javier

Contact Number: _____

2nd Contact Person: _____

Email Address: dhezjavier.lovinghands@gmail.com

Date of Inspection: May 21, 2019

Inspector(s): Edwin L. Basto

Category(s): Licensed Provider

License-Exempt Provider

Type of Assessment: Preliminary Renewal Monitoring/Visit Extension New Site
Announced Unannounced

Follow-up

Date of Previous Visit: _____

Capacity: Occupant Load 117

Actual Enrollment 07

Age-Group (Occupant Load/Total Enrollment/# Present/Ages served youngest to oldest/ # of Staffs per group):

Infants 117/07/04 Ages 4mth to 1yr Staff 01 Toddlers ___/___/___ Ages _____ Staff _____

K-3 ___/___/___ Ages _____ Staff _____ K-4 ___/___/___ Ages _____ Staff _____

K-5 ___/___/___ Ages _____ Staff _____ Before/After-School ___/___/___ Ages _____ Staff _____

* Teachers (Name of assigned staff per Age-Group): ● The total enrollment for Infants is 07. Four were present at the time of inspection. Their age ranges from 4mth to 1 year old. One teacher assign, Ms. Isabelita Fernandez. *No Discrepancy Noted.*

Type of Child Care:

Infant/Toddler

Before/After Sch. Pro.

Day Care Center

Group C.C. Home

Family C.C. Home

Pre-Service Training:

of Newly Approved Provider _____

of Provider Completed _____

C.C. License#: 1106

Date of issued: 03/24/19

Expiration Date: 03/24/20

CCDF Certificate#: _____

Date of issued: _____

Expiration Date: _____

Grouping Clause Monitoring Inspection:

(1) Electrical
(2) Signage

(3) Emergency
(4) Sanitary

(5) Outdoor
(6) Capacity

(7) Health
(8) Documents

(9) Other

HEALTH & SAFETY	YES	NO	COMMENT
(1) Electrical cords are securely installed, does not crossed pathways, and no tripping hazard.	√		
(1-a) Fuse box is covered and out of children's reach.	√		
(1-b) Indoor & outdoor outlets at a height of 7 ft. & below are covered or blocked off.	√		
(2) All facility's required documents are posted at visitor's view.	√		
(2-a) Provider's required documents are posted in a conspicuous area.	√		
(2-b) "No Smoking" and "Exit" signs are posted within view at an appropriate area.	√		
(2-c) Emergency Evacuation Exit Plan is posted at every exit door and at child's eye level.		√	No "Emergency Evacuation Exit Plan" posted.
(2-d) Emergency contact numbers are posted near the working land-line telephone.	√		
(2-e) DPW approved floor plan are posted in each enclosed room, specifying that particular room.			No "DPW Floor Plan" posted.
(2-f) Children's allergy information is posted in the appropriate area.	N/A		
(2-g) Daily Activities Schedule are posted at visitor's view, and if differ by Age-group must be posted in each room.	√		
(2-h) Alternate staff schedule are posted at the designated room.	N/A		
(3) Provider's Emergency Preparedness and Response Plan (EPRP) is approved by Child Care Program.	√		
(3-a) Provider submits revised EPRP within 5 calendar days after the changes and must follow-up for approval.	√		
(3-a) All caregivers are knowledgeable of their EPRP and their responsibilities in an event of an emergency/disaster.	√		
(3-b) Emergency drills are conducted and recorded monthly.	√		
(3-c) Disaster drills are performed and noted every six months.	√		
(3-d) Recorded drills are accessible for visitors' review.	√		
(3-e) First-Aid kit is available and accessible.	√		
(3-f) Medical items in the kit are valid/updated.	√		
(3-g) Facility is equipped with necessary # of fire extinguisher and are inspected as required.	√		
(3-h) Extinguishers are securely place in a safe and convenient space.	√		
(3-i) Smoke detectors are properly installed at each needed area.	√		
(3-j) Facility is furnished with workable smoke alarms.	√		
(3-k) Provider's alternative and designated evacuation sites are stated in their policy/handbook.	√		

