



DCCA-CCLP/CCDF INSPECTION CHECKLIST



Business Name: <u>Loving Hand</u> (Infant		Physical Ad	dress: <u>San Antoni</u>	0
Primary Contact Person:		Contact Nu	mber:	_
2 nd Contact Person:		Email Address: dhe	ezjavier.lovinghands@	<u>gmail.com</u>
Date of Inspection: May 21, 201	9 Inspec	etor(s): <u>Edwin L. Ba</u>	sto	
Category(s): Licensec	Provider _√_	License-Exempt	Provider	
Type of Assessment: Prelin	minary Renewal	Monitoring/Visit _ Unannounced ✓	Extension	New Site
Fo	llow-up	Date of Previous Vi	sit:	
Capacity: Occupant Age-Group (Occupant Load/Tot Infants 117/07/04 Ages 4mth to	al Enrollment/# Present/Ages s			
K-3//Ages				
K-5//Ages * Teachers (Name of assigned statinspection. Their age ranges from 4mt	Staff Before Staff The tot	re/After-School/_al enrollment for Infants i	_/ Ages s 07. Four were preser	Staff nt at the time of
Type of Child Care:				
Infant/Toddler	Before/After Sch. I	Pro	Day Care Cent	er <u>√</u>
Group C.C. Home _	Family C.C. Home	2_		
Pre-Service Training:	# of Newly Appr	oved Provider	# of Provide	r Completed
C.C. License#: <u>1106</u>	Date of issued: 0	3/24/19	Expiration I	Date: <u>03/24/20</u>
CCDF Certificate#:	Date of issued:		Expiration I	Date:

Grouping Clause Monitoring Inspection:

(3) Emergency(4) Sanitary

(5) Outdoor

(9) Other

(1) Electrical(2) Signage

(6) Capacity

(7) Health(8) Documents

HEALTH & SAFETY	YES	NO	COMMENT
(1) Electrical cords are securely installed, does not	1		
crossed pathways, and no tripping hazard.	1001		
(1-a) Fuse box is covered and out of children's reach.	V		
(1-b) Indoor & outdoor outlets at a height of 7 ft. & below	V		
are covered or blocked off.			
(2) All facility's required documents are posted at	1		
visitor's view.			
(2-a) Provider's required documents are posted in a	1		
conspicuous area.	1		
(2-b) "No Smoking" and "Exit" signs are posted within view	1		
at an appropriate area.			No "Emanger of Execution Evit Plan"
(2-c) Emergency Evacuation Exit Plan is posted at every exit		1	No "Emergency Evacuation Exit Plan" posted.
door and at child's eye level.	1		Posteri
(2-d) Emergency contact numbers are posted near the	\ \		
working land-line telephone.			No "DPW Floor Plan" posted.
(2-e) DPW approved floor plan are posted in each enclosed			100 Bi Willoui Fian postedi
room, specifying that particular room. (2-f) Children's allergy information is posted in the	N/A		
appropriate area.	IN/A		
(2-g) Daily Activities Schedule are posted at visitor's view,	1		
and if differ by Age-group must be posted in each room.	\ \ \		
(2-h) Alternate staff schedule are posted at the designated	N/A		
room.			
(3) Provider's Emergency Preparedness and Response	V		
Plan (EPRP) is approved by Child Care Program.			
(3-a) Provider submits revised EPRP within 5 calendar days	V		
after the changes and must follow-up for approval.			
(3-a) All caregivers are knowledgeable of their EPRP and	V		
their responsibilities in an event of an emergency/disaster.			
(3-b) Emergency drills are conducted and recorded monthly.	1		
(3-c) Disaster drills are performed and noted every six	1		
months.			
(3-d) Recorded drills are accessible for visitors' review.	1		
(3-e) First-Aid kit is available and accessible.			
(3-f) Medical items in the kit are valid/updated.	1		
(3-g) Facility is equipped with necessary # of fire	1		
extinguisher and are inspected as required.	1		
(3-h) Extinguishers are securely place in a safe and	1		
convenient space.			
(3-i) Smoke detectors are properly installed at each needed	V		
area.			
(3-j) Facility is furnished with workable smoke alarms.			
(3-k) Provider's alternative and designated evacuation sites	V		
are stated in their policy/handbook.			

(3-I) Families are informed with the provider's EPRP procedures.	V		
(3-m) Children's emergency contact information are updated	1		
and reviewed monthly. HEALTH & SAFETY	YES	NO	COMMENT
(3-n) In an event of an emergency evacuation, provider is	V	110	COMMENT
readily equipped with all necessary items and contact	V		
information.			
(4) Facility's indoor is clean and odor free. Indoor flooring	1		
is free from dirt and food crumps, all enclosed rooms has no			
bad smell/any scent, and are well maintained.	,		
(4-a) All cleaning chemical are stored out of the children's	1		
reach.	1		
(4-b) Facility is furnished with age appropriate items that are	1		
in good and safe condition.	1		
(4-c) Facility are equipped with sufficient number of comfort	1		
room (as to the occupant load).	-1		
(4-d) Toiletries (hand-soap, toothbrush, toothpaste,	1		
towel/paper towel, toilet tissue, etc.) are replenished, available and accessible.			- Table 1
(4-e) Children's toothbrush is covered individually and			
stored separately in standing position.	1		
(4-f) All children's items are disinfected daily or as	V		
necessary.	V		
(5) Outdoor playground is well maintained, outdoor items	1		
are organized, yard is clean and odor free.	\ \		
(5-a) Playground surfacing is free from tripping hazards, and	V		
equipment are free from sharp edges, and rust.			
(5-b) Playground is far from the main road.		1	Center is secured with chain-linked fence.
(5-c) Playground is shaded and enclosed.	V		
(5-d) Outdoor items are age appropriate.	V		
(5-e) Non-child-proved equipment is stored out of the	V		
children's reach.			
(6) Staff/child ratio are met. There are sufficient numbers	V		
of staffs with the enrolled number of children.			
(6-a) Floater staff is available to cover assigned staff, in an	N/A		
event he/she has to leave the room.			
(7) Provider obtained enrolled children's health	1		
information. Child's immunization card or valid health			
certificate, and/or clearance of transferable disease from			
child's physician.	27//		
(7-a) Enrolled children are developmentally screened using	N/A		
the ASQ screening tool (for ages: 0-5).	21/4		-
(7-b) Developmentally delayed children are referred to the	N/A		
appropriate agencies.	NI/A		
(7-c) Screening results is utilize to conduct activities that will	N/A		
enhance the particular child at risk the opportunities for		- 1	
improvement with their limitation.			

