

CCLP/CCDF PROVIDER INSPECTIONS SUMMARY REPORT



Business Name: REQ	Day & Night Care	Phy	sical Address: <u>Lower Navy Hill</u>
Primary Contact Pers	son: Rosemarie S. Penaroy	o Cor	ntact Number: <u>989-6898</u>
2 nd Contact Person: R	Lex S. Penaroyo	Em	ail Address: reqchildcare@yahoo.com
Date of Inspection: De	ecember 16, 2019	Ins	pector(s): <u>Gordon B. Salas</u>
Category(s):	Licensed Provider <u>√</u>	Certified _	License-Exempt Provider
Type of Child Care	e Services (applies to licen	sed providers):	
_√ Part	200 (Day Care Center, G 300 (Family Child Care 2 400 (Infant and Toddler	Home)	ne, and Before/After-Sch.)
Type of Assessmen	nt: Preliminary Rene	wal _ Monito	ring/Visit _ Extension _ New Site _
	The second secon		announced
	Follow-up	Dat	e of Previous Visit:
Capacity:	Occupant Load <u>13</u>	Act	ual Enrollment <u>6 as of 12/16/19</u>
Age-Group (Occupan	it Load/Total Enrollment/# Pre	sent/Ages served y	youngest to oldest/# of Staffs per group):
Infants <u>13/6/5</u> Ages <u>6</u>	wks-12months Staff 2	Toddlers _	_//_ Ages Staff
K-3 _/_/_ Ages	Staff K-4/_	/ Ages .	Staff
			er-Sch/_/_ Ages Staff ne C. Angeles and 2. Gaudencia L.
Pre-Service Traini	ng: # of Newly Appro	ved Provider: _	# of Provider Completed:
C.C. License#: <u>10</u>	<u>67</u> Date of issi	aed: <u>12/15/2019</u>	Expiration Date: <u>12/15/2020</u>
CCDF Certificate#: 100	<u>57/C014</u> Date of issi	ued: <u>12/31/2019</u>	Expiration Date: <u>12/31/2020</u>

Staff Child Ratio (No. of children/No. of staffs with the list of teachers assigned & DPW approved occupant load in each room): The Provider met the staff-child ratio for their Infants program in compliance with NMIAC §55-40.1-228. Therefore, there are no code violations noted.

- (1) Electrical: The facility complies with all the electrical safety aspects. Therefore, there are no code violations noted.
- (2) Signage: Signs are visible and are posted in conspicuous areas of the center. Therefore, there are no code violations noted.
- (3) Emergency: Emergency equipment's are readily available at the center such as working telephone lines, smoke detectors, fire extinguishers, first aide kits, etc. Furthermore, emergency or drills are logged and conducted on a monthly basis. The last drill (fire) was conducted on December 10, 2019. Therefore, there are no code violations noted.
- (4) Sanitary: The infant's room was free from foul orders. Refillable soap dispensers are readily available for staff use.
- (5) Outdoor: The center's outdoor playground is safe for the children enrolled. The playground is fenced for safety purposes. However, this particular age group does not utilize the playground. There are no code violations noted.

Note: Pursuant to CCLP's Administrative Code, your outdoor play area shall be equal to 33% of your facility's maximum child capacity (You find this on your Certificate of Occupancy which is 67) multiplied by 75 square feet per child. See the following calculation:

For example, your facility's maximum capacity (This is indicated on your Occupancy Permit) is 67, therefore the outdoor play area requirement would be based on 22 children (33% of 67). Each of the 22 children must have 75 square feet. Thus, the facility's total outdoor area requirement would be calculated as 22 (children) x 75 (sq. ft./child) = 1,650 square feet would be needed to accommodate the 22 children.

However, CCLP performed the measurement and calculation of your outdoor playground and found that your total outdoor play area is 2,506.25 ft² based on the playground's length of 62'-5" and width of 40'-10". Based on this calculation, your outdoor play area can accommodate up to 33 children at any given time. However, I recommend that you have DPW perform the calculations for official purposes. Please be mindful not to overcrowd the children during any outdoor play activities.

- (6) Capacity: The indoor and outdoor space for the center complies with the requirements of NMIAC §55-40.1-272(d)(1)(i) and (2)(i). Therefore, there are no code violations noted.
- (7) **Health:** The children's health information and emergency contacts are available at the center. Therefore, there are no code violations noted.
- (8) **Documents:** The Provider's Child Care License expires on December 15, 2020. Therefore, there are no code violations noted.
- (9) Other: None

NOTE: Provider Assessment Monitoring checklist is available upon request.

Prepared By:	Gordon DCCA/C		viso	r	_
Concurred By	Robert :				_
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Date: 6/30/20/9

Date: 12 | 36 | 17





DCCA-CCLP/CCDF INSPECTION CHECKLIST



Business Name: RE	EQ Day & Night Care Center	Physical Address: Lower N	avy Hill
Primary Contact P	Person: Rosemarie S. Penaroyo	Contact Number: 989-6898	3
2 nd Contact Person	n: Rex S. Penaroyo	Email Address: reqchildcar	e@yahoo.com
Date of Inspection	: <u>December 16, 2019</u>	Inspector(s): Gordon B. Sa	las
Category(s):	Licensed Provider <u>√</u>	License-Exempt Provider	
Type of Assessn	nent: Preliminary Renewal	Monitoring/Visit _ Extension _	New Site _
	Announced <u>✓</u>	Unannounced	
	Follow-up	Date of Previous Visit:	
Capacity:	Occupant Load 13	Actual Enrollment 6	
Age-Group (Occu	pant Load/Total Enrollment/# Present/Ages s	erved youngest to oldest/ # of Staffs per grou	o):
Infants 13/6/5	Ages <u>ball - 12 multer</u> Staff <u>2</u> Todd	lers/ Ages	_ Staff
	AgesStaff K-4 _		
K-5//A	AgesStaff Before	e/After-School/_/_ Ages	Staff
* Teachers (Name	of assigned staff per Age-Group):	auto: OMrine C. Angel	les
Type of Child C	are:	De Sandencia L.	Porilla
	Day Care Center <u>√</u>	Group C.C. Home _ Licer	se-Exempt _
	Family C.C. Home _	Infant/Toddler <u>√</u>	
Pre-Service Trai	ning: # of Newly Approved Provid	der: # of Provider Comple	eted:
C.C. License#:	<u>1067</u> Date of issued: <u>12/15/</u>	/2019 Expiration Da	ate: <u>12/15/2020</u>
CCDF Certificate#:	<u>1067/C014</u> Date of issued: <u>12/31</u>	/2019 Expiration Da	ate: <u>12/31/2020</u>
Grouping Claus	e Monitoring Inspection:		
(1) Electrical(2) Signage	(3) Emergency (5) Outdoor (4) Sanitary (6) Capacity	(7) Health (9) Ot (8) Documents	her