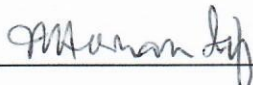
(3-l) Families are informed with the provider's EPRP procedures.	√		
(3-m) Children's emergency contact information are updated and reviewed monthly.	√		
HEALTH & SAFETY	YES	NO	COMMENT
(3-n) In an event of an emergency evacuation, provider is readily equipped with all necessary items and contact information.	√		
(4) Facility's indoor is clean and odor free. Indoor flooring is free from dirt and food crumbs, all enclosed rooms has no bad smell/any scent, and are well maintained.	√		
(4-a) All cleaning chemical are stored out of the children's reach.	√		
(4-b) Facility is furnished with age appropriate items that are in good and safe condition.	√		
(4-c) Facility are equipped with sufficient number of comfort room (as to the occupant load).	√		
(4-d) Toiletries (hand-soap, toothbrush, toothpaste, towel/paper towel, toilet tissue, etc.) are replenished, available and accessible.	√		
(4-e) Children's toothbrush is covered individually and stored separately in standing position.	√		
(4-f) All children's items are disinfected daily or as necessary.	√		
(5) Outdoor playground is well maintained, outdoor items are organized, yard is clean and odor free.	√		
(5-a) Playground surfacing is free from tripping hazards, and equipment are free from sharp edges, and rust.	√		
(5-b) Playground is far from the main road.		√	Center is secured with chain-linked fence.
(5-c) Playground is shaded and enclosed.	√		
(5-d) Outdoor items are age appropriate.	√		
(5-e) Non-child-proved equipment is stored out of the children's reach.	√		
(6) Staff/child ratio are met. There are sufficient numbers of staffs with the enrolled number of children.	√		
(6-a) Floater staff is available to cover assigned staff, in an event he/she has to leave the room.	N/A		
(7) Provider obtained enrolled children's health information. Child's immunization card or valid health certificate, and/or clearance of transferable disease from child's physician.	√		
(7-a) Enrolled children are developmentally screened using the ASQ screening tool (for ages: 0-5).	N/A		
(7-b) Developmentally delayed children are referred to the appropriate agencies.	N/A		
(7-c) Screening results is utilize to conduct activities that will enhance the particular child at risk the opportunities for improvement with their limitation.	N/A		


(7-d) Daily health check are conducted to all enrolled children.	√		
(7-e) Comfortable room is provided for enrolled children that are sick.	√		
(7-f) Children enrolled and authorized providers in the center are free from tuberculosis.	√		
HEALTH & SAFETY	YES	NO	COMMENTS
(7-g) Provider has updated health or food handler certificate.	√		
(7-h) Hand-washing is performed through-out the day (before entering the center, before/after meal, after using the toilet, and after each diaper changed).	√		
(7-h) Provider is subject to the Open-door policy.	√		
(8) Valid required documents and the preliminary or renewal application is complete and submitted to the program 60 calendar days prior to its initial opening or to the expiration date of C.C. License.	√		
(8-a) Receipt of updated facilities required documents 30 calendar days prior to its expiration date.	√		
(8-b) Providers' valid required documents are submitted to the program 30 calendar days prior to its expiration date.	√		
(8-c) All new provider has completed the Pre-service Training requirements 6 months from CCLP approving date.	√		
(8-d) New providers that are working on the Pre-service Training requirement is updating the program with completed topics.	√		
(8-e) New provider(s) is not left alone with a group of children until he/she completed the pre-service requirement and get completion notice from the program.	√		
(8-f) Center director informed all staffs about available scheduled training sessions, workshops, seminars, or courses.	√		
(8-g) Provider(s) has met the required annual training hours.	√		
(8-f) Daily health-check recorded and is accessible for review by Child Care staffs/parents.		√	Daily health check is practice but not documented.
(8-g) Enrolled children's documents (registration, health information, screening results, etc.) are filed individually (by each child).	√		
(8-h) Documents and information on all enrolled children are updated.	√		

Additional Notes:

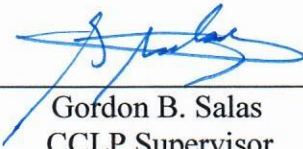
Acknowledgement:

I, ISABELITA FERNANDEZ, hereby acknowledged the Child Care staff(s) visit, information on the discrepancies found are explained, and I will address the deficiencies within the crucial time given by the Child Care staff(s).

Provider's Signature/Date:  5/21

Inspected & Reported By: 
Edwin L. Basto
Print & Sign

May 21, 2019
Date

Reviewed & Concurred By: 
Gordon B. Salas
CCLP Supervisor

5/30/2019
Date



DCCA-CCLP/CCDF INSPECTION CHECKLIST

Business Name: Loving Hands Day Care Physical Address: San Antonio
(Toddlers)

Primary Contact Person: Yeldez Javier Contact Number: _____

2nd Contact Person: _____ Email Address: dhezjavier.lovinghands@gmail.com

Date of Inspection: May 21, 2019 Inspector(s): Edwin L. Basto

Category(s): Licensed Provider License-Exempt Provider

Type of Assessment: Preliminary Renewal Monitoring/Visit Extension New Site
Announced Unannounced
Follow-up Date of Previous Visit: _____

Capacity: Occupant Load 117 Actual Enrollment 12

Age-Group (Occupant Load/Total Enrollment/# Present/Ages served youngest to oldest/ # of Staffs per group):

Infants ___/___/___ Ages _____ Staff ___ Toddlers 117/12/12 Ages 14mth to 24mth Staff 02

K-3 ___/___/___ Ages _____ Staff ___ K-4 ___/___/___ Ages _____ Staff ___

K-5 ___/___/___ Ages _____ Staff ___ Before/After-School ___/___/___ Ages _____ Staff ___

