



# DCCA-CCLP/CCDF INSPECTION CHECKLIST

Business Name: Loving Hands Kindergarten and Enrichment Center Physical Address: Koblerville

Primary Contact Person: Dhez Javier Contact Number: 670-989-1062

2<sup>nd</sup> Contact Person: \_\_\_\_\_ Email Address: [dhezjavier.lovinghands](mailto:dhezjavier.lovinghands)

Date of Inspection: April 24, 2019 Inspector(s): Edwin L. Basto

Category(s): Licensed Provider  License-Exempt Provider

Type of Assessment: Preliminary  Renewal  Monitoring/Visit  Extension  New Site   
Announced  Unannounced   
Follow-up  Date of Previous Visit: \_\_\_\_\_

Capacity: Occupant Load 47 Actual Enrollment 06

Age-Group (Occupant Load/Total Enrollment/# Present/Ages served youngest to oldest/ # of Staffs per group):

Infants   /  /   Ages \_\_\_\_\_ Staff    Toddlers   /  /   Ages \_\_\_\_\_ Staff   

K-3 47/06/06 Ages 3yr -4yrs Staff 01 K-4   /  /   Ages \_\_\_\_\_ Staff   

K-5   /  /   Ages \_\_\_\_\_ Staff    Before/After-School   /  /   Ages \_\_\_\_\_ Staff   

\* Teachers (Name of assigned staff per Age-Group): • K3 and K4 are combine with the total enrollment of 6 with one teacher, Ms. Jenette Ramos. **No Discrepancy Noted.**

Type of Child Care:

Day Care Center  Group C.C. Home  License-Exempt   
Family C.C. Home  Infant/Toddler

Pre-Service Training: # of Newly Approved Provider: \_\_\_\_\_ # of Provider Completed: \_\_\_\_\_

C.C. License#: 1103 Date of issued: 12/21/2018 Expiration Date: 12/21/2019

CCDF Certificate#: \_\_\_\_\_ Date of issued: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

### Grouping Clause Monitoring Inspection:

- (1) Electrical
- (2) Signage
- (3) Emergency
- (4) Sanitary
- (5) Outdoor
- (6) Capacity
- (7) Health
- (8) Documents
- (9) Other



| <b>HEALTH &amp; SAFETY</b>   | <b>YES</b> | <b>NO</b> | <b>COMMENT</b>                     |
|--|------------|-----------|------------------------------------|
| <b>(1) Electrical cords are securely installed, does not crossed pathways, and there is no tripping hazard.</b>              | ✓          |           |                                    |
| <b>(1-a)</b> Fuse box is covered and out of children's reach.  | ✓          |           |                                    |
| <b>(1-b)</b> Indoor & outdoor outlets at a height of 7 ft. & below are covered or blocked off.                               | ✓          |           |                                    |
| <b>(2) All updated facility's required documents are posted at visitor's view.</b>   | ✓          |           |                                    |
| <b>(2-a)</b> Provider's required documents are valid and posted in a conspicuous area.                                       | ✓          |           |                                    |
| <b>(2-b)</b> Posted "No Smoking" and "Exit" signs are within view and at an appropriate area.                                | ✓          |           |                                    |
| <b>(2-c)</b> Emergency Evacuation Exit Plan is posted at every exit door and if relevant, at child's eye level.              | ✓          |           |                                    |
| <b>(2-d)</b> Emergency contact numbers are posted near the working telephone (land-line).                                    | ✓          |           |                                    |
| <b>(2-e)</b> DPW approved floor plan are posted in each enclosed room, specifying that particular room.                      | ✓          |           | Need to highlight particular room. |
| <b>(2-f)</b> Children's allergy information is posted in the appropriate area.   | N/A        |           |                                    |
| <b>(2-g)</b> Daily Activities Schedule are posted at visitor's view, and if differ by Age-group must be posted in each room. | ✓          |           |                                    |
| <b>(2-h)</b> Alternate staff schedule are posted at the designated room.   | N/A        |           |                                    |
| <b>(3) Provider's Emergency Preparedness and Response Plan (EPRP) is approved by Child Care Program.</b>                     | ✓          |           |                                    |
| <b>(3-a)</b> Provider submits revised EPRP within 5 calendar days after the changes and must follow-up for approval.         | ✓          |           |                                    |
| <b>(3-a)</b> All caregivers are well-informed of their EPRP and their responsibilities in an event of an emergency/disaster. | ✓          |           |                                    |
| <b>(3-b)</b> Emergency drills are conducted and recorded monthly.  | ✓          |           |                                    |
| <b>(3-c)</b> Disaster drills are performed and noted every six months.   | ✓          |           |                                    |
| <b>(3-d)</b> Recorded drills are accessible for visitors' review.  | ✓          |           |                                    |
| <b>(3-e)</b> First-Aid kit is available and accessible.  | ✓          |           |                                    |
| <b>(3-f)</b> Medical items in the kit are valid/updated.   | ✓          |           |                                    |
| <b>(3-g)</b> Facility is equipped with necessary # of fire extinguisher and are inspected as required.                       | ✓          |           |                                    |
| <b>(3-h)</b> Extinguishers are securely place in a safe and convenient space.  | ✓          |           |                                    |
| <b>(3-i)</b> Smoke detectors are properly installed at each needed area.   | ✓          |           |                                    |
| <b>(3-j)</b> Facility is furnished with workable smoke alarms.   | ✓          |           |                                    |
| <b>(3-k)</b> Provider's alternative and designated evacuation sites are stated in their policy/handbook.                     |            |           |                                    |
| <b>(3-l)</b> Families are informed with the provider's EPRP procedures.  | ✓          |           |                                    |
| <b>(3-m)</b> Children's emergency contact information is updated and reviewed monthly.                                       | ✓          |           |                                    |
| <b>HEALTH &amp; SAFETY</b>   | <b>YES</b> | <b>NO</b> | <b>COMMENT</b>                     |



|   |            |           |  |
|---|------------|-----------|--|
| (3-n) In an event of an emergency evacuation, provider is readily equipped with all necessary items and contact information.  | ✓          |           |  |
| (4) Facility's indoor is clean and odor free. Indoor flooring is free from dirt and food crumbs, has no bad smell or any kind of scent, and are well maintained.                      | ✓          |           |  |
| (4-a) All cleaning chemical are stored out of the children's reach.   | ✓          |           |  |
| (4-b) Facility is furnished with age appropriate items that are in good and safe condition.   | ✓          |           |  |
| (4-c) Facility are equipped with sufficient number of comfort room (as to the occupant load).   | ✓          |           |  |
| (4-d) Toiletries (hand-soap, toothbrush, toothpaste, towel/paper towel, toilet tissue, etc.) are replenished, available and accessible.   | ✓          |           |  |
| (4-e) Children's toothbrush is covered individually and stored separately in standing position.   | ✓          |           |  |
| (4-f) All children's items are disinfected daily or as necessary.   | ✓          |           |  |
| (5) Outdoor playground is well maintained, outdoor items are organized, yard is clean and odor free.  |            |           | Outdoor playground is currently not being use as repairs are still in the works. |
| (5-a) Playground surfacing is free from tripping hazards, and equipment are free from sharp edges, and rust.  |            |           |  |
| (5-b) Playground is far from the main road.   |            |           |  |
| (5-c) Playground is shaded and enclosed.  |            |           |  |
| (5-d) Outdoor items are age appropriate.  |            |           |  |
| (5-e) Non-child-proved equipment is stored out of the children's reach.   |            |           |  |
| (6) Staff/child ratio are met. There are sufficient numbers of staffs with the group of children.   | ✓          |           |  |
| (6-a) In an event assigned staff had to leave her group of children, a floater staff is available to alternate during his/her absent.   | N/A        |           |  |
| (7) Provider obtained enrolled children's health information. Child's immunization card or valid health certificate, and/or clearance of transferable disease from child's physician. | ✓          |           |  |
| (7-a) Enrolled children are developmentally screened using the ASQ screening tool (for ages: 0-5).  | ✓          |           |  |
| (7-b) Developmentally delayed children (that scored in the dark area) are referred to the appropriate agencies.   | ✓          |           |  |
| (7-c) Children that scored in the gray area or at risk of developmentally delay are given the opportunities for improvement with their limitation.                                    | ✓          |           |  |
| (7-d) Daily health check to all enrolled children are performed, recorded and accessible.   | ✓          |           |  |
| <b>HEALTH &amp; SAFETY</b>  | <b>YES</b> | <b>NO</b> | <b>COMMENTS</b>  |
| (7-e) Comfortable room is provided for enrolled children that are sick.   | N/A        |           |  |
| (7-f) In the facility, children enrolled and staffs are free from tuberculosis.   | ✓          |           |  |




|  |   |  |  |
|--|---|--|--|
| (7-g) Provider has updated health or food handler certificate.   | ✓ |  |  |
| (7-h) Hand-washing is performed through-out the day (before entering the center, before/after meal, after using the toilet, and after each diaper changed).  | ✓ |  |  |
| (7-h) Provider is subject to the Open-door policy.   | ✓ |  |  |
| <b>(8) Valid required documents and the preliminary or renewal application is complete and submitted to the program 60 calendar days prior to its initial opening or to the expiration date of C.C. License.</b> | ✓ |  |  |
| (8-a) Receipt of updated facilities required documents 30 calendar days prior to its expiration date.  | ✓ |  |  |
| (8-b) Providers' valid required documents are submitted to the program 30 calendar days prior to its expiration date.  | ✓ |  |  |
| (8-c) All new provider has completed the Pre-service Training requirements 6 months from CCLP approving date.  | ✓ |  |  |
| (8-d) New providers that are working on the Pre-service Training requirement is updating the program with completed topics.  | ✓ |  |  |
| (8-e) New provider(s) is not left alone with a group of children until he/she completed the pre-service requirement and get completion notice from the program.  | ✓ |  |  |
| (8-f) Center director informed all staffs about available scheduled training sessions, workshops, seminars, or courses.  | ✓ |  |  |
| (8-g) Provider(s) has met the required annual training hours.  | ✓ |  |  |
| (8-f) Daily health-check recorded and is accessible for review by Child Care staffs/parents.   | ✓ |  |  |
| (8-g) Enrolled children's documents (registration, health information, screening results, etc.) are filed individually (by each child).  | ✓ |  |  |
| (8-h) Documents and information on all enrolled children are updated.  | ✓ |  |  |
| (8-i) <b>Daily</b> , the CCDF children enrolled have <b>timed-in and out</b> on their CCDF attendance sheet when being dropped and picked up.  | ✓ |  |  |

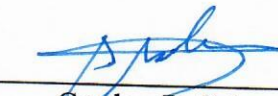
Additional Notes:

**Acknowledgement:**

I, Jeremy Tubale, hereby acknowledged the Child Care staff(s) visit, information on the discrepancies found are explained, and I will address the deficiencies within the crucial time given by the Child Care staff(s).

Provider's Signature/Date:  4/24/19

Inspected & Reported By:   
Edwin L. Basto  
Print & Sign April 24, 2019  
Date

Reviewed & Concurred By:   
Gordon B. Salas  
CCLP Supervisor 5/8/2019  
Date





# DCCA-CCLP/CCDF INSPECTION CHECKLIST

Business Name: Loving Hands Kindergarten and Enrichment Center Physical Address: Koblerville  
(Pre-Kinder)

Primary Contact Person: Dhez Javier Contact Number: \_\_\_\_\_

2<sup>nd</sup> Contact Person: \_\_\_\_\_ Email Address: [dhezjavier.lovinghands](mailto:dhezjavier.lovinghands)

Date of Inspection: April 24, 2019 Inspector(s): Edwin L. Basto

Category(s): Licensed Provider  License-Exempt Provider

Type of Assessment: Preliminary  Renewal  Monitoring/Visit  Extension  New Site   
Announced  Unannounced   
Follow-up  Date of Previous Visit: \_\_\_\_\_

Capacity: Occupant Load 47 Actual Enrollment 20

Age-Group (Occupant Load/Total Enrollment/# Present/Ages served youngest to oldest/ # of Staffs per group):

Infants \_\_\_/\_\_\_/\_\_\_ Ages \_\_\_\_\_ Staff \_\_\_ Toddlers \_\_\_/\_\_\_/\_\_\_ Ages \_\_\_\_\_ Staff \_\_\_

K-3 \_\_\_/\_\_\_/\_\_\_ Ages \_\_\_\_\_ Staff \_\_\_ K-4 47/14/13 Ages 4yr-6yrs Staff 02

K-5 \_\_\_/\_\_\_/\_\_\_ Ages \_\_\_\_\_ Staff \_\_\_ Before/After-School \_\_\_/\_\_\_/\_\_\_ Ages \_\_\_\_\_ Staff \_\_\_

\* Teachers (Name of assigned staff per Age-Group): • 14 Enrollment (4yr-6yrs old). 13 presence with two teacher, Ms. Jeramy Tubale and Ms. Leonora Abuty. **No Discrepancy Noted.**

## Type of Child Care:

Day Care Center  Group C.C. Home  License-Exempt   
Family C.C. Home  Infant/Toddler

Pre-Service Training: # of Newly Approved Provider: \_\_\_\_\_ # of Provider Completed: \_\_\_\_\_

C.C. License#: 1103 Date of issued: 12/21/2018 Expiration Date: 12/21/2019

CCDF Certificate#: \_\_\_\_\_ Date of issued: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

## Grouping Clause Monitoring Inspection:

- |                |               |              |               |           |
|----------------|---------------|--------------|---------------|-----------|
| (1) Electrical | (3) Emergency | (5) Outdoor  | (7) Health    | (9) Other |
| (2) Signage    | (4) Sanitary  | (6) Capacity | (8) Documents |           |



| <b>HEALTH &amp; SAFETY</b>   | <b>YES</b> | <b>NO</b> | <b>COMMENT</b>                     |
|--|------------|-----------|------------------------------------|
| <b>(1) Electrical cords are securely installed, does not crossed pathways, and there is no tripping hazard.</b>              | ✓          |           |                                    |
| <b>(1-a)</b> Fuse box is covered and out of children's reach.  | ✓          |           |                                    |
| <b>(1-b)</b> Indoor & outdoor outlets at a height of 7 ft. & below are covered or blocked off.                               | ✓          |           |                                    |
| <b>(2) All updated facility's required documents are posted at visitor's view.</b>   | ✓          |           |                                    |
| <b>(2-a)</b> Provider's required documents are valid and posted in a conspicuous area.                                       | ✓          |           |                                    |
| <b>(2-b)</b> Posted "No Smoking" and "Exit" signs are within view and at an appropriate area.                                | ✓          |           |                                    |
| <b>(2-c)</b> Emergency Evacuation Exit Plan is posted at every exit door and if relevant, at child's eye level.              | ✓          |           |                                    |
| <b>(2-d)</b> Emergency contact numbers are posted near the working telephone (land-line).                                    | ✓          |           |                                    |
| <b>(2-e)</b> DPW approved floor plan are posted in each enclosed room, specifying that particular room.                      |            | ✓         | No DPW approved floor plan posted. |
| <b>(2-f)</b> Children's allergy information is posted in the appropriate area.   | N/A        |           |                                    |
| <b>(2-g)</b> Daily Activities Schedule are posted at visitor's view, and if differ by Age-group must be posted in each room. | ✓          |           |                                    |
| <b>(2-h)</b> Alternate staff schedule are posted at the designated room.   | N/A        |           |                                    |
| <b>(3) Provider's Emergency Preparedness and Response Plan (EPRP) is approved by Child Care Program.</b>                     | ✓          |           |                                    |
| <b>(3-a)</b> Provider submits revised EPRP within 5 calendar days after the changes and must follow-up for approval.         | ✓          |           |                                    |
| <b>(3-a)</b> All caregivers are well-informed of their EPRP and their responsibilities in an event of an emergency/disaster. | ✓          |           |                                    |
| <b>(3-b)</b> Emergency drills are conducted and recorded monthly.  | ✓          |           |                                    |
| <b>(3-c)</b> Disaster drills are performed and noted every six months.   | ✓          |           |                                    |
| <b>(3-d)</b> Recorded drills are accessible for visitors' review.  | ✓          |           |                                    |
| <b>(3-e)</b> First-Aid kit is available and accessible.  | ✓          |           |                                    |
| <b>(3-f)</b> Medical items in the kit are valid/updated.   | ✓          |           |                                    |
| <b>(3-g)</b> Facility is equipped with necessary # of fire extinguisher and are inspected as required.                       | ✓          |           |                                    |
| <b>(3-h)</b> Extinguishers are securely place in a safe and convenient space.  | ✓          |           |                                    |
| <b>(3-i)</b> Smoke detectors are properly installed at each needed area.   | ✓          |           |                                    |
| <b>(3-j)</b> Facility is furnished with workable smoke alarms.   | ✓          |           |                                    |
| <b>(3-k)</b> Provider's alternative and designated evacuation sites are stated in their policy/handbook.                     |            |           |                                    |
| <b>(3-l)</b> Families are informed with the provider's EPRP procedures.  | ✓          |           |                                    |
| <b>(3-m)</b> Children's emergency contact information is updated and reviewed monthly.                                       | ✓          |           |                                    |
| <b>HEALTH &amp; SAFETY</b>   | <b>YES</b> | <b>NO</b> | <b>COMMENT</b>                     |



|  |            |           |  |
|--|------------|-----------|--|
| (3-n) In an event of an emergency evacuation, provider is readily equipped with all necessary items and contact information.   | ✓          |           |  |
| (4) <b>Facility's indoor is clean and odor free.</b> Indoor flooring is free from dirt and food crumbs, has no bad smell or any kind of scent, and are well maintained.                      | ✓          |           |  |
| (4-a) All cleaning chemical are stored out of the children's reach.  | ✓          |           |  |
| (4-b) Facility is furnished with age appropriate items that are in good and safe condition.  | ✓          |           |  |
| (4-c) Facility are equipped with sufficient number of comfort room (as to the occupant load).  | ✓          |           |  |
| (4-d) Toiletries (hand-soap, toothbrush, toothpaste, towel/paper towel, toilet tissue, etc.) are replenished, available and accessible.  | ✓          |           |  |
| (4-e) Children's toothbrush is covered individually and stored separately in standing position.  | ✓          |           |  |
| (4-f) All children's items are disinfected daily or as necessary.  | ✓          |           |  |
| (5) <b>Outdoor playground is well maintained,</b> outdoor items are organized, yard is clean and odor free.  |            |           | Outdoor playground is currently not being use as repairs are still in the works. |
| (5-a) Playground surfacing is free from tripping hazards, and equipment are free from sharp edges, and rust.   |            |           |  |
| (5-b) Playground is far from the main road.  |            |           |  |
| (5-c) Playground is shaded and enclosed.   |            |           |  |
| (5-d) Outdoor items are age appropriate.   |            |           |  |
| (5-e) Non-child-proved equipment is stored out of the children's reach.  |            |           |  |
| (6) <b>Staff/child ratio are met.</b> There are sufficient numbers of staffs with the group of children.   | ✓          |           |  |
| (6-a) In an event assigned staff had to leave her group of children, a floater staff is available to alternate during his/her absent.  | N/A        |           |  |
| (7) <b>Provider obtained enrolled children's health information.</b> Child's immunization card or valid health certificate, and/or clearance of transferable disease from child's physician. | ✓          |           |  |
| (7-a) Enrolled children are developmentally screened using the ASQ screening tool (for ages: 0-5).   | ✓          |           |  |
| (7-b) Developmentally delayed children ( <b>that scored in the dark area</b> ) are referred to the appropriate agencies.   | ✓          |           |  |
| (7-c) Children that scored in the <b>gray area or at risk of developmentally delay</b> are given the opportunities for improvement with their limitation.                                    | ✓          |           |  |
| (7-d) Daily health check to all enrolled children are performed, recorded and accessible.  | ✓          |           |  |
| <b>HEALTH &amp; SAFETY</b>   | <b>YES</b> | <b>NO</b> | <b>COMMENTS</b>  |
| (7-e) Comfortable room is provided for enrolled children that are sick.  | N/A        |           |  |
| (7-f) In the facility, children enrolled and staffs are free from tuberculosis.  | ✓          |           |  |



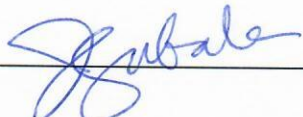
|  |   |  |  |
|--|---|--|--|
| (7-g) Provider has updated health or food handler certificate.   | ✓ |  |  |
| (7-h) Hand-washing is performed through-out the day (before entering the center, before/after meal, after using the toilet, and after each diaper changed).  | ✓ |  |  |
| (7-h) Provider is subject to the Open-door policy.   | ✓ |  |  |
| <b>(8) Valid required documents and the preliminary or renewal application is complete and submitted to the program 60 calendar days prior to its initial opening or to the expiration date of C.C. License.</b> | ✓ |  |  |
| (8-a) Receipt of updated facilities required documents 30 calendar days prior to its expiration date.  | ✓ |  |  |
| (8-b) Providers' valid required documents are submitted to the program 30 calendar days prior to its expiration date.  | ✓ |  |  |
| (8-c) All new provider has completed the Pre-service Training requirements 6 months from CCLP approving date.  | ✓ |  |  |
| (8-d) New providers that are working on the Pre-service Training requirement is updating the program with completed topics.  | ✓ |  |  |
| (8-e) New provider(s) is not left alone with a group of children until he/she completed the pre-service requirement and get completion notice from the program.  | ✓ |  |  |
| (8-f) Center director informed all staffs about available scheduled training sessions, workshops, seminars, or courses.  | ✓ |  |  |
| (8-g) Provider(s) has met the required annual training hours.  | ✓ |  |  |
| (8-f) Daily health-check recorded and is accessible for review by Child Care staffs/parents.   | ✓ |  |  |
| (8-g) Enrolled children's documents (registration, health information, screening results, etc.) are filed individually (by each child).  | ✓ |  |  |
| (8-h) Documents and information on all enrolled children are updated.  | ✓ |  |  |
| (8-i) <b>Daily</b> , the CCDF children enrolled have <b>timed-in and out</b> on their CCDF attendance sheet when being dropped and picked up.  | ✓ |  |  |


Additional Notes:




**Acknowledgement:**

I, Jeremy Tubate, hereby acknowledged the Child Care staff(s) visit, information on the discrepancies found are explained, and I will address the deficiencies within the crucial time given by the Child Care staff(s).

Provider's Signature/Date:  4/24/19

Inspected & Reported By:   
Edwin L. Basto  
Print & Sign

April 24, 2019  
Date

Reviewed & Concurred By:   
Gordon B. Salas  
CCLP Supervisor

5/8/2019  
Date





## CCLP/CCDF PROVIDER INSPECTIONS SUMMARY REPORT

**Provider's Name:** Loving Hands Kindergarten and Enrichment Center **Physical Address:** Koblerville

**Contact Person:** Ms. Dhez Javier **Contact Number:** 670-989-1062

**Type of Child Care Services:**

Center:  Group Home:  Family Home:  Infant/Toddler

**Type of Assessment:**

Preliminary:  Renewal:  Monitoring:  Extension  New Site   
Announced:  Unannounced:

Follow-Up:  Date of Previous Visit: March 20, 2019

**CCLP#:** 1103 **Date of issued:** 12/21/2018 **Expiration Date:** 12/21/2019 **Capacity:** 06

**Date of Assessment:** April 24, 2019 **Assessed By:** Edwin L. Basto

**Staff Child Ratio** (No. of children/No. of staffs with the list of teachers assigned & DPW approved occupant load in each room): • K3 and K4 are combine with the total enrollment of 6 with one teacher, Ms. Jenette Ramos. No Discrepancy Noted.

- (1) **Electrical:** All Electrical outlets are properly secured with safety plugs. No Discrepancy Noted.
- (2) **Signage:** All required signs is posted in each needed area. No Discrepancy Noted.
- (3) **Emergency:** Fire, Lockdown and Disaster drills are conducted, recorded and available for review. No Discrepancy Noted.
- (4) **Sanitary:** The classroom is clean, organized and odor free. No Discrepancy Noted.
- (5) **Outdoor:** Outdoor playground had some improvement from the last inspection conducted in March 20, 2019. Rebars had been removed, the tree roots that were sticking out had been uprooted and pile of grass had been disposed properly. However, Ms. Dhez stated that more improvement will forthcoming as she plans to construct a shaded area for the children and to level out the ground surface to avoid any tripping hazards. Children are kept indoors until such time improvements are made for their playground. No Discrepancy Noted.
- (6) **Capacity:** Room capacity and staff child ratio are met and follow. No Discrepancy Noted.
- (7) **Health:** All staff Health Certificate are valid and posted in conspicuous area. No Discrepancy Noted.  
Recommendations: Continue to conduct daily health check. However, the daily health check must be recorded.

COPY

5-10-19


[Signature]




(8) **Documents:** Children's health documents are updated and kept in the office. No Discrepancy Noted

(9) **Other:** DPW floor plan in each room needs to highlight to indicate that particular room.

*NOTE: Provider Assessment Monitoring checklist is available upon request.*

Prepared By:  05/08/19  
Edwin L. Basto  
DCCA/CCLP Safety Inspector

Concurred by:  5/8/2019  
Gordon B. Salas  
DCCA/CCLP Supervisor



# CCLP/CCDF PROVIDER INSPECTIONS SUMMARY REPORT

**Provider's Name:** Loving Hands Kindergarten and Enrichment Center **Physical Address:** Koblerville  
(Toddlers)

**Contact Person:** Ms. Dhez Javier **Contact Number:** 670-989-1062

**Type of Child Care Services:**

Center:  Group Home:  Family Home:  Infant/Toddler

**Type of Assessment:**

Preliminary:  Renewal:  Monitoring:  Extension  New Site   
Announced:  Unannounced:

Follow-Up:  Date of Previous Visit: \_\_\_\_\_

**CCLP#:** 1103 **Date of issued:** 12/21/2018 **Expiration Date:** 12/21/2019 **Capacity:** 12

**Date of Assessment:** March 20, 2019 **Assessed By:** Edwin L. Basto

**Staff Child Ratio** (No. of children/No. of staffs with the list of teachers assigned & DPW approved occupant load in each room): •14 Enrollment (4yr-6yrs old). 13 presence with two teacher, Ms. Jeramy Tubale and Ms. Leonora Abuty. No Discrepancy Noted.

- (1) **Electrical:** All Electrical outlets are properly secured with safety plugs. No Discrepancy Noted.
- (2) **Signage:** All required signs is posted in each needed area. No Discrepancy Noted.
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- (5) **Outdoor:** Outdoor playground had some improvement from the last inspection. Rebars had been removed, the tree roots that were sticking out had been uprooted and pile of grass had been disposed properly. However, Ms. Dhez stated that more improvement will forthcoming as she plans to construct a shaded area for the children and to level out the ground surface to avoid any tripping hazards. Children are kept indoors until such time improvements are made for their playground. No Discrepancy Noted.
- (6) **Capacity:** Room capacity and staff child ratio are met and follow. No Discrepancy Noted.
- (7) **Health:** All staff Health Certificate are valid and posted in conspicuous area. No Discrepancy Noted.

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Recommendations: Continue to conduct daily health check. However, the daily health check must be recorded.

(8) **Documents:** Children's health documents are updated and kept in the office. No Discrepancy Noted

(9) **Other:**

*NOTE: Provider Assessment Monitoring checklist is available upon request.*

Prepared By:

 05/08/19

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Concurred by:

 5/8/2019

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