HEALTH & SAFETY	YES	NO	COMMENT
(1) Electrical cords are securely installed, does not crossed pathways, and there is no tripping hazard.	/		
(1-a) Fuse box is covered and out of children's reach.	~		
(1-b) Indoor & outdoor outlets at a height of 7 ft. & below are	1		
covered or blocked off.	~		
(2) All updated facility's required documents are posted at			
visitor's view.	/		
(2-a) Provider's required documents are valid and posted in a	~		
conspicuous area.			
(2-b) Posted "No Smoking" and "Exit" signs are within view and at an appropriate area.	~		
(2-c) Emergency Evacuation Exit Plan is posted at every exit door and if relevant, at child's eye level.	/		
(2-d) Emergency contact numbers are posted near the working telephone (land-line).	~		
(2-e) DPW approved floor plan are posted in each enclosed			
room, specifying that particular room.	~		
(2-f) Children's allergy information is posted in the	/		
appropriate area.			
(2-g) Daily Activities Schedule are posted at visitor's view,			
and if differ by Age-group must be posted in each room.	~		
(2-h) Alternate staff schedule are posted at the designated		-	
room.			
(3) Provider's Emergency Preparedness and Response Plan (EPRP) is approved by Child Care Program.	1		
(3-a) Provider submits revised EPRP within 5 calendar days			
after the changes and must follow-up for approval.			
(3-a) All caregivers are well-informed of their EPRP and their	/		
responsibilities in an event of an emergency/disaster.	~		
(3-b) Emergency drills are conducted and recorded monthly.	/		12 10/19
(3-c) Disaster drills are performed and noted every six months.	V		
(3-d) Recorded drills are accessible for visitors' review.	V/		
(3-e) First-Aid kit is available and accessible.	V/		
(3-f) Medical items in the kit are valid/updated.	~		
(3-g) Facility is equipped with necessary # of fire extinguisher			1/2014 1.1
and are inspected as required.			1 / with ful pressure tested
(3-h) Extinguishers are securely place in a safe and convenient space.	/		
(3-i) Smoke detectors are properly installed at each needed			
area.	~		
(3-j) Facility is furnished with workable smoke alarms.	/		To verity of feeling room
(3-k) Provider's alternative and designated evacuation sites are	200		y the general pools
stated in their policy/handbook.	/		
(3-I) Families are informed with the provider's EPRP	✓		
procedures.	~		
(3-m) Children's emergency contact information is updated	1		
and reviewed monthly.	Y		

HEALTH & SAFETY	YES	NO	COMMENT
(3-n) In an event of an emergency evacuation, provider is readily equipped with all necessary items and contact information.	~		
(4) Facility's indeen is clean and oder from Indeed Co.			
(4) Facility's indoor is clean and odor free. Indoor flooring			
is free from dirt and food crumps, has no bad smell or any kind of scent, and are well maintained.	/		
(4-a) All cleaning chemical are stored out of the children's reach.	~		
(4-b) Facility is furnished with age appropriate items that are			
in good and safe condition.	~		
(4-c) Facility are equipped with sufficient number of comfort	1		alayers 11 to 1
room (as to the occupant load).	~		Hovers, Infutr are being
(4-d) Toiletries (hand-soap, toothbrush, toothpaste,			proposition.
towel/paper towel, toilet tissue, etc.) are replenished, available			
and accessible.			
(4-e) Children's toothbrush is covered individually and stored			
separately in standing position.	-		
(4-f) All children's items are disinfected daily or as necessary.	/		
(5) Outdoor playground is well maintained, outdoor items			
are organized, yard is clean and odor free.	~		
(5-a) Playground surfacing is free from tripping hazards, and			111
equipment are free from sharp edges, and rust.	~		Infanta do not
(5-b) Playground is far from the main road.	V		utilize kee
(5-c) Playground is shaded and enclosed.	~		slar strond
(5-d) Outdoor items are age appropriate.	~		11.31
(5-e) Non-child-proved equipment is stored out of the	/		
children's reach.			/
(6) Staff/child ratio are met. There are sufficient numbers of			
staffs with the group of children.	~		
(6-a) In an event assigned staff had to leave her group of			
children, a floater staff is available to alternate during his/her			
absent.			
(7) Provider obtained enrolled children's health	1		
information. Child's immunization card or valid health	/		=
certificate, and/or clearance of transferable disease from			
child's physician.			
(7-a) Enrolled children are developmentally screened using the	/		
ASQ screening tool (for ages: 0-5).			
(7-b) Developmentally delayed children (that scored in the dark area) are referred to the appropriate agencies.	1		
(7-c) Children that scored in the gray area or at risk of	_		
developmentally delay are given the opportunities for			
improvement with their limitation.	~		
(7-d) Daily health check to all enrolled children are performed,			
recorded and accessible	V		
recorded and accessible.	V		

HEALTH & SAFETY	YES	NO	COMMENTS
(7-e) Comfortable room is provided for enrolled children that			
are sick.	~		
(7-f) In the facility, children enrolled and staffs are free from			
tuberculosis.	~		
(7-g) Provider has updated health or food handler certificate.	V		
(7-h) Hand-washing is performed through-out the day (before			
entering the center, before/after meal, after using the toilet, and	/		
after each diaper changed).			
(7-h) Provider is subject to the Open-door policy.	/		
(8) Valid required documents and the preliminary or			AA A a a a laga
renewal application is complete and submitted to the			12/15/2020
program 60 calendar days prior to its initial opening or to	-		12/15/2020
the expiration date of C.C. License.			
(8-a) Receipt of updated facilities required documents 30			
calendar days prior to its expiration date.		_	
(8-b) Providers' valid required documents are submitted to the			
program 30 calendar days prior to its expiration date.			
(8-c) All new provider has completed the Pre-service Training		and the second	
requirements 6 months from CCLP approving date.			
(8-d) New providers that are working on the Pre-service			
Training requirement is updating the program with completed		_	
topics.			
(8-e) New provider(s) is not left alone with a group of children			
until he/she completed the pre-service requirement and get		_	
completion notice from the program.			
(8-f) Center director informed all staffs about available	/		
scheduled training sessions, workshops, seminars, or courses.	~		
(8-g) Provider(s) has met the required annual training hours.		_	Subject to review
(8-f) Daily health-check recorded and is accessible for review			7 - 5
by Child Care staffs/parents.			
(8-g) Enrolled children's documents (registration, health			
information, screening results, etc.) are filed individually (by			
each child).	200		
(8-h) Documents and information on all enrolled children are	. /		
updated.	~		
(8-i) Daily, the DCCA/CCDF children enrolled have timed-in			
and out on their CCDF attendance sheet when being dropped			
and picked up.			