* Teachers (Name of assigned staff per Age-Group): ● The total Enrollment for Toddlers is 12. All were present at the time of inspection. Their age ranges from 14mths to 24mths years old. Two teachers assign, Ms. Debbie Ong and Ms. Joanne Ordon. *No Discrepancy Noted.*

Type of Child Care:

Infant/Toddler Before/After Sch. Pro. Day Care Center

Group C.C. Home Family C.C. Home

Pre-Service Training: # of Newly Approved Provider _____ # of Provider Completed _____

C.C. License#: 1106 Date of issued: 03/24/19 Expiration Date: 03/24/20

CCDF Certificate#: _____ Date of issued: _____ Expiration Date: _____

Grouping Clause Monitoring Inspection:

- (1) Electrical (3) Emergency (5) Outdoor (7) Health (9) Other
 (2) Signage (4) Sanitary (6) Capacity (8) Documents

<i>HEALTH & SAFETY</i>	<i>YES</i>	<i>NO</i>	<i>COMMENT</i>
(1) Electrical cords are securely installed, does not crossed pathways, and no tripping hazard.	√		
(1-a) Fuse box is covered and out of children's reach.	√		
(1-b) Indoor & outdoor outlets at a height of 7 ft. & below are covered or blocked off.	√		
(2) All facility's required documents are posted at visitor's view.	√		
(2-a) Provider's required documents are posted in a conspicuous area.	√		
(2-b) "No Smoking" and "Exit" signs are posted within view at an appropriate area.	√		
(2-c) Emergency Evacuation Exit Plan is posted at every exit door and at child's eye level.	√		
(2-d) Emergency contact numbers are posted near the working land-line telephone.	√		
(2-e) DPW approved floor plan are posted in each enclosed room, specifying that particular room.			No "DPW Floor Plan" posted.
(2-f) Children's allergy information is posted in the appropriate area.	N/A		
(2-g) Daily Activities Schedule are posted at visitor's view, and if differ by Age-group must be posted in each room.	√		
(2-h) Alternate staff schedule are posted at the designated room.	N/A		
(3) Provider's Emergency Preparedness and Response Plan (EPRP) is approved by Child Care Program.	√		
(3-a) Provider submits revised EPRP within 5 calendar days after the changes and must follow-up for approval.	√		
(3-a) All caregivers are knowledgeable of their EPRP and their responsibilities in an event of an emergency/disaster.	√		
(3-b) Emergency drills are conducted and recorded monthly.	√		
(3-c) Disaster drills are performed and noted every six months.	√		
(3-d) Recorded drills are accessible for visitors' review.	√		
(3-e) First-Aid kit is available and accessible.	√		
(3-f) Medical items in the kit are valid/updated.	√		
(3-g) Facility is equipped with necessary # of fire extinguisher and are inspected as required.	√		
(3-h) Extinguishers are securely place in a safe and convenient space.	√		
(3-i) Smoke detectors are properly installed at each needed area.	√		
(3-j) Facility is furnished with workable smoke alarms.	√		


(3-k) Provider's alternative and designated evacuation sites are stated in their policy/handbook.	√		
(3-l) Families are informed with the provider's EPRP procedures.	√		
(3-m) Children's emergency contact information are updated and reviewed monthly.	√		
HEALTH & SAFETY	YES	NO	COMMENT
(3-n) In an event of an emergency evacuation, provider is readily equipped with all necessary items and contact information.	√		
(4) Facility's indoor is clean and odor free. Indoor flooring is free from dirt and food crumbs, all enclosed rooms has no bad smell/any scent, and are well maintained.	√		
(4-a) All cleaning chemical are stored out of the children's reach.	√		
(4-b) Facility is furnished with age appropriate items that are in good and safe condition.	√		
(4-c) Facility are equipped with sufficient number of comfort room (as to the occupant load).	√		
(4-d) Toiletries (hand-soap, toothbrush, toothpaste, towel/paper towel, toilet tissue, etc.) are replenished, available and accessible.	√		
(4-e) Children's toothbrush is covered individually and stored separately in standing position.	√		
(4-f) All children's items are disinfected daily or as necessary.	√		
(5) Outdoor playground is well maintained, outdoor items are organized, yard is clean and odor free.	√		
(5-a) Playground surfacing is free from tripping hazards, and equipment are free from sharp edges, and rust.	√		
(5-b) Playground is far from the main road.		√	Center is secured with chain-linked fence.
(5-c) Playground is shaded and enclosed.	√		
(5-d) Outdoor items are age appropriate.	√		
(5-e) Non-child-proved equipment is stored out of the children's reach.	√		
(6) Staff/child ratio are met. There are sufficient numbers of staffs with the enrolled number of children.	√		
(6-a) Floater staff is available to cover assigned staff, in an event he/she has to leave the room.	N/A		
(7) Provider obtained enrolled children's health information. Child's immunization card or valid health certificate, and/or clearance of transferable disease from child's physician.	√		
(7-a) Enrolled children are developmentally screened using the ASQ screening tool (for ages: 0-5).	N/A		
(7-b) Developmentally delayed children are referred to the appropriate agencies.	N/A		