(7-d) Daily health check are conducted to all enrolled children.	1		
(7-e) Comfortable room is provided for enrolled children that are sick.	$\sqrt{}$		
(7-f) Children enrolled and authorized providers in the center are free from tuberculosis.	V		
HEALTH & SAFETY	YES	NO	COMMENTS
(7-g) Provider has updated health or food handler certificate.	1		
(7-h) Hand-washing is performed through-out the day (before entering the center, before/after meal, after using the toilet, and after each diaper changed).	V		
(7-h) Provider is subject to the Open-door policy.	1		
(8) Valid required documents and the preliminary or renewal application is complete and submitted to the program 60 calendar days prior to its initial opening or to the expiration date of C.C. License.	V		
(8-a) Receipt of updated facilities required documents 30 calendar days prior to its expiration date.	V		
(8-b) Providers' valid required documents are submitted to the program 30 calendar days prior to its expiration date.	1		
(8-c) All new provider has completed the Pre-service Training requirements 6 months from CCLP approving date.	1		
(8-d) New providers that are working on the Pre-service Training requirement is updating the program with completed topics.	1		
(8-e) New provider(s) is not left alone with a group of children until he/she completed the pre-service requirement and get completion notice from the program.	1		
(8-f) Center director informed all staffs about available scheduled training sessions, workshops, seminars, or courses.	V		
(8-g) Provider(s) has met the required annual training hours.	V		
(8-f) Daily health-check recorded and is accessible for review by Child Care staffs/parents.		1	Daily health check is practice but not documented.
(8-g) Enrolled children's documents (registration, health information, screening results, etc.) are filed individually (by each child).	1		
(8-h) Documents and information on all enrolled children are updated.	1		

Additional Notes:

Acknowledgement:

Inspected & Reported By:

Reviewed & Concurred By:

Reviewed & Concurred By:

Hereby acknowledged the Child Care staff(s) visit, information on the discrepancies found are explained, and I will address the deficiencies within the crucial time given by the Child Care staff(s).

May 21, 2019

Date

The Mannet A. Basto May 21, 2019

Date

CCLP Supervisor





DCCA-CCLP/CCDF INSPECTION CHECKLIST



Business Name: Loving Hands	Day Care ddlers)	Physical A	Address: <u>San</u>	<u>Antonio</u>	
Primary Contact Person:		Contact N	lumber:		
2 nd Contact Person:		Emai	l Address: d	hezjavier.lovinghands@	gmail.com
Date of Inspection: May 21, 20	19	Inspector(s)	: Edwin L. B	asto	
Category(s): License	d Provider _√_	Lice	nse-Exemp	t Provider	
	iminary Rene announced follow-up	Unar	nnounced <u>√</u>	Extension	New Site
	nt Load <u>117</u>				
Age-Group (Occupant Load/To	tal Enrollment/# Prese	nt/Ages served yo	ungest to oldes	t/# of Staffs per group):	
Infants// Ages	Staff	Toddlers 117	<u>/12/12</u> Ages <u>1</u> 4	4mth to 24mth Staf	ff <u>02</u>
K-3/ Ages	Staff	K-4/_	_/ Ag	es	Staff
K-5//Ages * Teachers (Name of assigned s inspection. Their age ranges from 14 Discrepancy Noted.	caff per Age-Group):	The total Enroll	ment for Toddle	ers is 12. All were presen	nt at the time of
Type of Child Care:					
Infant/Toddler	Before/After	Sch. Pro		Day Care Cente	er <u>√</u>
Group C.C. Home	Family C.C.	Home _			
Pre-Service Training:	# of Newly	Approved F	rovider	# of Provider	Completed
C.C. License#: <u>1106</u>	Date of iss	ued: <u>03/24/19</u>)	Expiration D	ate: <u>03/24/20</u>
CCDF Certificate#:	Date of iss	ued:		Expiration D	ate:

Grouping Clause Monitoring Inspection:

(1) Electrical

(3) Emergency(4) Sanitary

(5) Outdoor

(7) Health

(9) Other

(2) Signage

(6) Capacity

(8) Documents

HEALTH & SAFETY	YES	NO	COMMENT
(1) Electrical cords are securely installed, does not crossed pathways, and no tripping hazard.	1		
(1-a) Fuse box is covered and out of children's reach.	V		
(1-b) Indoor & outdoor outlets at a height of 7 ft. & below	V		
are covered or blocked off.			
(2) All facility's required documents are posted at	V		
visitor's view.			
(2-a) Provider's required documents are posted in a	1		
conspicuous area.	1		
(2-b) "No Smoking" and "Exit" signs are posted within view at an appropriate area.	1		
	1		
(2-c) Emergency Evacuation Exit Plan is posted at every exit door and at child's eye level.	V		
(2-d) Emergency contact numbers are posted near the	1		•
working land-line telephone.	\ \ \		
(2-e) DPW approved floor plan are posted in each enclosed			No "DPW Floor Plan" posted.
room, specifying that particular room.			No Dr w Ploof Flair posted.
(2-f) Children's allergy information is posted in the	N/A		
appropriate area.	IN/A		
(2-g) Daily Activities Schedule are posted at visitor's view,	V		
and if differ by Age-group must be posted in each room.	V		
(2-h) Alternate staff schedule are posted at the designated	N/A		
room.			
(3) Provider's Emergency Preparedness and Response	V		
Plan (EPRP) is approved by Child Care Program.			
(3-a) Provider submits revised EPRP within 5 calendar days	V		
after the changes and must follow-up for approval.			
(3-a) All caregivers are knowledgeable of their EPRP and	$\sqrt{}$		
their responsibilities in an event of an emergency/disaster.			
(3-b) Emergency drills are conducted and recorded monthly.	$\sqrt{}$		
(3-c) Disaster drills are performed and noted every six	V		
months.			
(3-d) Recorded drills are accessible for visitors' review.	$\sqrt{}$		
(3-e) First-Aid kit is available and accessible.	$\sqrt{}$		
(3-f) Medical items in the kit are valid/updated.	V		
(3-g) Facility is equipped with necessary # of fire	V		
extinguisher and are inspected as required.	V		
(3-h) Extinguishers are securely place in a safe and	V		
convenient space.	V		
(3-i) Smoke detectors are properly installed at each needed	V		
area.			
(3-j) Facility is furnished with workable smoke alarms.	V		

(2.1) P. i. 1. 1. 1			
(3-k) Provider's alternative and designated evacuation sites are stated in their policy/handbook.	1		
(3-1) Families are informed with the provider's EPRP	V		
procedures.	V		
(3-m) Children's emergency contact information are updated	V		
and reviewed monthly.	\ \ \		
HEALTH & SAFETY	YES	NO	COMMENT
(3-n) In an event of an emergency evacuation, provider is	√ V	110	COMMITTE
readily equipped with all necessary items and contact	'		
information.			
(4) Facility's indoor is clean and odor free. Indoor flooring	V		
is free from dirt and food crumps, all enclosed rooms has no	\ \ \		
bad smell/any scent, and are well maintained.			
(4-a) All cleaning chemical are stored out of the children's	V		
reach.	\ \ \		
(4-b) Facility is furnished with age appropriate items that are	V		per equi
in good and safe condition.	,		
(4-c) Facility are equipped with sufficient number of comfort	V		
room (as to the occupant load).	V		
(4-d) Toiletries (hand-soap, toothbrush, toothpaste,	V		
towel/paper towel, toilet tissue, etc.) are replenished,	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \		
available and accessible.			
(4-e) Children's toothbrush is covered individually and	1		
stored separately in standing position.			
(4-f) All children's items are disinfected daily or as	V		
necessary.	1		
(5) Outdoor playground is well maintained, outdoor items	V		
are organized, yard is clean and odor free.	,		
(5-a) Playground surfacing is free from tripping hazards, and	1		
equipment are free from sharp edges, and rust.			
(5-b) Playground is far from the main road.		V	Center is secured with chain-linked
			fence.
(5-c) Playground is shaded and enclosed.	1		
(5-d) Outdoor items are age appropriate.	1		
(5-e) Non-child-proved equipment is stored out of the	1		
children's reach.			
(6) Staff/child ratio are met. There are sufficient numbers	1		
of staffs with the enrolled number of children.			
(6-a) Floater staff is available to cover assigned staff, in an	N/A		
event he/she has to leave the room.			
(7) Provider obtained enrolled children's health	1		
information. Child's immunization card or valid health			
certificate, and/or clearance of transferable disease from			
child's physician.	1		
(7-a) Enrolled children are developmentally screened using	N/A		
the ASQ screening tool (for ages: 0-5).	27/1		
(7-b) Developmentally delayed children are referred to the	N/A		
appropriate agencies.			

(7-c) Screening results is utilize to conduct activities that will	N/A		
enhance the particular child at risk the opportunities for			
improvement with their limitation.	1		
(7-d) Daily health check are conducted to all enrolled children.	1		
(7-e) Comfortable room is provided for enrolled children that are sick.	V		
(7-f) Children enrolled and authorized providers in the center are free from tuberculosis.	1		
HEALTH & SAFETY	YES	NO	COMMENTS
(7-g) Provider has updated health or food handler certificate.	V	110	COMMENTS
(7-h) Hand-washing is performed through-out the day (before entering the center, before/after meal, after using the	V		
toilet, and after each diaper changed).			
(7-h) Provider is subject to the Open-door policy.	1		
(8) Valid required documents and the preliminary or renewal application is complete and submitted to the			
program 60 calendar days prior to its initial opening or to the expiration date of C.C. License.			
(8-a) Receipt of updated facilities required documents 30 calendar days prior to its expiration date.	V		
(8-b) Providers' valid required documents are submitted to	V		
the program 30 calendar days prior to its expiration date.	V		
(8-c) All new provider has completed the Pre-service	V		
Training requirements 6 months from CCLP approving date.	V		
(8-d) New providers that are working on the Pre-service Training requirement is updating the program with completed topics.	1		
8-e) New provider(s) is not left alone with a group of children until he/she completed the pre-service requirement and get completion notice from the program.	V		
8-f) Center director informed all staffs about available cheduled training sessions, workshops, seminars, or courses.	V		
8-g) Provider(s) has met the required annual training hours.	V		
8-f) Daily health-check recorded and is accessible for eview by Child Care staffs/parents.	,	1	Daily health check is practice but not documented.
8-g) Enrolled children's documents (registration, health information, screening results, etc.) are filed individually (by each child).	V		documented.
8-h) Documents and information on all enrolled children are updated.	1		

Additional Notes:

Acknowledgement:

I, _	JOANNE	OROOMS	, hereby acknowledged the Child Care staff(s) visit, information on
the	discrepancie	s found are ex	plained, and I will address the deficiencies within the crucial time
giv	en by the Ch	ild Care staff(s	3).