Additional Notes:

Acknowledgement:
I,, hereby acknowledged the Child Care staff(s) visit, information on the discrepancies found are explained, and I will address the deficiencies within the crucial time given by the Child Care staff(s).
Provider's Signature/Date:
Inspected & Reported By: Solas 12/16/2019 Date
Reviewed & Concurred By: Gordon B. Salas CCLP Supervisor Date



CCLP/CCDF PROVIDER INSPECTIONS SUMMARY REPORT



Business Name: REQ Day & Night Care	Physical Address: Lower Navy Hill
Primary Contact Person: Rosemarie S. Penaroyo	Contact Number: <u>989-6898</u>
2 nd Contact Person: Rex S. Penaroyo	Email Address: reqchildcare@yahoo.com
Date of Inspection: <u>December 16, 2019</u>	Inspector(s): Gordon B. Salas
Category(s): Licensed Provider ✓ Certified	License-Exempt Provider
Type of Child Care Services (applies to licensed providers	s):
 ✓ Part 200 (Day Care Center, Group C.C. ✓ Part 300 (Family Child Care Home) Part 400 (Infant and Toddler) 	Home, and Before/After-Sch.)
Type of Assessment: Preliminary _ Renewal _ Mo	onitoring/Visit Extension New Site
	Unannounced _
Follow-up	Date of Previous Visit:
Capacity: Occupant Load 15	Actual Enrollment <u>11 as of 12/16/19</u>
Age-Group (Occupant Load/Total Enrollment/# Present/Ages ser	rved youngest to oldest/ # of Staffs per group):
Infants// Ages Staff Toddle	ers <u>15/11/11</u> Ages <u>21-38 months</u> Staff <u>2</u>
K-3 _/_/_ Ages Staff	ges Staff
K-5// Ages Staff Before/ * Teachers (Name of assigned staff per Age-Group): Toddlers	
Dro Sowice Training: #afN_1 1 A 1D 11	" (D 1) G 1
Pre-Service Training: # of Newly Approved Provide	er: # of Provider Completed:
C.C. License#: 1067 Date of issued: 12/15/2	019 Expiration Date: <u>12/15/2020</u>
CCDF Certificate#: 1067/C014 Date of issued: 12/31/2	019 Expiration Date: <u>12/31/2020</u>

Staff Child Ratio (No. of children/No. of staffs with the list of teachers assigned & DPW approved occupant load in each room): The Provider met the staff-child ratio for their Toddlers program in compliance with NMIAC §55-40.1-228. Therefore, there are no code violations noted.

- (1) Electrical: The facility complies with all the electrical safety aspects. Therefore, there are no code violations noted.
- (2) Signage: Signs are visible and are posted in conspicuous areas of the center. Therefore, there are no code violations noted.
- (3) Emergency: Emergency equipment's are readily available at the center such as working telephone lines, smoke detectors, fire extinguishers, first aide kits, etc. Furthermore, emergency or drills are logged and conducted on a monthly basis. The last drill (fire) was conducted on December 10, 2019. Therefore, there are no code violations noted.
- (4) Sanitary: The toddler's room was free from foul orders. Refillable soap dispensers are readily available for the children and staff use.
- (5) Outdoor: The center's outdoor playground is safe for the children enrolled. The playground is fenced for safety purposes. There are no code violations noted.

Note: Pursuant to CCLP's Administrative Code, your outdoor play area shall be equal to 33% of your facility's maximum child capacity (You find this on your Certificate of Occupancy which is 67) multiplied by 75 square feet per child. See the following calculation:

For example, your facility's maximum capacity (This is indicated on your Occupancy Permit) is 67, therefore the outdoor play area requirement would be based on 22 children (33% of 67). Each of the 22 children must have 75 square feet. Thus, the facility's total outdoor area requirement would be calculated as 22 (children) x 75 (sq. ft./child) = 1,650 square feet would be needed to accommodate the 22 children.

However, CCLP performed the measurement and calculation of your outdoor playground and found that your total outdoor play area is 2,506.25 ft² based on the playground's length of 62'-5" and width of 40'-10". Based on this calculation, your outdoor play area can accommodate up to 33 children at any given time. However, I recommend that you have DPW perform the calculations for official purposes. Please be mindful not to overcrowd the children during any outdoor play activities.

- (6) Capacity: The indoor and outdoor space for the center complies with the requirements of NMIAC §55-40.1-272(d)(1)(i) and (2)(i). Therefore, there are no code violations noted.
- (7) **Health:** The children's health information and emergency contacts are available at the center. Therefore, there are no code violations noted.
- (8) **Documents:** The Provider's Child Care License expires on December 15, 2020. Therefore, there are no code violations noted.
- (9) Other: None

NOTE: Provider Assessment Monitoring checklist is available upon request.

Prepared By:

Gordon B. Salas

DCCA/CCLP Supervisor

Date: 12/30/2019

Concurred By:

Robert H. Hunter

DCCA Secretary

Date: [2] 30 [4]

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DCCA-CCLP/CCDF INSPECTION CHECKLIST



Business Name: REQ Day & Night Care Center	Physical Address: Lower Navy Hill
Primary Contact Person: Rosemarie S. Penaroyo	Contact Number: 989-6898
2 nd Contact Person: Rex S. Penaroyo	Email Address: reqchildcare@yahoo.com
Date of Inspection: <u>December 16, 2019</u>	Inspector(s): Gordon B. Salas
Category(s): Licensed Provider <u>√</u>	License-Exempt Provider
Type of Assessment: Preliminary Renewal	
Announced ✓	Unannounced
Follow-up	Date of Previous Visit:
Capacity: Occupant Load 15	Actual Enrollment <u>//</u>
Age-Group (Occupant Load/Total Enrollment/# Present/Ages set Infants/_/ Ages Staff Toddl	
K-3// AgesStaff K-4 _	
* Teachers (Name of assigned staff per Age-Group): Type of Child Care:	
Day Care Center _√_	Group C.C. Home _ License-Exempt
Family C.C. Home _	Infant/Toddler ✓
Pre-Service Training: # of Newly Approved Provid	ler: # of Provider Completed:
C.C. License#: <u>1067</u> Date of issued: <u>12/15/</u>	2019 Expiration Date: 12/ 25 /2020
CCDF Certificate#: 1067/C014 Date of issued: 12/31/	<u>/2019</u> Expiration Date: <u>12/31/2020</u>
Grouping Clause Monitoring Inspection:	
(1) Electrical (3) Emergency (5) Outdoor (2) Signage (4) Sanitary (6) Capacity	(7) Health (9) Other (8) Documents