(7-c) Screening results is utilize to conduct activities that will enhance the particular child at risk the opportunities for improvement with their limitation.	N/A		
(7-d) Daily health check are conducted to all enrolled children.	√		
(7-e) Comfortable room is provided for enrolled children that are sick.	√		
(7-f) Children enrolled and authorized providers in the center are free from tuberculosis.	√		
HEALTH & SAFETY	YES	NO	COMMENTS
(7-g) Provider has updated health or food handler certificate.	√		
(7-h) Hand-washing is performed through-out the day (before entering the center, before/after meal, after using the toilet, and after each diaper changed).	√		
(7-h) Provider is subject to the Open-door policy.	√		
(8) Valid required documents and the preliminary or renewal application is complete and submitted to the program 60 calendar days prior to its initial opening or to the expiration date of C.C. License.	√		
(8-a) Receipt of updated facilities required documents 30 calendar days prior to its expiration date.	√		
(8-b) Providers' valid required documents are submitted to the program 30 calendar days prior to its expiration date.	√		
(8-c) All new provider has completed the Pre-service Training requirements 6 months from CCLP approving date.	√		
(8-d) New providers that are working on the Pre-service Training requirement is updating the program with completed topics.	√		
(8-e) New provider(s) is not left alone with a group of children until he/she completed the pre-service requirement and get completion notice from the program.	√		
(8-f) Center director informed all staffs about available scheduled training sessions, workshops, seminars, or courses.	√		
(8-g) Provider(s) has met the required annual training hours.	√		
(8-f) Daily health-check recorded and is accessible for review by Child Care staffs/parents.		√	Daily health check is practice but not documented.
(8-g) Enrolled children's documents (registration, health information, screening results, etc.) are filed individually (by each child).	√		
(8-h) Documents and information on all enrolled children are updated.	√		

Additional Notes:

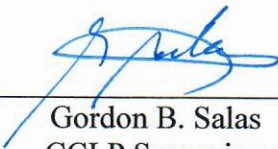
Acknowledgement:

I, JOANNE OROOÑA, hereby acknowledged the Child Care staff(s) visit, information on the discrepancies found are explained, and I will address the deficiencies within the crucial time given by the Child Care staff(s).

Provider's Signature/Date:  5-21-19

Inspected & Reported By:  Edwin L. Basto
Print & Sign

May 21, 2019
Date

Reviewed & Concurred By:  Gordon B. Salas
CCLP Supervisor

5/30/2019
Date



DCCA-CCLP/CCDF INSPECTION CHECKLIST

Business Name: Loving Hands Day Care
(Pre-School)

Physical Address: San Antonio

Primary Contact Person: Yeldez Javier

Contact Number: _____

2nd Contact Person: _____

Email Address: dhezjavier.lovinghands@gmail.com

Date of Inspection: May 21, 2019

Inspector(s): Edwin L. Basto

Category(s): Licensed Provider

License-Exempt Provider

Type of Assessment: Preliminary Renewal Monitoring/Visit Extension New Site
Announced Unannounced

Follow-up

Date of Previous Visit: _____

Capacity: Occupant Load 117

Actual Enrollment 07

Age-Group (Occupant Load/Total Enrollment/# Present/Ages served youngest to oldest/ # of Staffs per group):

Infants / / Ages _____ Staff Toddlers / / Ages _____ Staff

K-3 / / Ages _____ Staff K-4 / / Ages _____ Staff

K-5 / / Ages _____ Staff Before/After-School 117/07/07 Ages 2.3-2.7 yrs Staff 01

* Teachers (Name of assigned staff per Age-Group): ● The total enrolled for Pre-School is 07. All the children were present at the time of inspection. Their age ranges from 2.3 to 2.7 years old. One teacher assign, Ms. Rhona Martinez. *No Discrepancy Noted.*

Type of Child Care:

Infant/Toddler

Before/After Sch. Pro.

Day Care Center

Group C.C. Home

Family C.C. Home

Pre-Service Training: # of Newly Approved Provider

of Provider Completed

C.C. License#: 1106 Date of issued: 03/24/19

Expiration Date: 03/24/20

CCDF Certificate#: _____ Date of issued: _____

Expiration Date: _____

Grouping Clause Monitoring Inspection:

(1) Electrical
(2) Signage

(3) Emergency
(4) Sanitary

(5) Outdoor
(6) Capacity

(7) Health
(8) Documents

(9) Other

HEALTH & SAFETY	YES	NO	COMMENT
(1) Electrical cords are securely installed, does not crossed pathways, and no tripping hazard.	√		
(1-a) Fuse box is covered and out of children's reach.	√		
(1-b) Indoor & outdoor outlets at a height of 7 ft. & below are covered or blocked off.	√		
(2) All facility's required documents are posted at visitor's view.	√		
(2-a) Provider's required documents are posted in a conspicuous area.	√		
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(3-l) Families are informed with the provider's EPRP procedures.	√		
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(6-a) Floater staff is available to cover assigned staff, in an event he/she has to leave the room.	N/A		
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Additional Notes:

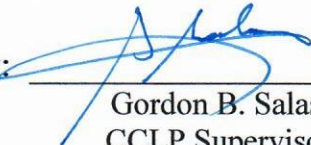
Acknowledgement:

I, RHONA L. Martinez hereby acknowledged the Child Care staff(s) visit, information on the discrepancies found are explained, and I will address the deficiencies within the crucial time given by the Child Care staff(s).

