



# CHILD CARE LICENSING PROVIDER'S ASSESSMENT REPORT



Business Name: Early Head-Start Program Room (1)      Physical Address Chalan Kanoa

Primary Contact Person: Jolene Guerrero      Contact Number: 664-3751 / 989-4390

2<sup>nd</sup> Contact Person: Jayson G. Abigania      Email Address: \_\_\_\_\_

Capacity: 8 Maximum: Enrolled: 8      Category(s):  Center    Group Home: \_\_\_\_\_

Date of Assessment: December 19, 2016      Assessed By: Leilani I. Marciano/Gregoria O. Somol  
Safety Inspector / Eligibility Worker I

**Providers Monitoring Status: \_\_\_\_\_ CLEARED & PASSED**

Type of Assessment: \_\_\_\_\_ Preliminary  Renewal

CCLP#: 983      Date of issued: 9/21/2016      Expiration Date: 12/31/2016      Capacity: 8

### Grouping Clause Monitoring Inspection:

- |                |               |              |               |           |
|----------------|---------------|--------------|---------------|-----------|
| (1) Electrical | (3) Emergency | (5) Outdoor  | (7) Health    | (9) Other |
| (2) Signage    | (4) Sanitary  | (6) Capacity | (8) Documents |           |

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SAFETY & HEALTH	Yes	No	*Note(s)
<p>1) Electrical cords securely installed on the wall, ceiling, and walls and does not cross pathways. The facility indoor must designate and area for any kind of hazards such as; (sharp objects/edges, rust, chemical, etc.) in a secured area with locks at no access for the children. The facility has a safety padding on all areas of the children(s) presence to prevent from slipping or any type of injury.</p>	√		
<p>All outlets must be covered or blocked off (from a height of 7ft, and below; BSC recommendation) for electric shock safety purposes.</p>	√		
<p>2) CCLP Licenses annual (60 days prior to the expiration date)</p>	√		
<p>“No Smoking” and “Exit” signs posted around the facility/home vicinity at least 2 “Exit Door access” and smoking not allowed within the vicinity.</p>	√		
<p>Provider does educate and explain to the children the procedure of the emergency evacuation plans and posted at child’s eye level of every entrance/exit doors.</p>	√		
<p>Caregiver 18 years old or older</p>	√		
<p>3) Provider must have post evacuation plans/signs to an emergency exit</p>	√		
<p>The facility or home/vicinity is equipped with a functional alarm smoke detectors mounted in each enclosed rooms.</p>	√		
<p>The facility or home is equipped with a fire extinguisher unit and is view, safe and at a convenient space.</p>	√		
<p>The Provider has a telephone landline installed within the facility/home/vicinity for communication purposes with emergency contacts posted</p>	√		
<p>Create; post and practice involvement of the Emergency Evacuation plans and access.</p>	√		
<p>Hand book states center rate, enrollment, staff supervision schedule, daily activities schedule, emergency evacuation procedures, and alternative site.</p>	√		
<p>3) First Aid kit is accessible and stationed at a noticeable space and must be updated at all times</p>	√		
<p>Conduct emergency and disaster drills once a month and continued being practiced thereafter</p>	√		
<p>Disaster drills (tsunami/earthquake/fire/flood)is conducted once every 6 months</p>	√		
<p>CCLP will conduct announced/unannounced emergency/disaster drills</p>		√	TBA
<p>Car seat are readily available upon transporting children with seat belt on. The facility’s interior is in a good sanitary condition and odor free to include ample space for children and provider’s movement.</p>		√	