HEALTH & SAFETY	YES	NO	COMMENT
(1) Electrical cords are securely installed, does not crossed			COMMINENT
pathways, and there is no tripping hazard.	1		
(1-a) Fuse box is covered and out of children's reach.	/		
(1-b) Indoor & outdoor outlets at a height of 7 ft. & below are	/		
covered or blocked off.			
(2) All updated facility's required documents are posted at			
visitor's view.	~		
(2-a) Provider's required documents are valid and posted in a			
conspicuous area.	~		
(2-b) Posted "No Smoking" and "Exit" signs are within view	_		
and at an appropriate area.	_		
(2-c) Emergency Evacuation Exit Plan is posted at every exit	~		
door and if relevant, at child's eye level.			
(2-d) Emergency contact numbers are posted near the working	/		
telephone (land-line).			
(2-e) DPW approved floor plan are posted in each enclosed	~		
room, specifying that particular room.			
(2-f) Children's allergy information is posted in the	~		
appropriate area.			
(2-g) Daily Activities Schedule are posted at visitor's view,	/		
and if differ by Age-group must be posted in each room. (2-h) Alternate staff schedule are posted at the designated			
room.		_	
Toom.			
(3) Provider's Emergency Preparedness and Response			
Plan (EPRP) is approved by Child Care Program.	/		
(3-a) Provider submits revised EPRP within 5 calendar days			
after the changes and must follow-up for approval.			
(3-a) All caregivers are well-informed of their EPRP and their	/		
responsibilities in an event of an emergency/disaster.	~		
(3-b) Emergency drills are conducted and recorded monthly.	/		12/10/19
(3-c) Disaster drills are performed and noted every six months.	/		
(3-d) Recorded drills are accessible for visitors' review.	/		
(3-e) First-Aid kit is available and accessible.	~		
(3-f) Medical items in the kit are valid/updated.	~		
(3-g) Facility is equipped with necessary # of fire extinguisher	,		12019 (4) 10
and are inspected as required.	/		1/2019 Last presure tended
(3-h) Extinguishers are securely place in a safe and convenient	~		
space. (3.i) Smake detectors are properly installed at a decided at the second state of the second state	_		
(3-i) Smoke detectors are properly installed at each needed area.	/		
(3-j) Facility is furnished with workable smoke alarms.	~		
(3-k) Provider's alternative and designated evacuation sites are			
stated in their policy/handbook.	~		
(3-I) Families are informed with the provider's EPRP			
procedures.	~		
(3-m) Children's emergency contact information is updated	./		
and reviewed monthly.	~		

HEALTH & SAFETY	YES	NO	COMMENT
(3-n) In an event of an emergency evacuation, provider is readily equipped with all necessary items and contact information.	~		
(4) Facility's indoor is clean and odor free. Indoor flooring			
is free from dirt and food crumps, has no bad smell or any kind			
of scent, and are well maintained.	~		
(4-a) All cleaning chemical are stored out of the children's reach.	/		
(4-b) Facility is furnished with age appropriate items that are			
in good and safe condition.	~		
(4-c) Facility are equipped with sufficient number of comfort room (as to the occupant load).	~		
(4-d) Toiletries (hand-soap, toothbrush, toothpaste,			
towel/paper towel, toilet tissue, etc.) are replenished, available and accessible.	~		
(4-e) Children's toothbrush is covered individually and stored			
separately in standing position.			
(4-f) All children's items are disinfected daily or as necessary.	/		
(5) Outdoor playground is well maintained, outdoor items			
are organized, yard is clean and odor free.	/		
(5-a) Playground surfacing is free from tripping hazards, and			
equipment are free from sharp edges, and rust.	/		
(5-b) Playground is far from the main road.	~		
(5-c) Playground is shaded and enclosed.	/		
(5-d) Outdoor items are age appropriate.	~		
(5-e) Non-child-proved equipment is stored out of the	1		
children's reach.			
(6) Staff/child ratio are met. There are sufficient numbers of			
staffs with the group of children.	/		The second secon
(6-a) In an event assigned staff had to leave her group of			
children, a floater staff is available to alternate during his/her	/		
absent.			
(7) Provider obtained enrolled children's health			
information. Child's immunization card or valid health	/		
certificate, and/or clearance of transferable disease from	~		
child's physician.			
(7-a) Enrolled children are developmentally screened using the			
ASQ screening tool (for ages: 0-5).	/		
(7-b) Developmentally delayed children (that scored in the	/		
dark area) are referred to the appropriate agencies.	~		
(7-c) Children that scored in the gray area or at risk of	/		
developmentally delay are given the opportunities for	V		5/2
improvement with their limitation.	,		
(7-d) Daily health check to all enrolled children are performed,	/		
recorded and accessible.			

HEALTH & SAFETY	YES	NO	COMMENTS
(7-e) Comfortable room is provided for enrolled children that			
are sick.	\		
(7-f) In the facility, children enrolled and staffs are free from tuberculosis.	~		
(7-g) Provider has updated health or food handler certificate.	1		
(7-h) Hand-washing is performed through-out the day (before entering the center, before/after meal, after using the toilet, and after each diaper changed).	~		
(7-h) Provider is subject to the Open-door policy.	/		
(8) Valid required documents and the preliminary or renewal application is complete and submitted to the program 60 calendar days prior to its initial opening or to the expiration date of C.C. License.			CRL expers.
(8-a) Receipt of updated facilities required documents 30 calendar days prior to its expiration date.			
(8-b) Providers' valid required documents are submitted to the program 30 calendar days prior to its expiration date.	_	_	
(8-c) All new provider has completed the Pre-service Training requirements 6 months from CCLP approving date.	_	_	
(8-d) New providers that are working on the Pre-service Training requirement is updating the program with completed topics.	_		
(8-e) New provider(s) is not left alone with a group of children until he/she completed the pre-service requirement and get completion notice from the program.	_	_	
(8-f) Center director informed all staffs about available scheduled training sessions, workshops, seminars, or courses.	/		
(8-g) Provider(s) has met the required annual training hours. (8-f) Daily health-check recorded and is accessible for review by Child Care staffs/parents.	_	-	Subject to review
(8-g) Enrolled children's documents (registration, health information, screening results, etc.) are filed individually (by each child).	~		
(8-h) Documents and information on all enrolled children are updated.	~		
(8-i) Daily, the DCCA/CCDF children enrolled have <u>timed-in</u> and <u>out</u> on their CCDF attendance sheet when being dropped and picked up.	/		

Additional Notes:

Acknowledgement: I, _______, hereby acknowledged the Child Care staff(s) visit, information on the discrepancies found are explained, and I will address the deficiencies within the crucial time given by the Child Care staff(s). Provider's Signature/Date: Inspected & Reported By: Reviewed & Concurred By:

CLP Supervisor



CCLP/CCDF PROVIDER INSPECTIONS SUMMARY REPORT



Business Name: REQ Da	y & Night Care	Physical Address: Lower Navy Hill
Primary Contact Person	n: Rosemarie S. Penaroyo	Contact Number: 989-6898
2 nd Contact Person: Rex	S. Penaroyo	Email Address: reqchildcare@yahoo.com
Date of Inspection: Dec	ember 16, 2019	Inspector(s): Gordon B. Salas
Category(s): Lie	censed Provider <u>√</u> Certifie	d _ License-Exempt Provider
Type of Child Care S	Services (applies to licensed provide	ers):
_✓ Part 3	00 (Day Care Center, Group C.0 00 (Family Child Care Home) 00 (Infant and Toddler)	C. Home, and Before/After-Sch.)
Type of Assessment	Preliminary Renewal N	Monitoring/Visit _ Extension _ New Site _
	Announced ✓	Unannounced
	Follow-up	Date of Previous Visit:
Capacity: Oc	ecupant Load <u>13</u>	Actual Enrollment 7 as of 12/16/19
Age-Group (Occupant I	.oad/Total Enrollment/# Present/Ages	served youngest to oldest/ # of Staffs per group):
Infants// Ages	Staff Toda	llers// Ages Staff
K-3 13 /7 /6 Ages 3-4	<u>yrs.</u> old Staff <u>2</u> K-4/_	Ages Staff
K-5// Ages _ * Teachers (Name of ass Macapagal (9am floater)	igned staff per Age-Group): <mark>Prescho</mark>	ol 1 – 1. Amaleene R. Ramos and 2. Mylene M.
Pre-Service Training	g: # of Newly Approved Prov	ider: # of Provider Completed:
C.C. License#: <u>1067</u>	Date of issued: 12/15	5/2019 Expiration Date: <u>12/15/2020</u>
CCDF Certificate#: 1067	/C014 Date of issued: <u>12/3</u>	/2019 Expiration Date: 12/31/2020

Staff Child Ratio (No. of children/No. of staffs with the list of teachers assigned & DPW approved occupant load in each room): The Provider met the staff-child ratio for their Preschool 1 program in compliance with NMIAC §55-40.1-228. Therefore, there are no code violations noted.

- (1) Electrical: The facility complies with all the electrical safety aspects. Therefore, there are no code violations noted.
- (2) Signage: Signs are visible and are posted in conspicuous areas of the center. Therefore, there are no code violations noted.
- (3) Emergency: Emergency equipment's are readily available at the center such as working telephone lines, smoke detectors, fire extinguishers, first aide kits, etc. Furthermore, emergency or drills are logged and conducted on a monthly basis. The last drill (fire) was conducted on December 10, 2019. Therefore, there are no code violations noted.
- (4) Sanitary: The Preschool 1 room was free from foul orders. Refillable soap dispensers are readily available for the children and staff use.
- (5) Outdoor: The center's outdoor playground is safe for the children enrolled. The playground is fenced for safety purposes. There are no code violations noted.

Note: Pursuant to CCLP's Administrative Code, your outdoor play area shall be equal to 33% of your facility's maximum child capacity (You find this on your Certificate of Occupancy which is 67) multiplied by 75 square feet per child. See the following calculation:

For example, your facility's maximum capacity (This is indicated on your Occupancy Permit) is 67, therefore the outdoor play area requirement would be based on 22 children (33% of 67). Each of the 22 children must have 75 square feet. Thus, the facility's total outdoor area requirement would be calculated as 22 (children) x 75 (sq. ft./child) = 1,650 square feet would be needed to accommodate the 22 children.

However, CCLP performed the measurement and calculation of your outdoor playground and found that your total outdoor play area is 2,506.25 ft² based on the playground's length of 62'-5" and width of 40'-10". Based on this calculation, your outdoor play area can accommodate up to 33 children at any given time. However, I recommend that you have DPW perform the calculations for official purposes. Please be mindful not to overcrowd the children during any outdoor play activities.

- (6) Capacity: The indoor and outdoor space for the center complies with the requirements of NMIAC §55-40.1-272(d)(1)(i) and (2)(i). Therefore, there are no code violations noted.
- (7) **Health:** The children's health information and emergency contacts are available at the center. Therefore, there are no code violations noted.
- (8) **Documents:** The Provider's Child Care License expires on December 15, 2020. Therefore, there are no code violations noted.
- (9) Other: None

NOTE: Provider Assessment Monitoring checklist is available upon request.

Prepared By:

Cordon B. Salas

DCCA/CCLP Supervisor

Date: /2/30/0019

Concurred By: _

Robert H. Hunter DCCA Secretary Date: [2 | 30 | 19

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DCCA-CCLP/CCDF INSPECTION CHECKLIST



Business Name: REQ Day & Night Care Center	Physical Address: Lower Navy Hill
Primary Contact Person: Rosemarie S. Penaroyo	Contact Number: 989-6898
2 nd Contact Person: Rex S. Penaroyo	Email Address: reqchildcare@yahoo.com
Date of Inspection: <u>December 16, 2019</u>	Inspector(s): Gordon B. Salas
Category(s): Licensed Provider ✓	License-Exempt Provider
Type of Assessment: Preliminary Renewal _	Monitoring/Visit _ Extension _ New Site _
Announced <u>✓</u>	Unannounced
Follow-up	Date of Previous Visit:
Capacity: Occupant Load 13	Actual Enrollment 7
Age-Group (Occupant Load/Total Enrollment/# Present/Ages so	erved youngest to oldest/# of Staffs per group):
Infants// Ages Staff Toddl	ers/ Ages Staff
K-3 17/ 7/ 6 Ages 3-4 yrl. old Staff 2 K-4_	// Ages Staff
T7 = 1 1 1	
(man per rige Group).//	1000 + Monaleure R. Rawas
* Teachers (Name of assigned staff per Age-Group): # Type of Child Care:	(9.000m The Macapagal
Day Care Center <u>√</u>	Group C.C. Home _ License-Exempt _
Family C.C. Home	Infant/Toddler <u>√</u>
Pre-Service Training: # of Newly Approved Provid	ler: # of Provider Completed:
C.C. License#: <u>1067</u> Date of issued: <u>12/15/</u>	2019 Expiration Date: <u>12/25/2020</u>
CCDF Certificate#: 1067/C014 Date of issued: 12/31/	<u>/2019</u> Expiration Date: <u>12/31/2020</u>
Grouping Clause Monitoring Inspection:	
(1) Electrical (3) Emergency (5) Outdoor (2) Signage (4) Sanitary (6) Capacity	(7) Health(8) Documents(9) Other