Provider's Signature/Date: Martinez May 21, 2019

Inspected & Reported By:  Edwin L. Basto
Print & Sign

May 21, 2019
Date

Reviewed & Concurred By:  Gordon B. Salas
CCLP Supervisor

5/30/2019
Date



DCCA-CCLP/CCDF INSPECTION CHECKLIST

Business Name: Loving Hands Day Care
(Pre-School)

Physical Address: San Antonio

Primary Contact Person: Yeldez Javier

Contact Number: _____

2nd Contact Person: _____

Email Address: dhezjavier.lovinghands@gmail.com

Date of Inspection: May 21, 2019

Inspector(s): Edwin L. Basto

Category(s): Licensed Provider

License-Exempt Provider

Type of Assessment: Preliminary Renewal Monitoring/Visit Extension New Site

Announced

Unannounced

Follow-up

Date of Previous Visit: _____

Capacity: Occupant Load 117

Actual Enrollment 12

Age-Group (Occupant Load/Total Enrollment/# Present/Ages served youngest to oldest/ # of Staffs per group):

Infants / / Ages _____ Staff Toddlers / / Ages _____ Staff

K-3 / / Ages _____ Staff K-4 / / Ages _____ Staff

K-5 / / Ages _____ Staff Before/After-School 117/12/10 Ages 2.6-4.6 yrs Staff 02

* Teachers (Name of assigned staff per Age-Group): ● The total enrolled for pre-school is 12. Out of the 12 children, only 10 of the children were present at the time of inspection. Their age ranges from 2.6 to 4.6 years old. Two teachers assign, Ms. Jenalene Hernandez and Analyn Perido. *No Discrepancy Noted.*

Type of Child Care:

Infant/Toddler Before/After Sch. Pro. Day Care Center

Group C.C. Home Family C.C. Home

Pre-Service Training: # of Newly Approved Provider # of Provider Completed

C.C. License#: 1106 Date of issued: 03/24/19 Expiration Date: 03/24/20

CCDF Certificate#: _____ Date of issued: _____ Expiration Date: _____

Grouping Clause Monitoring Inspection:

- | | | | | |
|----------------|---------------|--------------|---------------|-----------|
| (1) Electrical | (3) Emergency | (5) Outdoor | (7) Health | (9) Other |
| (2) Signage | (4) Sanitary | (6) Capacity | (8) Documents | |

<i>HEALTH & SAFETY</i>	<i>YES</i>	<i>NO</i>	<i>COMMENT</i>
(1) Electrical cords are securely installed, does not crossed pathways, and no tripping hazard.	√		
(1-a) Fuse box is covered and out of children's reach.	√		
(1-b) Indoor & outdoor outlets at a height of 7 ft. & below are covered or blocked off.	√		
(2) All facility's required documents are posted at visitor's view.	√		
(2-a) Provider's required documents are posted in a conspicuous area.	√		
(2-b) "No Smoking" and "Exit" signs are posted within view at an appropriate area.	√		
(2-c) Emergency Evacuation Exit Plan is posted at every exit door and at child's eye level.		√	No "Emergency Evacuation Exit Plan" posted.
(2-d) Emergency contact numbers are posted near the working land-line telephone.	√		
(2-e) DPW approved floor plan are posted in each enclosed room, specifying that particular room.		√	No "DPW Floor Plan" posted.
(2-f) Children's allergy information is posted in the appropriate area.	N/A		
(2-g) Daily Activities Schedule are posted at visitor's view, and if differ by Age-group must be posted in each room.	√		
(2-h) Alternate staff schedule are posted at the designated room.	N/A		
(3) Provider's Emergency Preparedness and Response Plan (EPRP) is approved by Child Care Program.	√		
(3-a) Provider submits revised EPRP within 5 calendar days after the changes and must follow-up for approval.	√		
(3-a) All caregivers are knowledgeable of their EPRP and their responsibilities in an event of an emergency/disaster.	√		
(3-b) Emergency drills are conducted and recorded monthly.	√		
(3-c) Disaster drills are performed and noted every six months.	√		
(3-d) Recorded drills are accessible for visitors' review.	√		
(3-e) First-Aid kit is available and accessible.	√		
(3-f) Medical items in the kit are valid/updated.	√		
(3-g) Facility is equipped with necessary # of fire extinguisher and are inspected as required.	√		
(3-h) Extinguishers are securely place in a safe and convenient space.	√		
(3-i) Smoke detectors are properly installed at each needed area.	√		
(3-j) Facility is furnished with workable smoke alarms.	√		