Provider's Signature/Date: 5 - 21 - 19

Inspected & Reported By: ____Edwin L. Basto____ May 21, 2019
Print & Sign Date

Reviewed & Concurred By:

Gordon B. Salas

CCLP Supervisor

Total Concurred By:

Date





DCCA-CCLP/CCDF INSPECTION CHECKLIST



Business Name:Loving Hand	ds Day Care School)	Physical Ac	ldress: <u>San Antor</u>	nio
Primary Contact Person:		_ Contact Nu	mber:	_
2 nd Contact Person:		Email Address: dh	ezjavier.lovinghands	@gmail.com
Date of Inspection: May 21, 20	19 Inspe	ector(s): <u>Edwin L. Ba</u>	asto	
Category(s): License	d Provider _√_	License-Exempt	Provider	
Type of Assessment: Prel	iminary _ Renewal _	Monitoring/Visit _	_ Extension _	New Site _
A	nnounced	Unannounced <u>✓</u>		
F	ollow-up _	Date of Previous Vi	sit:	-
Capacity: Occupan	t Load <u>117</u> Actu	al Enrollment <u>07</u>		
Age-Group (Occupant Load/To	tal Enrollment/# Present/Ages	served youngest to oldest/	# of Staffs per group):
Infants// Ages	Staff Todo	dlers//Age	es	Staff
K-3/ Ages	Staff K-4	// Age.	S	Staff
* Teachers (Name of assigned st of inspection. Their age ranges from 2	aff per Age-Group): • The to	tal enrolled for Pre-School	is 07. All the childre	n were present at the tim
Type of Child Care:				
Infant/Toddler	Before/After Sch.	Pro	Day Care Cent	ter <u>√</u>
Group C.C. Home _	Family C.C. Home	e_		
Pre-Service Training:	# of Newly Appr	coved Provider	# of Provide	er Completed
C.C. License#: <u>1106</u>	Date of issued: 0	3/24/19	Expiration	Date: <u>03/24/20</u>
CCDF Certificate#:	Date of issued:		Expiration :	Date:

Grouping Clause Monitoring Inspection:

(1) Electrical(2) Signage

(3) Emergency

(5) Outdoor

(7) Health

(9) Other

(4) Sanitary

(6) Capacity

(8) Documents

HEALTH & SAFETY	YES	NO	COMMENT
(1) Electrical cords are securely installed, does not	V		
crossed pathways, and no tripping hazard.			
(1-a) Fuse box is covered and out of children's reach.	1		
(1-b) Indoor & outdoor outlets at a height of 7 ft. & below	1		
are covered or blocked off.			
(2) All facility's required documents are posted at	1		
visitor's view.	1		
(2-a) Provider's required documents are posted in a	V		
conspicuous area.			
(2-b) "No Smoking" and "Exit" signs are posted within view	1		
at an appropriate area.		1	No "Emergency Evacuation Exit Plan"
(2-c) Emergency Evacuation Exit Plan is posted at every exit door and at child's eye level.		1	posted.
(2-d) Emergency contact numbers are posted near the	1		
working land-line telephone.			
(2-e) DPW approved floor plan are posted in each enclosed		1	No "DPW Floor Plan" posted.
room, specifying that particular room.			
(2-f) Children's allergy information is posted in the	N/A		
appropriate area.			
(2-g) Daily Activities Schedule are posted at visitor's view,	V		
and if differ by Age-group must be posted in each room.			
(2-h) Alternate staff schedule are posted at the designated	N/A		
room.	1	-	
(3) Provider's Emergency Preparedness and Response	1		
Plan (EPRP) is approved by Child Care Program.	1		
(3-a) Provider submits revised EPRP within 5 calendar days	1		
after the changes and must follow-up for approval. (3-a) All caregivers are knowledgeable of their EPRP and	1	-	
their responsibilities in an event of an emergency/disaster.	\ \		
(3-b) Emergency drills are conducted and recorded monthly.	1		
(3-c) Disaster drills are performed and noted every six	1		
months.	1		
(3-d) Recorded drills are accessible for visitors' review.	V		
(3-e) First-Aid kit is available and accessible.	1		
(3-f) Medical items in the kit are valid/updated.	12/	1	
	V		
(3-g) Facility is equipped with necessary # of fire extinguisher and are inspected as required.	V		
(3-h) Extinguishers are securely place in a safe and	1		
convenient space.	٧		
(3-i) Smoke detectors are properly installed at each needed	V		
area.		-	
(3-j) Facility is furnished with workable smoke alarms.	1		
(3-k) Provider's alternative and designated evacuation sites	1		
are stated in their policy/handbook.	10 1 5		

(3-I) Families are informed with the provider's EPRP procedures.	1		
(3-m) Children's emergency contact information are updated	V		
and reviewed monthly.			
HEALTH & SAFETY	YES	NO	COMMENT
(3-n) In an event of an emergency evacuation, provider is	1		
readily equipped with all necessary items and contact			
information.			
(4) Facility's indoor is clean and odor free. Indoor flooring	1		
is free from dirt and food crumps, all enclosed rooms has no			
bad smell/any scent, and are well maintained.			
(4-a) All cleaning chemical are stored out of the children's	V		
reach.	,		
(4-b) Facility is furnished with age appropriate items that are	V		
in good and safe condition.			
(4-c) Facility are equipped with sufficient number of comfort	1		
room (as to the occupant load).			
(4-d) Toiletries (hand-soap, toothbrush, toothpaste,	V		
towel/paper towel, toilet tissue, etc.) are replenished,			
available and accessible.			
(4-e) Children's toothbrush is covered individually and	V		
stored separately in standing position.			
(4-f) All children's items are disinfected daily or as	V		
necessary.			
(5) Outdoor playground is well maintained, outdoor items	V		
are organized, yard is clean and odor free.			
(5-a) Playground surfacing is free from tripping hazards, and	V		
equipment are free from sharp edges, and rust.			
(5-b) Playground is far from the main road.		1	Center is secured with chain-linked fence.
(5-c) Playground is shaded and enclosed.	1		
(5-d) Outdoor items are age appropriate.	1		
(5-e) Non-child-proved equipment is stored out of the	V		
children's reach.	1		
(6) Staff/child ratio are met. There are sufficient numbers	V		
of staffs with the enrolled number of children.	1		
(6-a) Floater staff is available to cover assigned staff, in an	N/A		
event he/she has to leave the room.			
(7) Provider obtained enrolled children's health	V		
information. Child's immunization card or valid health			
certificate, and/or clearance of transferable disease from			
child's physician.			
(7-a) Enrolled children are developmentally screened using	N/A		
the ASQ screening tool (for ages: 0-5).			
(7-b) Developmentally delayed children are referred to the	N/A		
appropriate agencies.			
(7-c) Screening results is utilize to conduct activities that will	N/A		
() serseining research to distance to distance to the service of			
enhance the particular child at risk the opportunities for			

(7-d) Daily health check are conducted to all enrolled children.	1		
(7-e) Comfortable room is provided for enrolled children that	V		
are sick.	\ \		
(7-f) Children enrolled and authorized providers in the center	V		
are free from tuberculosis.			
HEALTH & SAFETY	YES	NO	COMMENTS
(7-g) Provider has updated health or food handler certificate.			
(7-h) Hand-washing is performed through-out the day	V		
(before entering the center, before/after meal, after using the			
toilet, and after each diaper changed).			
(7-h) Provider is subject to the Open-door policy.	1		
(8) Valid required documents and the preliminary or	V		
renewal application is complete and submitted to the			
program 60 calendar days prior to its initial opening or			
to the expiration date of C.C. License.			
(8-a) Receipt of updated facilities required documents 30	V		
calendar days prior to its expiration date.			
(8-b) Providers' valid required documents are submitted to	1		
the program 30 calendar days prior to its expiration date.			
(8-c) All new provider has completed the Pre-service	V		
Training requirements 6 months from CCLP approving date.			
(8-d) New providers that are working on the Pre-service	V		
Training requirement is updating the program with			
completed topics.			
(8-e) New provider(s) is not left alone with a group of	V		
children until he/she completed the pre-service requirement			
and get completion notice from the program.	,		
(8-f) Center director informed all staffs about available	V		
scheduled training sessions, workshops, seminars, or			
courses.	1		
(8-g) Provider(s) has met the required annual training hours.	1		
(8-f) Daily health-check recorded and is accessible for		1	Daily health check is practice but not
review by Child Care staffs/parents.			documented.
(8-g) Enrolled children's documents (registration, health	1		
information, screening results, etc.) are filed individually (by			
each child). (8-h) Documents and information on all enrolled children are	-1		
updated.	V		
ipuaicu.			

Additional Notes:

Acknowledgement:

I, KHONA L. Mart	nez hereby acknowledged the C	child Care staff(s) visit, information on
the discrepancies found are	explained, and I will address the d	eficiencies within the crucial time
given by the Child Care staf		
Provider's Signature/Date:	Practinez May:	21, 2019
Inspected & Reported By:	Edwin L. Basto Print & Sign	May 21, 2019 Date
Reviewed & Concurred By	Gordon B. Salas CCLP Supervisor	5/30/2019 Date





DCCA-CCLP/CCDF INSPECTION CHECKLIST



Business Name:Loving Hand	ds Day Care School)	Physical Add	dress: <u>San Antonio</u>
Primary Contact Person:		Contact Number:	
2 nd Contact Person:		Email Address: dhe	zjavier.lovinghands@gmail.com
Date of Inspection: May 21, 20	9 Inspec	ctor(s): Edwin L . Ba	sto
Category(s): Licensed	d Provider _√	License-Exempt l	Provider
Type of Assessment: Preli	minary Renewal	Monitoring/Visit Unannounced ✓	Extension New Site
	ollow-up	Date of Previous Vis	it:
		d Enrollment <u>12</u>	/ - f C ff
Age-Group (Occupant Load/Tot			1 0 1.
Infants// Ages			
K-3// Ages	Staff K-4 _	// Ages	Staff
	aff per Age-Group): • The tota spection. Their age ranges from	al enrolled for pre-school is	O Ages 2.6-4.6 yrs Staff 02 12. Out of the 12 children, only 10 of the eachers assign, Ms. Jenalene Hernandez and
Type of Child Care:			
Infant/Toddler	Before/After Sch. P.	ro I	Oay Care Center <u>√</u>
Group C.C. Home _	Family C.C. Home	_	
Pre-Service Training:	# of Newly Appro	oved Provider	# of Provider Completed
C.C. License#: <u>1106</u>	Date of issued: 03	/24/19	Expiration Date: 03/24/20
CCDF Certificate#:	Date of issued:		Expiration Date:

Grouping Clause Monitoring Inspection:

(1) Electrical

(3) Emergency

(5) Outdoor

(7) Health

(9) Other

(2) Signage

(4) Sanitary

(6) Capacity

(8) Documents

HEALTH & SAFETY	YES	NO	COMMENT
(1) Electrical cords are securely installed, does not	V		
crossed pathways, and no tripping hazard.			
(1-a) Fuse box is covered and out of children's reach.	1		
(1-b) Indoor & outdoor outlets at a height of 7 ft. & below	V		
are covered or blocked off.			
(2) All facility's required documents are posted at	1		
visitor's view.			
(2-a) Provider's required documents are posted in a	1		
conspicuous area.			
(2-b) "No Smoking" and "Exit" signs are posted within view	1		
at an appropriate area.		1	
(2-c) Emergency Evacuation Exit Plan is posted at every exit		1	No "Emergency Evacuation Exit Plan"
door and at child's eye level.			posted.
(2-d) Emergency contact numbers are posted near the	1		
working land-line telephone.		1,	N. (CDDW Plane Plane) most of
(2-e) DPW approved floor plan are posted in each enclosed		1	No "DPW Floor Plan" posted.
room, specifying that particular room.	-		
(2-f) Children's allergy information is posted in the	N/A		
appropriate area.	1		
(2-g) Daily Activities Schedule are posted at visitor's view,	1		
and if differ by Age-group must be posted in each room.	N/A		
(2-h) Alternate staff schedule are posted at the designated	IN/A		
room.	+	-	
(3) Provider's Emergency Preparedness and Response	1		
Plan (EPRP) is approved by Child Care Program.	11		
(3-a) Provider submits revised EPRP within 5 calendar days	1		
after the changes and must follow-up for approval.	1		
(3-a) All caregivers are knowledgeable of their EPRP and their responsibilities in an event of an emergency/disaster.	V		
(3-b) Emergency drills are conducted and recorded monthly.	1		
	1		
(3-c) Disaster drills are performed and noted every six	1		
months. (3-d) Recorded drills are accessible for visitors' review.	12/		
	N	-	
(3-e) First-Aid kit is available and accessible.	1		
(3-f) Medical items in the kit are valid/updated.	1		
(3-g) Facility is equipped with necessary # of fire	1		
extinguisher and are inspected as required.	-		
(3-h) Extinguishers are securely place in a safe and	1	1	
convenient space.			
(3-i) Smoke detectors are properly installed at each needed	1		
area.			
(3-j) Facility is furnished with workable smoke alarms.	1		

(3-k) Provider's alternative and designated evacuation sites	1		
are stated in their policy/handbook. (3-I) Families are informed with the provider's EPRP	1		
procedures.	V		
(3-m) Children's emergency contact information are updated	1		
and reviewed monthly.	Y		
HEALTH & SAFETY	YES	NO	COMMENT
(3-n) In an event of an emergency evacuation, provider is	V		
readily equipped with all necessary items and contact			
information.			
(4) Facility's indoor is clean and odor free. Indoor flooring	V		
is free from dirt and food crumps, all enclosed rooms has no			
bad smell/any scent, and are well maintained.			
(4-a) All cleaning chemical are stored out of the children's	1		
reach.			
(4-b) Facility is furnished with age appropriate items that are	1		
in good and safe condition.			
(4-c) Facility are equipped with sufficient number of comfort	1		
room (as to the occupant load).			
(4-d) Toiletries (hand-soap, toothbrush, toothpaste,	1		
towel/paper towel, toilet tissue, etc.) are replenished,			
available and accessible.			
(4-e) Children's toothbrush is covered individually and	V		
stored separately in standing position.			
(4-f) All children's items are disinfected daily or as	V		
necessary.	1,		
(5) Outdoor playground is well maintained, outdoor items	1		
are organized, yard is clean and odor free.	1		
(5-a) Playground surfacing is free from tripping hazards, and	1		
equipment are free from sharp edges, and rust.		1	
(5-b) Playground is far from the main road.		1	Center is secured with chain-linked fence.
(5-c) Playground is shaded and enclosed.	1		
(5-d) Outdoor items are age appropriate.	1		
(5-e) Non-child-proved equipment is stored out of the	1		
children's reach.	٧		
(6) Staff/child ratio are met. There are sufficient numbers	1		
of staffs with the enrolled number of children.	'		
(6-a) Floater staff is available to cover assigned staff, in an	N/A		
event he/she has to leave the room.			
(7) Provider obtained enrolled children's health	1		
information. Child's immunization card or valid health	,		
certificate, and/or clearance of transferable disease from			
child's physician.			
(7-a) Enrolled children are developmentally screened using	N/A		
the ASQ screening tool (for ages: 0-5).			
(7-b) Developmentally delayed children are referred to the	N/A		
appropriate agencies.			

(7-c) Screening results is utilize to conduct activities that will	N/A		
enhance the particular child at risk the opportunities for improvement with their limitation.			
(7-d) Daily health check are conducted to all enrolled	V		
children.			
(7-e) Comfortable room is provided for enrolled children that			
are sick.			
(7-f) Children enrolled and authorized providers in the center	1		
are free from tuberculosis.			
HEALTH & SAFETY	YES	NO	COMMENTS
(7-g) Provider has updated health or food handler certificate.	1		
(7-h) Hand-washing is performed through-out the day	V		
(before entering the center, before/after meal, after using the			
toilet, and after each diaper changed).			
(7-h) Provider is subject to the Open-door policy.	1		
(8) Valid required documents and the preliminary or	V		
renewal application is complete and submitted to the			
program 60 calendar days prior to its initial opening or			
to the expiration date of C.C. License.			
(8-a) Receipt of updated facilities required documents 30	1		
calendar days prior to its expiration date.			
(8-b) Providers' valid required documents are submitted to	1		*
the program 30 calendar days prior to its expiration date.			
(8-c) All new provider has completed the Pre-service	1		
Training requirements 6 months from CCLP approving date.			
(8-d) New providers that are working on the Pre-service	1		
Training requirement is updating the program with			
completed topics.			
(8-e) New provider(s) is not left alone with a group of	1		
children until he/she completed the pre-service requirement			
and get completion notice from the program.			
(8-f) Center director informed all staffs about available	V		
scheduled training sessions, workshops, seminars, or			
(8-g) Provider(s) has met the required annual training hours.	1		
	V		Daily health check is practice but not
(8-f) Daily health-check recorded and is accessible for review by Child Care staffs/parents.		1	documented.
(8-g) Enrolled children's documents (registration, health	1		
information, screening results, etc.) are filed individually (by			
each child).			
(8-h) Documents and information on all enrolled children are	1		
updated.			

Additional Notes:

Acknowledgement:

I, <u>Jevalene B. Hervandez</u>, hereby acknowledged the Child Care staff(s) visit, information on the discrepancies found are explained, and I will address the deficiencies within the crucial time given by the Child Care staff(s).

Provider's Signature/Date: May 21, 2019

Inspected & Reported By: Edwin L. Basto May 21, 2019
Print & Sign Date

Reviewed & Concurred By:

Gordon B. Salas

CCLP Supervisor

Date







CCLP/CCDF PROVIDER INSPECTIONS SUMMARY REPORT

Physical Address: San Antonio
(Infants) Contact Person: Dhez Javier Contact Number:
Type of Child Care Services:
Center: ✓ Group Home: _ Family Home: Infant/Toddler
Type of Assessment:
Preliminary: _ Renewal: _ Monitoring: _ Extension_ New Site_
Announced: Unannounced: ✓
Follow-Up: _ Date of Previous Visit:
CCLP#: 1106Date of issued: 03/24/19 Expiration Date: 03/24/20 Capacity: 08
Date of Assessment: May 21, 2019 Assessed By: Edwin L. Basto
Staff Child Ratio (No. of children/No. of staffs with the list of teachers assigned & DPW approved occupant load in each room): The total Enrollment for Infants is 07. Four were present at the time of inspection. Their age ranges from

4mth to 1 year old. One teacher assign, Ms. Isabelita Fernandez. *No Discrepancy Noted*.

- (1) Electrical: All the electrical outlets 7ft and below are covered with safety plugs. No Discrepancy Noted.
- (2) Signage: All required signs are posted in each needed area. No Discrepancy Noted.
- (3) Emergency: No Emergency plan posted in this classroom. *Recommendation:* Get a copy of the Emergency Evacuation plan and post in each Exit doors.
- (4) Sanitary: All items are disinfected daily. The classroom was organized and clean at the time of inspection. No Discrepancy Noted.
- (5) Outdoor: Outdoor was clean, children's items were age appropriate. The facility is not far from the main road. However, the facility is secured with chain-linked fence.
- (6) Capacity: The capacity is 08. However, DPW floor plan was not posted. I was not able to verify the capacity. *Recommendation:* Get a copy of the DPW floor plan and post in a conspicuous area.

- (7) **Health:** Daily Health check are conducted but not recorded. *Recommendation:* Daily health check must be recorded. Create a checklist for all the enrolled children.
- (8) Documents: All of the children's documents are kept in the main office. No Discrepancy Noted.
- (9) Other:

NOTE: Provider Assessment Monitoring checklist is available upon request.

Prepared By:

Edwin L.Basto DCCA/CCLP Safety Inspector

Concurred by:

Gørdon B. Salas

DCCA/CCLP Supervisor







CCLP/CCDF PROVIDER INSPECTIONS SUMMARY REPORT

Provider's Name: Loving Hands Day Care Physical Address: San Antonio
Contact Person: Dhez Javier Contact Number:
Type of Child Care Services:
Center: ✓ Group Home: _ Family Home: _ Infant/Toddler
Type of Assessment: Preliminary: _ Renewal: _ Monitoring: _ Extension_ New Site
Announced: Unannounced: ✓
Follow-Up: _ Date of Previous Visit:
CCLP#: 1106Date of issued: 03/24/19 Expiration Date: 03/24/20 Capacity:
Date of Assessment: May 21, 2019 Assessed By: Edwin L. Basto
Staff Child Ratio (No. of children/No. of staffs with the list of teachers assigned & DPW approved occupant load in each room): The total Enrollment for Toddlers is 12. All were present at the time of inspection. Their age ranges from 14mths to 24mths years old. Two teachers assign, Ms. Debbie Ong and Ms. Joanne Ordona. No Discrepancy Noted.
(1) Electrical: All electrical outlets 7ft and below are covered with safety plugs. No Discrepancy Noted.
(2) Signage: All required signs are posted in each needed area. No Discrepancy Noted.
(3) Emergency: Their Emergency Evacuation plan was posted. No Discrepancy Noted.
(4) Sanitary: All items are disinfected daily. The classroom was organized and clean at the time of inspection. No Discrepancy Noted.
(5) Outdoor: Outdoor was clean, children's items were age appropriate. The facility is not far from the main road. However, the facility is secured with chain-linked fence.
(6) Capacity: DPW floor plan was not posted. I was not able to verify the capacity. Recommendation: Get a copy of the DPW floor plan and post in a conspicuous area.
(7) Health: Daily Health check are conducted but not recorded. Recommendation: Daily health check must be

recorded. Create a checklist for all the enrolled children.