HEALTH & SAFETY	YES	NO	COMMENT
(1) Electrical cords are securely installed, does not crossed			
pathways, and there is no tripping hazard.			
(1-a) Fuse box is covered and out of children's reach.	/		
(1-b) Indoor & outdoor outlets at a height of 7 ft. & below are	_/		
covered or blocked off.	~		
(2) All 1 (2) (2)			
(2) All updated facility's required documents are posted at visitor's view.	_/		
	~		
(2-a) Provider's required documents are valid and posted in a	/		
conspicuous area.	-		
(2-b) Posted "No Smoking" and "Exit" signs are within view and at an appropriate area.	/		
(2-c) Emergency Evacuation Exit Plan is posted at every exit door and if relevant, at child's eye level.	/		
(2-d) Emergency contact numbers are posted near the working	/		
telephone (land-line).	/		
(2-e) DPW approved floor plan are posted in each enclosed	,		
room, specifying that particular room.	1		
(2-f) Children's allergy information is posted in the	/		M. 1/11 1/2. 1
appropriate area.	1		No children of allergies
(2-g) Daily Activities Schedule are posted at visitor's view,	/		
and if differ by Age-group must be posted in each room.	V		
(2-h) Alternate staff schedule are posted at the designated			
room.	_	-	
(2) P			
(3) Provider's Emergency Preparedness and Response Plan (EPRP) is approved by Child Care Program.			
(3-a) Provider submits revised EPRP within 5 calendar days	•		
after the changes and must follow-up for approval.	-		
(3-a) All caregivers are well-informed of their EPRP and their			
responsibilities in an event of an emergency/disaster.	~		
(3-b) Emergency drills are conducted and recorded monthly.	1		Wheelso I am I a limber of
(3-c) Disaster drills are performed and noted every six months.			11/26/19 - Losendoron/12/10/19. Fixe
(3-d) Recorded drills are accessible for visitors' review.	1		
(3-e) First-Aid kit is available and accessible.	~		
(3-f) Medical items in the kit are valid/updated.			
(3-g) Facility is equipped with necessary # of fire extinguisher	/		2/2019 last presure tested
and are inspected as required.			place passes your
(3-h) Extinguishers are securely place in a safe and convenient	/		
space.	~		
(3-i) Smoke detectors are properly installed at each needed	/		
area.	V		
(3-j) Facility is furnished with workable smoke alarms.	~		
(3-k) Provider's alternative and designated evacuation sites are	/		
stated in their policy/handbook.	~		
(3-1) Families are informed with the provider's EPRP	./		
procedures. (3 m) Children's amarganay contact information in 1.1.1	V		
(3-m) Children's emergency contact information is updated and reviewed monthly.	/		
and reviewed monthly.			

HEALTH & SAFETY	YES	NO	COMMENT
(3-n) In an event of an emergency evacuation, provider is readily equipped with all necessary items and contact information.	~		
(A) To 111/1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			
(4) Facility's indoor is clean and odor free. Indoor flooring			
is free from dirt and food crumps, has no bad smell or any kind	/		
of scent, and are well maintained.			
(4-a) All cleaning chemical are stored out of the children's reach.	/		
(4-b) Facility is furnished with age appropriate items that are			
in good and safe condition.	/		
(4-c) Facility are equipped with sufficient number of comfort			
room (as to the occupant load).	/		
(4-d) Toiletries (hand-soap, toothbrush, toothpaste,			
towel/paper towel, toilet tissue, etc.) are replenished, available			
and accessible.	~		
(4-e) Children's toothbrush is covered individually and stored	1		Dome of the brokes are
separately in standing position.	1		Some of the brokes one freed in the Children's boo
(4-f) All children's items are disinfected daily or as necessary.	/		8
(5) Outdoor playground is well maintained, outdoor items			
are organized, yard is clean and odor free.	~		
(5-a) Playground surfacing is free from tripping hazards, and			
equipment are free from sharp edges, and rust.	4		
(5-b) Playground is far from the main road.	1		
(5-c) Playground is shaded and enclosed.	V/		
(5-d) Outdoor items are age appropriate.	~		
(5-e) Non-child-proved equipment is stored out of the children's reach.	/		
children's reach.			
(6) Staff/child ratio are met. There are sufficient numbers of			
staffs with the group of children.	V		
(6-a) In an event assigned staff had to leave her group of	,		
children, a floater staff is available to alternate during his/her	/		
absent.			
(7) Provider obtained enrolled children's health	,		
information. Child's immunization card or valid health	/		
certificate, and/or clearance of transferable disease from			
child's physician.	,		
(7-a) Enrolled children are developmentally screened using the	~		
ASQ screening tool (for ages: 0-5).	/		
(7-b) Developmentally delayed children (that scored in the	V		
(7-c) Children that scored in the gray area or at risk of	-/-		
(7-c) Children that scored in the gray area or at risk of developmentally delay are given the opportunities for	V		
improvement with their limitation.			
(7-d) Daily health check to all enrolled children are performed,	/		

HEALTH & SAFETY	YES	NO	COMMENTS
(7-e) Comfortable room is provided for enrolled children that are sick.	/		
(7-f) In the facility, children enrolled and staffs are free from tuberculosis.	/		
(7-g) Provider has updated health or food handler certificate.	/		
(7-h) Hand-washing is performed through-out the day (before entering the center, before/after meal, after using the toilet, and after each diaper changed).	✓		
(7-h) Provider is subject to the Open-door policy.	1		
(8) Valid required documents and the preliminary or renewal application is complete and submitted to the program 60 calendar days prior to its initial opening or to the expiration date of C.C. License.			CCL expire on 12/15/2020
(8-a) Receipt of updated facilities required documents 30 calendar days prior to its expiration date.		-	
(8-b) Providers' valid required documents are submitted to the program 30 calendar days prior to its expiration date.		_	
(8-c) All new provider has completed the Pre-service Training requirements 6 months from CCLP approving date.		_	
(8-d) New providers that are working on the Pre-service Training requirement is updating the program with completed topics.	_	7	
(8-e) New provider(s) is not left alone with a group of children until he/she completed the pre-service requirement and get completion notice from the program.	_	_	
(8-f) Center director informed all staffs about available scheduled training sessions, workshops, seminars, or courses.	/		
(8-g) Provider(s) has met the required annual training hours. (8-f) Daily health-check recorded and is accessible for review by Child Care staffs/parents.			Subject to review
(8-g) Enrolled children's documents (registration, health information, screening results, etc.) are filed individually (by each child).	/		
(8-h) Documents and information on all enrolled children are updated.	/		
(8-i) Daily, the DCCA/CCDF children enrolled have <u>timed-in</u> and <u>out</u> on their CCDF attendance sheet when being dropped and picked up.	/		

Additional Notes:

Acknowledgement:	
I, And let Ram, hereby acknowled the discrepancies found are explained, and I will add given by the Child Care staff(s).	lged the Child Care staff(s) visit, information on lress the deficiencies within the crucial time
Provider's Signature/Date:	12/16/19
Inspected & Reported By: Gardon Falson Print & Sign	12/16/2019 Date
Reviewed & Concurred By: Gordon B. Salas CCL P. Supervisor	12/16/2019 Date