(3-k) Provider's alternative and designated evacuation sites are stated in their policy/handbook.	√		
(3-l) Families are informed with the provider's EPRP procedures.	√		
(3-m) Children's emergency contact information are updated and reviewed monthly.	√		
HEALTH & SAFETY	YES	NO	COMMENT
(3-n) In an event of an emergency evacuation, provider is readily equipped with all necessary items and contact information.	√		
(4) Facility's indoor is clean and odor free. Indoor flooring is free from dirt and food crumbs, all enclosed rooms has no bad smell/any scent, and are well maintained.	√		
(4-a) All cleaning chemical are stored out of the children's reach.	√		
(4-b) Facility is furnished with age appropriate items that are in good and safe condition.	√		
(4-c) Facility are equipped with sufficient number of comfort room (as to the occupant load).	√		
(4-d) Toiletries (hand-soap, toothbrush, toothpaste, towel/paper towel, toilet tissue, etc.) are replenished, available and accessible.	√		
(4-e) Children's toothbrush is covered individually and stored separately in standing position.	√		
(4-f) All children's items are disinfected daily or as necessary.	√		
(5) Outdoor playground is well maintained, outdoor items are organized, yard is clean and odor free.	√		
(5-a) Playground surfacing is free from tripping hazards, and equipment are free from sharp edges, and rust.	√		
(5-b) Playground is far from the main road.		√	Center is secured with chain-linked fence.
(5-c) Playground is shaded and enclosed.	√		
(5-d) Outdoor items are age appropriate.	√		
(5-e) Non-child-proved equipment is stored out of the children's reach.	√		
(6) Staff/child ratio are met. There are sufficient numbers of staffs with the enrolled number of children.	√		
(6-a) Floater staff is available to cover assigned staff, in an event he/she has to leave the room.	N/A		
(7) Provider obtained enrolled children's health information. Child's immunization card or valid health certificate, and/or clearance of transferable disease from child's physician.	√		
(7-a) Enrolled children are developmentally screened using the ASQ screening tool (for ages: 0-5).	N/A		
(7-b) Developmentally delayed children are referred to the appropriate agencies.	N/A		


(7-c) Screening results is utilize to conduct activities that will enhance the particular child at risk the opportunities for improvement with their limitation.	N/A		
(7-d) Daily health check are conducted to all enrolled children.	√		
(7-e) Comfortable room is provided for enrolled children that are sick.	√		
(7-f) Children enrolled and authorized providers in the center are free from tuberculosis.	√		
HEALTH & SAFETY	YES	NO	COMMENTS
(7-g) Provider has updated health or food handler certificate.	√		
(7-h) Hand-washing is performed through-out the day (before entering the center, before/after meal, after using the toilet, and after each diaper changed).	√		
(7-h) Provider is subject to the Open-door policy.	√		
(8) Valid required documents and the preliminary or renewal application is complete and submitted to the program 60 calendar days prior to its initial opening or to the expiration date of C.C. License.	√		
(8-a) Receipt of updated facilities required documents 30 calendar days prior to its expiration date.	√		
(8-b) Providers' valid required documents are submitted to the program 30 calendar days prior to its expiration date.	√		
(8-c) All new provider has completed the Pre-service Training requirements 6 months from CCLP approving date.	√		
(8-d) New providers that are working on the Pre-service Training requirement is updating the program with completed topics.	√		
(8-e) New provider(s) is not left alone with a group of children until he/she completed the pre-service requirement and get completion notice from the program.	√		
(8-f) Center director informed all staffs about available scheduled training sessions, workshops, seminars, or courses.	√		
(8-g) Provider(s) has met the required annual training hours.	√		
(8-f) Daily health-check recorded and is accessible for review by Child Care staffs/parents.		√	Daily health check is practice but not documented.
(8-g) Enrolled children's documents (registration, health information, screening results, etc.) are filed individually (by each child).	√		
(8-h) Documents and information on all enrolled children are updated.	√		

Additional Notes:

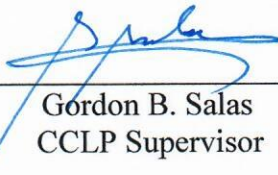
Acknowledgement:

I, Jenalene B. Hernandez, hereby acknowledged the Child Care staff(s) visit, information on the discrepancies found are explained, and I will address the deficiencies within the crucial time given by the Child Care staff(s).