continuation	SAFETY & HEALTH	Yes	No	Note(s)
(4) Provide isolation area with clean, safe and pleasant space for a sick child separating from the other children while under the providers care.		✓		THE PROVIDER WILL CALL THE PARENTS
Does the utilized cloth towels being replaced every other day with a cleaned towels?		✓		
For sanitary purpose, hand soap is a pump dispenser container.		✓		
The Children(s) toothbrushes are covered individually at all times, stored in a stance and are accessible for children to brush their teeth after meal time (morning, afternoon & bedtime)		✓		
The facility/home/vicinity installed a spotless child-size toilet or provided alternative tool that will enhance child's independence and sanitized after use		✓		
A food crumbs in the kitchen/cafeteria is being cleaned right away and being disinfected on and before meal time and the rooms are free from any kind of scent/odor.		✓		
Clean and disinfect napping area is done for each child's section @ minimum of 3 feet apart and separated by a sturdy shelf.		✓		
All cleaning chemical supplies is stored and locked away out of the children's reach.		✓		
Individual cloth towel or disposable paper towel, hand soap, and toilet tissue are provided and accessible at all times and changed daily.		✓		
Restrooms/Bathrooms disinfected, cleaned and free from odor at all times.		✓		
Naptime blankets, pillow case are being replace twice a week if necessary		✓		
Potty chairs are cleaned, disinfect at every use.		✓		
(5) The outdoor playground is far from the main or street access road.		✓		
The outdoor playground must be enclosed/fenced and gated area.		✓		
The playground is free from hazards (tripping hazards, sharp edges, rust, slippery risks, chemical pollutions, etc.).		✓		
Outdoor equipment's are in good condition and age appropriate.		✓		
Outdoor playground is far from the main access road with an enclosed fenced gated or solid wall		✓		
Outdoor playground is hazardous free(tripping, sharp edges, rust, etc.)				
(6) Outdoor meets a minimum 33% of facility capacity at 75sq. footage of space per child.		✓		
Interior space accommodates a minimum of 35sq. footage of space per child.		✓		
Providers accommodate children's learning space with 35 sq. ft.		✓		
(7) Providers obtained the children's records of their health, vaccination, allergies, etc. as well the child's allergies must be visible.		✓		
The eating area has ample space for children and adults for proper movements		✓		
Providers must obtained a record of the child's TB clearance annually		✓		

continuation	SAFETY & HEALTH		Yes	No	Notice(s)
Providers obtained child's hospital number, health insurance, emergency contact person(s) & alternate contact person with working phone numbers	✓				
Vinyl mat is in use in the changing area for convenient sanitation purposes	✓				
Hand washing is performed throughout the day on and after toileting/each diaper changed or after outdoor/before and after meals.	✓				
All soiled diapers is being wrapped tight in a plastic bag and disposed in a closed sanitary bin away from the children(s) eating area and out of the children's reach	✓				
All food & formula is stored properly in a refrigerator or at the right temperature	✓				
<b>(8)</b> Complete CCLP required documents submitted (30 days prior to the expiration date), Business License, CCLP License, Staff Health Cert/Food Handler Cert, CPR, DPW Occupancy Permit, Sanitation Permit, Fire Inspection Report/Permit				✓	
<b>(9)</b> Comply with an open door policy.	✓				
Stove tops/butane stove are out of the children's reach with pots & pans secured. The changing area is in a separate room away from the children(s) eating area (kitchen/cafeteria).				✓	
Providers & Staff does not use spanking, slapping or any kind of punishment as a means of discipline to manage the child's behavior				✓	
Posted a comprehensible Daily Activity Schedule per grouping of children	✓				
Drinking water is available at all times, accessible to older children and infants are being offered frequently	✓				

**Note(s): Refer as the inspector identify a discrepancy(ies) as mark(✓) no and informed/advised the provider with a verbal warning but will be noted or recorded.**

Reported by: Leilani I. Marciano  
Leilani I. Marciano/CCLP

12/20/16  
Date

Reviewed by: Ana B. Santos  
Ana B. Santos/CCLP Supervisor

12-21-16  
Date

Approved by: Robert H. Hunter  
Robert H. Hunter/DCCA Secretary

12-22-16  
Date



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