CCLP/CCDF PROVIDER INSPECTIONS SUMMARY REPORT



Business Name: REQ Day & Night Care	Physical Address: Lower Navy Hill
Primary Contact Person: Rosemarie S. Penaroyo	Contact Number: 989-6898
2 nd Contact Person: Rex S. Penaroyo	Email Address: reqchildcare@yahoo.com
Date of Inspection: December 16, 2019	Inspector(s): Gordon B. Salas
Category(s): Licensed Provider ✓ Certified	License-Exempt Provider
Type of Child Care Services (applies to licensed provide	rs):
 ✓ Part 200 (Day Care Center, Group C.C ✓ Part 300 (Family Child Care Home) — Part 400 (Infant and Toddler) 	. Home, and Before/After-Sch.)
Type of Assessment: Preliminary _ Renewal _ M	onitoring/Visit _ Extension _ New Site _
Announced <u>✓</u>	Unannounced
Follow-up	Date of Previous Visit:
Capacity: Occupant Load 10	Actual Enrollment 10 as of 12/16/19
Age-Group (Occupant Load/Total Enrollment/# Present/Ages se	erved youngest to oldest/# of Staffs per group):
Infants// Ages Staff Toddl	ers//
K-3 <u>10</u> / <u>10</u> / <u>9</u> Ages <u>3-5 yrs.</u> old Staff <u>2</u> K-4/	/ Ages Staff
K-5// Ages Staff Before * Teachers (Name of assigned staff per Age-Group): Preschool Arriola.	e/After-Sch/_/_ Ages Staff ol 2 – 1. Rowena V. Cervantes and 2. Annie P.
Pre-Service Training: # of Newly Approved Provide	ler: # of Provider Completed:
C.C. License#: <u>1067</u> Date of issued: <u>12/15/</u>	2019 Expiration Date: <u>12/15/2020</u>
CCDF Certificate#: 1067/C014 Date of issued: 12/31/	2019 Expiration Date: 12/31/2020

Staff Child Ratio (No. of children/No. of staffs with the list of teachers assigned & DPW approved occupant load in each room): The Provider met the staff-child ratio for their Preschool 2 program in compliance with NMIAC §55-40.1-228. Therefore, there are no code violations noted.

- (1) Electrical: The facility complies with all the electrical safety aspects. Therefore, there are no code violations noted.
- (2) Signage: Signs are visible and are posted in conspicuous areas of the center. Therefore, there are no code violations noted.
- (3) Emergency: Emergency equipment's are readily available at the center such as working telephone lines, smoke detectors, fire extinguishers, first aide kits, etc. Furthermore, emergency or drills are logged and conducted on a monthly basis. The last drill (fire) was conducted on December 10, 2019.
 Recommendation: The smoke alarm in the Preschool 2 room needs its batteries to be replaced with new sets. Other than the recommendation, there are no code violations noted.
- (4) Sanitary: The Preschool 2 room was free from foul orders. Refillable soap dispensers are readily available for the children and staff use.
- (5) Outdoor: The center's outdoor playground is safe for the children enrolled. The playground is fenced for safety purposes. There are no code violations noted.

Note: Pursuant to CCLP's Administrative Code, your outdoor play area shall be equal to 33% of your facility's maximum child capacity (You find this on your Certificate of Occupancy which is 67) multiplied by 75 square feet per child. See the following calculation:

For example, your facility's maximum capacity (This is indicated on your Occupancy Permit) is 67, therefore the outdoor play area requirement would be based on 22 children (33% of 67). Each of the 22 children must have 75 square feet. Thus, the facility's total outdoor area requirement would be calculated as 22 (children) x 75 (sq. ft./child) = $\frac{1,650 \text{ square feet would}}{1,650 \text{ square feet would}}$ be needed to accommodate the 22 children.

However, CCLP performed the measurement and calculation of your outdoor playground and found that your total outdoor play area is 2,506.25 ft² based on the playground's length of 62'-5" and width of 40'-10". Based on this calculation, your outdoor play area can accommodate up to 33 children at any given time. However, I recommend that you have DPW perform the calculations for official purposes. Please be mindful not to overcrowd the children during any outdoor play activities.

- (6) Capacity: The indoor and outdoor space for the center complies with the requirements of NMIAC §55-40.1-272(d)(1)(i) and (2)(i). Therefore, there are no code violations noted.
- (7) **Health:** The children's health information and emergency contacts are available at the center. Therefore, there are no code violations noted.
- (8) **Documents:** The Provider's Child Care License expires on December 15, 2020. Therefore, there are no code violations noted.
- (9) Other: None

NOTE: Provider Assessment Monitoring checklist is available upon request.

Prepared By:_ Gordon B. Salas DCCA/CCLP Supervisor Concurred By: Robert H. Hunter DCCA Secretary // // // // // // // // // // // // // //

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Date: /2/30/ 2019

Date: 2 30 69





DCCA-CCLP/CCDF INSPECTION CHECKLIST



Business Name: REQ Day & Night Care Center	Physical Address: Lower Navy Hill
Primary Contact Person: Rosemarie S. Penaroyo	Contact Number: <u>989-6898</u>
2 nd Contact Person: <u>Rex S. Penaroyo</u>	Email Address: reqchildcare@yahoo.com
Date of Inspection: <u>December 16, 2019</u>	Inspector(s): Gordon B. Salas
Category(s): Licensed Provider ✓	License-Exempt Provider
Type of Assessment: Preliminary Renewal	Monitoring/Visit _ Extension _ New Site _
Announced <u>√</u>	Unannounced
Follow-up	Date of Previous Visit:
Capacity: Occupant Load 10	Actual Enrollment <u>6</u>
Age-Group (Occupant Load/Total Enrollment/# Present/Ages se	erved youngest to oldest/# of Staffs per group):
Infants/_/ Ages Staff Toddle	
K-3 10 / 10 / 9 Ages 3-5 yr. Staff 2 K-4_	_// Ages Staff
K-5 / / Ages Staff Before	After School / / Ages Stoff
* Teachers (Name of assigned staff per Age-Group):	chool 2: @ Rowers V. Lerrenter
Type of Child Care:	@ annie P. Arnida
Day Care Center <u>√</u>	Group C.C. Home _ License-Exempt _
Family C.C. Home	Infant/Toddler ✓
Pre-Service Training: # of Newly Approved Provid	er: # of Provider Completed:
C.C. License#: 1067 Date of issued: 12/15/2	2019 Expiration Date: <u>12/15/2020</u>
CCDF Certificate#: 1067/C014 Date of issued: 12/31/2	2019 Expiration Date: <u>12/31/2020</u>
Grouping Clause Monitoring Inspection:	
(1) Electrical (3) Emergency (5) Outdoor (2) Signage (4) Sanitary (6) Capacity	(7) Health (9) Other (8) Documents