Provider's Signature/Date:  May 21, 2019

Inspected & Reported By:  Edwin L. Basto
Print & Sign

May 21, 2019
Date

Reviewed & Concurred By:  Gordon B. Salas
CCLP Supervisor

5/30/2019
Date



CCLP/CCDF PROVIDER INSPECTIONS SUMMARY REPORT

Provider's Name: Loving Hands Day Care **Physical Address:** San Antonio
(Infants)

Contact Person: Dhez Javier **Contact Number:** _____

Type of Child Care Services:

Center: Group Home: Family Home: Infant/Toddler

Type of Assessment:

Preliminary: Renewal: Monitoring: Extension New Site

Announced: Unannounced:

Follow-Up: Date of Previous Visit: _____

CCLP#: 1106 **Date of issued:** 03/24/19 **Expiration Date:** 03/24/20 **Capacity:** 08

Date of Assessment: May 21, 2019

Assessed By: Edwin L. Basto

Staff Child Ratio (No. of children/No. of staffs with the list of teachers assigned & DPW approved occupant load in each room): ● The total Enrollment for Infants is 07. Four were present at the time of inspection. Their age ranges from 4mth to 1 year old. One teacher assign, Ms. Isabelita Fernandez. *No Discrepancy Noted.*

- (1) **Electrical:** All the electrical outlets 7ft and below are covered with safety plugs. *No Discrepancy Noted.*
- (2) **Signage:** All required signs are posted in each needed area. *No Discrepancy Noted.*
- (3) **Emergency:** No Emergency plan posted in this classroom. *Recommendation:* Get a copy of the Emergency Evacuation plan and post in each Exit doors.
- (4) **Sanitary:** All items are disinfected daily. The classroom was organized and clean at the time of inspection. *No Discrepancy Noted.*
- (5) **Outdoor:** Outdoor was clean, children's items were age appropriate. The facility is not far from the main road. However, the facility is secured with chain-linked fence.
- (6) **Capacity:** The capacity is 08. However, DPW floor plan was not posted. I was not able to verify the capacity. *Recommendation:* Get a copy of the DPW floor plan and post in a conspicuous area.

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2/21/19


(7) **Health:** Daily Health check are conducted but not recorded. *Recommendation:* Daily health check must be recorded. Create a checklist for all the enrolled children.

(8) **Documents:** All of the children's documents are kept in the main office. *No Discrepancy Noted.*

(9) **Other:**

NOTE: Provider Assessment Monitoring checklist is available upon request.

Prepared By:  05/30/19
Edwin L. Basto
DCCA/CCLP Safety Inspector

Concurred by:  5/30/2019
Gordon B. Salas
DCCA/CCLP Supervisor



CCLP/CCDF PROVIDER INSPECTIONS SUMMARY REPORT

Provider's Name: Loving Hands Day Care **Physical Address:** San Antonio

Contact Person: Dhez Javier **Contact Number:** _____

Type of Child Care Services:

Center: Group Home: Family Home: Infant/Toddler

Type of Assessment:

Preliminary: Renewal: Monitoring: Extension: New Site:

Announced: Unannounced:

Follow-Up: Date of Previous Visit: _____

CCLP#: 1106 **Date of issued:** 03/24/19 **Expiration Date:** 03/24/20 **Capacity:** _____

Date of Assessment: May 21, 2019

Assessed By: Edwin L. Basto

Staff Child Ratio (No. of children/No. of staffs with the list of teachers assigned & DPW approved occupant load in each room): ● The total Enrollment for Toddlers is 12. All were present at the time of inspection. Their age ranges from 14mths to 24mths years old. Two teachers assign, Ms. Debbie Ong and Ms. Joanne Ordon. *No Discrepancy Noted.*

- (1) **Electrical:** All electrical outlets 7ft and below are covered with safety plugs. *No Discrepancy Noted.*
- (2) **Signage:** All required signs are posted in each needed area. *No Discrepancy Noted.*
- (3) **Emergency:** Their Emergency Evacuation plan was posted. *No Discrepancy Noted.*
- (4) **Sanitary:** All items are disinfected daily. The classroom was organized and clean at the time of inspection. *No Discrepancy Noted.*
- (5) **Outdoor:** Outdoor was clean, children's items were age appropriate. The facility is not far from the main road. However, the facility is secured with chain-linked fence.
- (6) **Capacity:** DPW floor plan was not posted. I was not able to verify the capacity. *Recommendation:* Get a copy of the DPW floor plan and post in a conspicuous area.
- (7) **Health:** Daily Health check are conducted but not recorded. *Recommendation:* Daily health check must be recorded. Create a checklist for all the enrolled children.


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5/21/19
Edwin L. Basto

(8) **Documents:** All of the children's documents are kept in the main office. *No Discrepancy Noted.*

(9) **Other:**

NOTE: Provider Assessment Monitoring checklist is available upon request.

Prepared By:  05/30/19
Edwin L. Basto
DCCA/CCLP Safety Inspector

Concurred by:  5/30/2019
Gordon B. Salas
DCCA/CCLP Supervisor



CCLP/CCDF PROVIDER INSPECTIONS SUMMARY REPORT

Provider's Name: Loving Hands Day Care **Physical Address:** San Antonio
(Pre-School)

Contact Person: Dhez Javier **Contact Number:** _____

Type of Child Care Services:

Center: Group Home: Family Home: Infant/Toddler

Type of Assessment:

Preliminary: Renewal: Monitoring: Extension New Site

Announced: Unannounced:

Follow-Up: Date of Previous Visit: _____

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5/21/19
[Signature]

CCLP#: 1106 **Date of issued:** 03/24/19 **Expiration Date:** 03/24/20 **Capacity:** 14

Date of Assessment: May 21, 2019


Assessed By: Edwin L. Basto

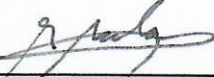
Staff Child Ratio (No. of children/No. of staffs with the list of teachers assigned & DPW approved occupant load in each room): ● The total enrolled for pre-school is 12. Out of the 12 children, only 10 of the children were present at the time of inspection. Their age ranges from 2.6 to 4.6 years of old. Two teachers assign, Ms. Jenalene Hernandez and Analy Perido. *No Discrepancy Noted.*

- (1) **Electrical:** The comfort room did not have a working light. *Recommendation:* Have an electrician look into the wiring.
- (2) **Signage:** One of the doors did not have an "Exit" sign. *Recommendation:* All Exit doors must have an Exit sign posted. Exit sign can be printed out or purchase at a hardware store.
- (3) **Emergency:** No Emergency plan posted in this classroom. *Recommendation:* Get a copy of the Emergency Evacuation plan and post in each Exit doors.
- (4) **Sanitary:** As per Mrs. Hernandez, items are disinfected daily throughout the week. The classroom was organized and clean at the time of inspection. *No Discrepancy Noted.*
- (5) **Outdoor:** Outdoor was clean, children's items were age appropriate. The facility is not far from the main road however, the facility is secured with chain-linked fence.

- (6) **Capacity:** As per Ms. Jenalene, the capacity is 14. However, DPW floor plan was not posted. I was not able to verify the capacity. *Recommendation:* Get a copy of the floor plan and post in a conspicuous area.
- (7) **Health:** Daily Health check are conducted but not recorded. *Recommendation:* Daily health check must be recorded. Create a checklist for all the enrolled children.
- (8) **Documents:** Ms. Jenalene stated, all of the children's documents are kept in the main office and are file individually.
- (9) **Other:** According to Ms. Jenalene, once Ms. Dhez returns from her trip, they will repair their comfort room as the walls and ceiling is termite invested.

NOTE: Provider Assessment Monitoring checklist is available upon request.

Prepared By:  05/30/19
Edwin L. Basto
DCCA/CCLP Safety Inspector

Concurred by:  5/30/2019
Gordon B. Salas
DCCA/CCLP Supervisor



CCLP/CCDF PROVIDER INSPECTIONS SUMMARY REPORT

Provider's Name: Loving Hands Day Care **Physical Address:** San Antonio

Contact Person: Dhez Javier **Contact Number:** _____

Type of Child Care Services:

Center: Group Home: Family Home: Infant/Toddler

Type of Assessment:

Preliminary: Renewal: Monitoring: Extension New Site

Announced: Unannounced:

Follow-Up: Date of Previous Visit: _____

CCLP#: 1106 **Date of issued:** 03/24/19 **Expiration Date:** 03/24/20 **Capacity:** 10

Date of Assessment: May 21, 2019

Assessed By: Edwin L. Basto

Staff Child Ratio (No. of children/No. of staffs with the list of teachers assigned & DPW approved occupant load in each room): ● The total enrolled for Pre-School is 07. All the children were present at the time of inspection. Their age ranges from 2.3 to 2.7 years old. One teacher assign, Ms. Rhona Martinez. *No Discrepancy Noted.*


- (1) **Electrical:** All the electrical outlets 7ft and below are covered with safety plugs. *No Discrepancy Noted.*
- (2) **Signage:** All required signs are posted in each needed area. *No Discrepancy Noted.*
- (3) **Emergency:** No Emergency plan posted in this classroom. *Recommendation:* Get a copy of the Emergency Evacuation plan and post in each Exit doors.
- (4) **Sanitary:** As per Mrs. Rhona, items are disinfected daily. The classroom was organized and clean at the time of inspection. *No Discrepancy Noted.*
- (5) **Outdoor:** Outdoor was clean, children's items were age appropriate. The facility is not far from the main road, however, the facility is secured with chain-linked fence.
- (6) **Capacity:** As per Ms. Joan, the capacity is 10. However, DPW floor plan was not posted. I was not able to verify the capacity. *Recommendation:* Get a copy of the floor plan and post in a conspicuous area.


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Edwin L. Basto

- (7) **Health:** Daily Health check are conducted but not recorded. *Recommendation:* Daily health check must be recorded. Create a checklist for all the enrolled children.
- (8) **Documents:** Occupancy, Fire and Sanitary permits is posted in the hallway. *No Discrepancy Noted.*
- (9) **Other:**

NOTE: Provider Assessment Monitoring checklist is available upon request.

Prepared By:  05/30/19
Edwin L. Basto
DCCA/CCLP Safety Inspector

Concurred by:  5/20/19
Gordon B. Salas
DCCA/CCLP Supervisor