- (8) Documents: All of the children's documents are kept in the main office. No Discrepancy Noted.
- (9) Other:

NOTE: Provider Assessment Monitoring checklist is available upon request.

Prepared By:

Edwin L.Basto

DCCA/CCLP Safety Inspector

Concurred by:

Gørdon B. Salas DCCA/CCLP Supervisor







CCLP/CCDF PROVIDER INSPECTIONS SUMMARY REPORT

Provider's Name: Loving Hands Day Care Physical Address: San Antonio
(Pre-School) Contact Person: Dhez Javier Contact Number:
Contact Number:
Type of Child Care Services:
Center: ✓ Group Home: _ Infant/Toddler
Type of Assessment:
Preliminary: _ Renewal: _ Monitoring: _ Extension _ New Site _
Announced: Unannounced: ✓
Follow-Up: _ Date of Previous Visit:
CCLP#: 1106Date of issued: 03/24/19 Expiration Date: 03/24/20 Capacity: 14
Date of Assessment: May 21, 2019 Assessed By: Edwin L. Basto
Staff Child Ratio (No. of children/No. of staffs with the list of teachers assigned & DPW approved occupant load in each room): The total enrolled for pre-school is 12. Out of the 12 children, only 10 of the children were present at the time of inspection. Their age ranges from 2.6 to 4.6 years of old. Two teachers assign, Ms. Jenalene Hernandez and Analyn Perido. No Discrepancy Noted.
(1) Electrical: The comfort room did not have a working light. Recommendation: Have an electrician look into the wiring.
(2) Signage: One of the doors did not have an "Exit" sign. Recommendation: All Exit doors must have an Exit sign posted. Exit sign can be printed out or purchase at a hardware store.
(3) Emergency: No Emergency plan posted in this classroom. <i>Recommendation:</i> Get a copy of the Emergency Evacuation plan and post in each Exit doors.
(4) Sanitary: As per Mrs. Hernandez, items are disinfected daily throughout the week. The classroom was organized and clean at the time of inspection. No Discrepancy Noted.
(5) Outdoor: Outdoor was clean, children's items were age appropriate. The facility is not far from the main road however, the facility is secured with chain-linked fence.

- (6) Capacity: As per Ms. Jenalene, the capacity is 14. However, DPW floor plan was not posted. I was not able to verify the capacity. *Recommendation:* Get a copy of the floor plan and post in a conspicuous area.
- (7) Health: Daily Health check are conducted but not recorded. Recommendation: Daily health check must be recorded. Create a checklist for all the enrolled children.
- (8) **Documents:** Ms. Jenalene stated, all of the children's documents are kept in the main office and are file individually.
- (9) Other: According to Ms. Jenalene, once Ms. Dhez returns from her trip, they will repair their comfort room as the walls and ceiling is termite invested.

NOTE: Provider Assessment Monitoring checklist is available upon request.

Prepared By:

Edwin L.Basto

DCCA/CCLP Safety Inspector

Concurred by:

Gordon B. Salas

DCCA/CCLP Supervisor







CCLP/CCDF PROVIDER INSPECTIONS SUMMARY REPORT

Physical Address: San Antonio
Contact Person: Dhez Javier Contact Number:
Type of Child Care Services: Center: ✓ Group Home: _ Family Home: _ Infant/Toddler
Type of Assessment: Preliminary: _ Renewal: _ Monitoring: _ Extension_ New Site_
Announced: Unannounced: ✓
Follow-Up: _ Date of Previous Visit:
CCLP#: 1106Date of issued: 03/24/19 Expiration Date: 03/24/20 Capacity: 10
Date of Assessment: May 21, 2019 Assessed By: Edwin L. Basto
Staff Child Ratio (No. of children/No. of staffs with the list of teachers assigned & DPW approved occupant load in each room): • The total enrolled for Pre-School is 07. All the children were present at the time of inspection. Their age ranges from 2.3 to 2.7 years old. One teacher assign, Ms. Rhona Martinez. No Discrepancy Noted.
(1) Electrical: All the electrical outlets 7ft and below are covered with safety plugs. No Discrepancy Noted.
(2) Signage: All required signs are posted in each needed area. No Discrepancy Noted.
(3) Emergency: No Emergency plan posted in this classroom. <i>Recommendation:</i> Get a copy of the Emergency Evacuation plan and post in each Exit doors.
(4) Sanitary: As per Mrs. Rhona, items are disinfected daily. The classroom was organized and clean at the time of inspection. No Discrepancy Noted.
(5) Outdoor: Outdoor was clean, children's items were age appropriate. The facility is not far from the main road, however, the facility is secured with chain-linked fence.
(6) Capacity: As per Ms. Joan, the capacity is 10. However, DPW floor plan was not posted. I was not able to verify the capacity. <i>Recommendation:</i> Get a copy of the floor plan and post in a conspicuous area.

- (7) **Health:** Daily Health check are conducted but not recorded. *Recommendation*: Daily health check must be recorded. Create a checklist for all the enrolled children.
- (8) Documents: Occupancy, Fire and Sanitary permits is posted in the hallway. No Discrepancy Noted.
- (9) Other:

NOTE: Provider Assessment Monitoring checklist is available upon request.

Prepared By:

Edwin L.Basto DCCA/CCLP Safety Inspector

Concurred by:

DCCA/CCLP Supervisor