HEALTH & SAFETY	YES	NO	COMMENT
(1) Electrical cords are securely installed, does not crossed	/		331,112111
pathways, and there is no tripping hazard.	~		
(1-a) Fuse box is covered and out of children's reach.	~		
(1-b) Indoor & outdoor outlets at a height of 7 ft. & below are	/		
covered or blocked off.	_		
(2) All updated facility's required documents are posted at			
visitor's view.	/		
(2-a) Provider's required documents are valid and posted in a conspicuous area.	~		
(2-b) Posted "No Smoking" and "Exit" signs are within view and at an appropriate area.	~		
(2-c) Emergency Evacuation Exit Plan is posted at every exit door and if relevant, at child's eye level.	/		
(2-d) Emergency contact numbers are posted near the working telephone (land-line).	/		
(2-e) DPW approved floor plan are posted in each enclosed			
room, specifying that particular room.	~		
(2-f) Children's allergy information is posted in the appropriate area.	\		No children with allergin
(2-g) Daily Activities Schedule are posted at visitor's view,			
and if differ by Age-group must be posted in each room.			
(2-h) Alternate staff schedule are posted at the designated			
room.			
(3) Provider's Emergency Preparedness and Response			
Plan (EPRP) is approved by Child Care Program.			
(3-a) Provider submits revised EPRP within 5 calendar days			
after the changes and must follow-up for approval.			
(3-a) All caregivers are well-informed of their EPRP and their			
responsibilities in an event of an emergency/disaster.	/		
(3-b) Emergency drills are conducted and recorded monthly.	~		12 10 19 - Fish
(3-c) Disaster drills are performed and noted every six months. (3-d) Recorded drills are accessible for visitors' review.	~		
(3-e) First-Aid kit is available and accessible.	~		
(3-f) Medical items in the kit are valid/updated.	Y		
(3-g) Facility is equipped with necessary # of fire extinguisher	V .		
and are inspected as required.	/		3/2019 last pressure testeel
(3-h) Extinguishers are securely place in a safe and convenient			Marie to brosser tarter
space.	✓		
(3-i) Smoke detectors are properly installed at each needed			
area.	V	664	
(3-j) Facility is furnished with workable smoke alarms.	- /2	1	and also
(3-k) Provider's alternative and designated evacuation sites are			Omoke alem needs buttery clarge
stated in their policy/handbook.	/		
(3-I) Families are informed with the provider's EPRP			
procedures.	~		
(3-m) Children's emergency contact information is updated	/		
and reviewed monthly.			

HEALTH & SAFETY	YES	NO	COMMENT
(3-n) In an event of an emergency evacuation, provider is readily equipped with all necessary items and contact information.	/		COMMENT
(4) Encility's indoor is clear and all 6. It is a			
(4) Facility's indoor is clean and odor free. Indoor flooring is free from dirt and food crumps, has no bad smell or any kind of scent, and are well maintained.	~		
(4-a) All cleaning chemical are stored out of the children's reach.	~		
(4-b) Facility is furnished with age appropriate items that are in good and safe condition.	~		
(4-c) Facility are equipped with sufficient number of comfort room (as to the occupant load).	/		
(4-d) Toiletries (hand-soap, toothbrush, toothpaste, towel/paper towel, toilet tissue, etc.) are replenished, available and accessible.	~		
(4-e) Children's toothbrush is covered individually and stored separately in standing position.	/		
(4-f) All children's items are disinfected daily or as necessary.	/		
(5) Outdoor playground is well maintained, outdoor items			
are organized, yard is clean and odor free.	/		
(5-a) Playground surfacing is free from tripping hazards, and equipment are free from sharp edges, and rust.	/		
(5-b) Playground is far from the main road.	/		
(5-c) Playground is shaded and enclosed.	~		
(5-d) Outdoor items are age appropriate.	~		
(5-e) Non-child-proved equipment is stored out of the children's reach.	/		
(6) Staff/child ratio are met. There are sufficient numbers of staffs with the group of children.	~		
(6-a) In an event assigned staff had to leave her group of children, a floater staff is available to alternate during his/her absent.	✓		
(7) Provider obtained enrolled children's health			
information. Child's immunization card or valid health certificate, and/or clearance of transferable disease from child's physician.	/		
7-a) Enrolled children are developmentally screened using the ASQ screening tool (for ages: 0-5).	~		
7-b) Developmentally delayed children (that scored in the lark area) are referred to the appropriate agencies.	~		
7-c) Children that scored in the gray area or at risk of levelopmentally delay are given the opportunities for mprovement with their limitation.	~		
7-d) Daily health check to all enrolled children are performed, ecorded and accessible.	/		

HEALTH & SAFETY	YES	NO	COMMENTS
(7-e) Comfortable room is provided for enrolled children that	TES	1,0	COMMENTS
are sick.	/		
(7-f) In the facility, children enrolled and staffs are free from	_		
tuberculosis.			
(7-g) Provider has updated health or food handler certificate.	_		
(7-h) Hand-washing is performed through-out the day (before			
entering the center, before/after meal, after using the toilet, and	~		
after each diaper changed).			
(7-h) Provider is subject to the Open-door policy.	/		
(8) Valid required documents and the preliminary or			4.4.4
renewal application is complete and submitted to the			CKI expires on
program 60 calendar days prior to its initial opening or to	_	_	CR 1 expires on
the expiration date of C.C. License.			
(8-a) Receipt of updated facilities required documents 30			
calendar days prior to its expiration date.		_	
(8-b) Providers' valid required documents are submitted to the		200	
program 30 calendar days prior to its expiration date.			
(8-c) All new provider has completed the Pre-service Training	1		
requirements 6 months from CCLP approving date.		_	
(8-d) New providers that are working on the Pre-service			
Training requirement is updating the program with completed	-		
topics.			
(8-e) New provider(s) is not left alone with a group of children			
until he/she completed the pre-service requirement and get	_	_	
completion notice from the program.			
(8-f) Center director informed all staffs about available	./		
scheduled training sessions, workshops, seminars, or courses.	~		
(8-g) Provider(s) has met the required annual training hours.			Subject to Review
(8-f) Daily health-check recorded and is accessible for review			
by Child Care staffs/parents.	~		
(8-g) Enrolled children's documents (registration, health			
nformation, screening results, etc.) are filed individually (by	~		
each child).			
(8-h) Documents and information on all enrolled children are	/		
updated.			
(8-i) Daily, the DCCA/CCDF children enrolled have <u>timed-in</u>	/		
and out on their CCDF attendance sheet when being dropped	1		
and picked up.			

Additional Notes:

Acknowledgement:

I, Rowena Cervantes, hereby acknowledged the Child Care staff(s) visit, information on the discrepancies found are explained, and I will address the deficiencies within the crucial time given by the Child Care staff(s).

Provider's Signature/Date:

Inspected & Reported By: Gordon B. Sale
Print & Sign

Reviewed & Concurred By: