



# CCLP/CCDF PROVIDER ASSESMENT REPORT

Scamed



Business Name: Mount Carmel School, Inc. (P-16) Physical Address: Chalan Kanoa

Primary Contact Person: Galvin Deleon Guerrero Contact Number: 234-6148/235-1201

2<sup>nd</sup> Contact Person: Felisa R. Mendiola - K-4 (Room C-112) Email Address: \_\_\_\_\_

Capacity: \_\_\_ Maximum: Enrolled: \_\_\_ Category(s): \_\_\_ Center Group Home: \_\_\_

Date of Assessment: 2/15/2017 Assessed By: Gordon B. Salas  
Print Name

Announced: \_\_\_\_\_ Unannounced:  Visit/Monitoring: \_\_\_\_\_

Type of Assessment: \_\_\_ Preliminary \_\_\_ Renewal

CCLP#: 1012(1) & 1012(2) Date of issued: 1/30/2017 Expiration Date: 12/27/17 Capacity: \_\_\_

### Grouping Clause Monitoring Inspection:

- |                |               |              |               |           |
|----------------|---------------|--------------|---------------|-----------|
| (1) Electrical | (3) Emergency | (5) Outdoor  | (7) Health    | (9) Other |
| (2) Signage    | (4) Sanitary  | (6) Capacity | (8) Documents |           |

### Staffs:

- Mendiola, Felisa Marie R. – Teacher
- Duenas, Marlaine – Teacher Aide

### RECOMMENDATIONS:


See CCLP/CCDF Provider Inspection Summary Report.

SAFETY & HEALTH	Yes	No	*Note(s)
(1) Electrical cords securely installed on the wall, ceiling, walls and does not cross pathways. The facility indoor must designate and area for any kind of hazards such as; (sharp objects/edges, rust, chemical, etc.) in a secured area with locks at no access for the children. The facility has a safety padding on all areas of the children(s) presence to prevent from slipping or any type of injury.	✓		one outlet not in compliance
All outlets must be covered or blocked off (from a height of 7ft, and below; BSC recommendation) for electric shock safety purposes.	✓		
(2) CCLP Licenses annual (60 days prior to the expiration date)		✓	Newly issued
"No Smoking" and "Exit" signs posted around the facility/home vicinity at least 2 "Exit Door access" and smoking not allowed within the vicinity.		✓	No exit sign
Provider does educate and explain to the children the procedure of the emergency evacuation plans and posted at child's eye level of every entrance/exit doors.	✓		
Caregiver 18 years old or older	✓		
(3) Provider must have post evacuation plans/signs to an emergency exit	✓		no exit sign
The facility or home/vicinity is equipped with a functional alarm smoke detectors mounted in each enclosed rooms.	✓	p.m.	
The facility or home is equipped with a fire extinguisher unit and is view, safe and at a convenient space.	✓		Need label inspection
The Provider has a telephone landline installed within the facility/home/vicinity for communication purposes with emergency contacts posted	✓		
Create; post and practice involvement of the Emergency Evacuation plans and access.	✓		
Hand book states center rate, enrollment, staff supervision schedule, daily activities schedule, emergency evacuation procedures, and alternative site.	✓		
(3) First Aid kit is accessible and stationed at a noticeable space and must be updated at all times	✓		Need replacement
Conduct emergency and disaster drills once a month and continued being practiced thereafter	✓		
Disaster drills (tsunami/earthquake/fire/flood)is conducted once every 6 months	✓		more enough
CCLP will conduct announced/unannounced emergency/disaster drills		✓	N/A
Car seat are readily available upon transporting children with seat belt on. The facility's interior is in a good sanitary condition and odor free to include ample space for children and provider's movement.		✓	no transport from place in the facility
(4) Provide isolation area with clean, safe and pleasant space for a sick child separating from the other children while under the providers care.	✓		High school office
<b>continuation</b>			<b>Note(s)</b>


(4) Does the utilized cloth towels being replaced every other day with a cleaned towels?	✓		Tissues (disposable)
Provide isolation area with clean, safe and pleasant space for a sick child separating from the other children while under the providers care.	✓		
For sanitary purpose, hand soap is a pump dispenser container.		✓	no alarm
The Children(s) toothbrushes are covered individually at all times, stored in a stance and are accessible for children to brush their teeth after meal time (morning, afternoon & bedtime)		✓	young child brush @ the facility
The facility/home/vicinity installed a spotless child-size toilet or provided alternative tool that will enhance child's independence and sanitized after use	✓		Main rest room for sch. use
A food crumbs in the kitchen/cafeteria is being cleaned right away and being disinfected on and before meal time and the rooms are free from any kind of scent/odor.	✓		
Clean and disinfect napping area is done for each child's section @ minimum of 3 feet apart and separated by a sturdy shelf.	✓		
All cleaning chemical supplies is stored and locked away out of the children's reach.	✓		
Individual cloth towel or disposable paper towel, hand soap, and toilet tissue are provided and accessible at all times and changed daily.	✓		
Restrooms/Bathrooms disinfected, cleaned and free from odor at all times.	✓		
Naptime blankets, pillow case are being replace twice a week if necessary	✓		every Friday
Potty chairs are cleaned, disinfect at every use.		M/A	M/A
(5) The outdoor playground is far from the main or street access road.	✓		
The outdoor playground must be enclosed/fenced and gated area.		✓	court yard steps
The playground is free from hazards (tripping hazards, sharp edges, rust, slippery risks, chemical pollutions, etc.).	✓		Recommendation Assessment Report
Outdoor equipment's are in good condition and age appropriate.	✓		
Outdoor playground is far from the main access road with a enclosed fenced gated or solid wall	✓		court yard enclosure
Outdoor playground is hazardous free(tripping, sharp edges, rust, etc.)	✓		
(6) Outdoor meets a minimum 33% of facility capacity at 75sq. footage of space per child.	✓		
Interior space accommodates a minimum of 35sq. footage of space per child.	✓		
Providers accommodate children's learning space with 35 sq. ft.	✓		
Providers obtained the children's records of their health, vaccination, allergies, etc as well the child's allergies must be visible.	✓		
The eating area has ample space for children and adults for proper movements	✓		
Providers must obtained a record of the child's TB clearance annually	✓		offer return
<b>continuation</b>			
<b>SAFETY &amp; HEALTH</b>	<b>Yes</b>	<b>No</b>	<b>Note(s)</b>

Providers obtained child's hospital number, health insurance, emergency contact person(s) & alternate contact person with working phone numbers	✓		
Vinyl mat is in use in the changing area for convenient sanitation purposes		✓	no changing mat
Hand washing is performed throughout the day on and after toileting/each diaper changed or after outdoor/before and after meals.	✓		
All soiled diapers are being wrapped tight in a plastic bag and disposed in a closed sanitary bin away from the children(s) eating area and out of the children's reach		✓	n/a
All food & formula is stored properly in a refrigerator or at the right temperature		✓	n/a
(8) Complete CCLP required documents submitted (30 days prior to the expiration date), Business License, CCLP License, Staff Health Cert/Food Handler Cert, CPR, DPW Occupancy Permit, Sanitation Permit, Fire Inspection Report/Permit		✓	new license
(9) Comply with an open door policy.	✓		
Stove tops/butane stove are out of the children's reach with pots & pans secured. The changing area is in a separate room away from the children(s) eating area (kitchen/cafeteria).	✓		not being used
Providers & Staff does not use spanking, slapping or any kind of punishment as a means of discipline to manage the child's behavior		✓	
Posted a comprehensible Daily Activity Schedule per grouping of children	✓		
Drinking water is available at all times, accessible to older children and infants are being offered frequently	✓		water dispenser

**Note(s): Refer as the inspector identify a discrepancy(ies) as mark(✓) no and informed/advised the provider with a verbal warning but will be noted or recorded.**

Safety Inspector Signature:   
Gordon B. Salas, Safety Inspector

2/15/2017  
Date

Provider's Signature:   
Felisa Mendiola  
Print Name

2/15/17  
Date



CCLP/CCDF  
PROVIDER INSPECTIONS  
SUMMARY REPORT

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Provider's Name: Mount Carmel School, Inc. Physical Address: Chalan Kanoa

Contact Person: Galvin Deleon Guerrero/Felisa R. Mendiola (Room C-112) Contact Number: 234-6148/235-1201

Category(s):  Center Group Home: \_\_\_\_\_

Date of Assessment: February 15, 2017 Assessed By: Gordon B. Salas, Safety Inspector  
Print Name

Type of Assessment: \_\_\_\_\_ Preliminary \_\_\_\_\_ Renewal Announced \_\_\_\_\_ Unannounced:

CCLP#: 1012(1)&1012(2) Date of issued: 1/30/2017 Expiration Date: 12/27/17 Capacity: \_\_\_\_\_

Staff Child Ratio

- The Provider met the Staff Child Ratio for their K-4 level. Staffs are present and are within the ratio capacity. *Nothing to report for any discrepancies or violations.*

(1) Electrical

- The facility complies on all the electrical safety aspects. However the following is recommended:
  - *All unused electrical outlets must have plastic safety covers when not in use.*

(2) Signage

- Most of the important signage's are visible and posted on proper designated areas. However, the following is recommended:
  - *There is no "Exit" sign available at the time of inspection. It is paramount that an "Exit" sign be posted on the exit door. The teacher must explain to the children the intent and purpose of such sign.*

(3) Emergency

- Emergency equipment's are installed at the facility (landline, alarm smoke detector) to include emergency plans posted. However, the following is recommended:
  - *The large size fire extinguisher located by the entrance door is unlabeled. None indicating when was the last inspection. Recommended to be labeled.*
  - *The first aid kit must be monitored and replenished on a regular basis.*

(4) Sanitary

- The facility is for the most part, odor free, practicing sanitizing continuously prevention from any bacteria. Disposable paper towels are provided. However, the following is recommended:
  - *The carpets used by the children for napping or leisure purposes has to be shampooed and kept clean at all times thereafter. Currently, it has an odor, filthy, and must be clean.*

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(5) Outdoor

- The facility's outdoor playground is safe for children enrolled at this Day Care Center to utilize. The playground has a courtyard style fencing. However, the following is recommended:
  - *The abandoned building adjacent to the playground must be barricaded to block children's access in entering for safety of the children.*
  - *Currently, the children have full access to the abandoned building through a stairway. Additionally, about midway through the stairway, broken glasses are scattered. The safety hazards this presents are obvious.*
  - *A CUC wire running along the school campus connects to the abandon building's meter box. At the meter box, an exposed/cut wire is clearly visible at the time of inspection. However, it is not known whether the wire has electrical current or not. Nonetheless, this needs to be addressed to prevent curious children from exploring it. This is only applicable and limited to children in Room C111 and C112.*

(6) Capacity

- The outdoor as well as the indoor facility for this Provider complies with the required square footage of space per child. *Nothing to report for any discrepancies or violations.*

(7) Health

- The children's health insurance and their emergency contacts are all readily available at the Providers facility file. The staff practices washing their hands before and after eating as well as properly sanitized continuously counters/tables/chairs tops. *Nothing to report for any discrepancies or violations.*

(8) Documents

- The facility has been issued a new CCLP license. *Nothing to report for any discrepancies or violations.*

(9) Other

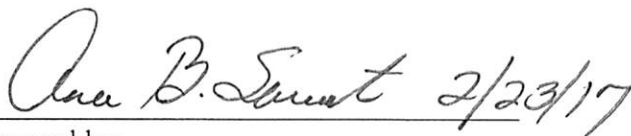
- Drinking water dispenser is readily available at all times for staff and children. *Nothing to report for any discrepancies or violations.*
- 

NOTE: Provider Assessment Monitoring checklist is available upon request.



Signature

Gordon B. Salas, CCLP Safety Inspector



Concurred by:

Ana B. Santos, CCLP Supervisor



# Announced/Unannounced Staff / Child Inspection



Date: 2/15/2017

Time: 3:00 p.m.

Provider's	Staff /Child Ratio	# of Staff	meet ratio	does not meet ratio	Comments
Mount Carmel	Infant				
	Toddler				
	(K-4) K-5 (9)	2	✓		

Note: All nine children are involved in activities with two staff supervising them.

Inspector's Signature:   
 Print Name: Gordon B. Salas

Date: 2/15/2017

Provider's Signature:   
 Print Name: Felisa Mendiola

Date: 2/15/17

*pb  
2/15/17*



# CCLP/CCDF PROVIDER ASSESMENT REPORT

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Business Name: Mount Carmel School, Inc. (P-16) Physical Address: Chalan Kanoa

Primary Contact Person: Galvin Deleon Guerrero Contact Number: 234-6148/235-1201

2<sup>nd</sup> Contact Person: Zhenzhu Jin - K-5 (Room C-III) Email Address: \_\_\_\_\_

Capacity: \_\_\_ Maximum: Enrolled: \_\_\_ Category(s): \_\_\_ Center Group Home: \_\_\_

Date of Assessment: 2/15/2017 Assessed By: Gordon B. Salas  
Print Name

Announced: \_\_\_\_\_ Unannounced:  Visit/Monitoring: \_\_\_\_\_

Type of Assessment: \_\_\_ Preliminary \_\_\_ Renewal

CCLP#: 1012(1) & 1012(2) Date of issued: 1/30/2017 Expiration Date: 12/27/17 Capacity: \_\_\_

### Grouping Clause Monitoring Inspection:

- |                |               |              |               |           |
|----------------|---------------|--------------|---------------|-----------|
| (1) Electrical | (3) Emergency | (5) Outdoor  | (7) Health    | (9) Other |
| (2) Signage    | (4) Sanitary  | (6) Capacity | (8) Documents |           |

Staffs:  
1. Jin, Zhenzhu (Ms. Pearl) – Teacher [Absent during the unannounced inspection]

RECOMMENDATIONS:  
See CCLP/CCDF Provider Inspection Summary Report.



(1) Electrical cords securely installed on the wall, ceiling, walls and does not cross pathways. The facility indoor must designate and area for any kind of hazards such as; (sharp objects/edges, rust, chemical, etc.) in a secured area with locks at no access for the children. The facility has a safety padding on all areas of the children(s) presence to prevent from slipping or any type of injury.	✓		
All outlets must be covered or blocked off (from a height of 7ft, and below; BSC recommendation) for electric shock safety purposes.	✓		
(2) CCLP Licenses annual (60 days prior to the expiration date)		✓	New license issued
“No Smoking” and “Exit” signs posted around the facility/home vicinity at least 2 “Exit Door access” and smoking not allowed within the vicinity.		✓	No exit sign
Provider does educate and explain to the children the procedure of the emergency evacuation plans and posted at child’s eye level of every entrance/exit doors.		✓	Teacher not present
Caregiver 18 years old or older	✓		Teacher/Aide
(3) Provider must have post evacuation plans/signs to an emergency exit		✓	None observed at the time of inspection
The facility or home/vicinity is equipped with a functional alarm smoke detectors mounted in each enclosed rooms.	✓		MSC staff tested it
The facility or home is equipped with a fire extinguisher unit and is view, safe and at a convenient space.	✓		Unlabeled by the entrance door
The Provider has a telephone landline installed within the facility/home/vicinity for communication purposes with emergency contacts posted	✓		
Create; post and practice involvement of the Emergency Evacuation plans and access.		✓	None observed
Hand book states center rate, enrollment, staff supervision schedule, daily activities schedule, emergency evacuation procedures, and alternative site.		✓	Unable to verify
(3) First Aid kit is accessible and stationed at a noticeable space and must be updated at all times		✓	None observed at the time of inspection

Conduct emergency and disaster drills once a month and continued being practiced thereafter		√	Unable to verify
Disaster drills (tsunami/earthquake/fire/flood)is conducted once every 6 months		√	Unable to verify
CCLP will conduct announced/unannounced emergency/disaster drills			
Car seat are readily available upon transporting children with seat belt on. The facility's interior is in a good sanitary condition and odor free to include ample space for children and provider's movement.		√	Unable to verify
(4) Provide isolation area with clean, safe and pleasant space for a sick child separating from the other children while under the providers care.		√	Unable to verify
<b>continuation</b>	<b>SAFETY &amp; HEALTH</b>	<b>Yes</b>	<b>No</b>
			<b>Note(s)</b>
(4) Does the utilized cloth towels being replaced every other day with a cleaned towels?		√	Unable to verify
Provide isolation area with clean, safe and pleasant space for a sick child separating from the other children while under the providers care.		√	Unable to verify
For sanitary purpose, hand soap is a pump dispenser container.		√	Unable to verify
The Children(s) toothbrushes are covered individually at all times, stored in a stance and are accessible for children to brush their teeth after meal time (morning, afternoon & bedtime)		√	Unable to verify
The facility/home/vicinity installed a spotless child-size toilet or provided alternative tool that will enhance child's independence and sanitized after use		√	Unable to verify
A food crumbs in the kitchen/cafeteria is being cleaned right away and being disinfected on and before meal time and the rooms are free from any kind of scent/odor.		√	Unable to verify
Clean and disinfect napping area is done for each child's section @ minimum of 3 feet apart and separated by a sturdy shelve.		√	Unable to verify
All cleaning chemical supplies is stored and locked away out of the children's reach.		√	Unable to verify
Individual cloth towel or disposable paper towel, hand soap, and toilet tissue are provided and accessible at all times and changed daily.		√	Unable to verify
Restrooms/Bathrooms disinfected, cleaned and free from odor at all times.	√		
Naptime blankets, pillow case are being replace twice a week if necessary		√	Unable to verify
Potty chairs are cleaned, disinfect at every use.		√	Unable to verify
(5) The outdoor playground is far from the main or street access road.	√		
The outdoor playground must be enclosed/fenced and gated area.	√		Courtyard

The playground is free from hazards (tripping hazards, sharp edges, rust, slippery risks, chemical pollutions, etc.).	✓		
Outdoor equipment's are in good condition and age appropriate.	✓		
Outdoor playground is far from the main access road with a enclosed fenced gated or solid wall	✓		
Outdoor playground is hazardous free(tripping, sharp edges, rust, etc.)	✓		
(6) Outdoor meets a minimum 33% of facility capacity at 75sq. footage of space per child.	✓		
Interior space accommodates a minimum of 35sq. footage of space per child.	✓		
Providers accommodate children's learning space with 35 sq. ft.	✓		
Providers obtained the children's records of their health, vaccination, allergies, etc as well the child's allergies must be visible.		✓	Unable to verify
The eating area has ample space for children and adults for proper movements		✓	Unable to verify
Providers must obtained a record of the child's TB clearance annually		✓	Unable to verify
<b>continuation</b>	<b>SAFETY &amp; HEALTH</b>		
	<b>Yes</b>	<b>No</b>	<b>Note(s)</b>
Providers obtained child's hospital number, health insurance, emergency contact person(s) & alternate contact person with working phone numbers		✓	Unable to verify
Vinyl mat is in use in the changing area for convenient sanitation purposes		✓	Unable to verify
Hand washing is perform throughout the day on and after toileting/each diaper changed or after outdoor/before and after meals.		✓	Unable to verify
All soiled diapers is being wrapped tight in a plastic bag and disposed in a closed sanitary bin away from the children(s) eating area and out of the children's reach		✓	Unable to verify
All food & formula is stored properly in a refrigerator or at the right temperature	✓		
(8) Complete CCLP required documents submitted (30 days prior to the expiration date), Business License, CCLP License, Staff Health Cert/Food Handler Cert, CPR,DPW Occupancy Permit, Sanitation Permit, Fire Inspection Report/Permit		✓	New license issued
(9) Comply with an open door policy.	✓		
Stove tops/butane stove are out of the children's reach with pots & pans secured. The changing area is in a separate room away from the children(s) eating area (kitchen/cafeteria).	✓		Not being used at all
Providers & Staff does not use spanking, slapping or any kind of punishment as a means of discipline to manage the child's behavior		✓	
Posted a comprehensible Daily Activity Schedule per grouping of children		✓	None observed

Drinking water is available at all times, accessible to older children and infants are being offered frequently	✓		
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*Note(s): Refer as the inspector identify a discrepancy(ies) as mark(✓) no and informed/advised the provider with a verbal warning but will be noted or recorded.*

Safety Inspector Signature:   
 Gordon B. Salas, Safety Inspector

2/15/2017  
 Date

Provider's Signature: \_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Date

*NOTE:*  
 - Teacher unavailable  
 - students have gone home

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# CCLP/CCDF PROVIDER INSPECTIONS SUMMARY REPORT



Provider's Name: Mount Carmel School, Inc. Physical Address: Chalan Kanoa

Contact Person: Galvin Deleon Guerrero/Zhenzhu Jin (Room C-111) Contact Number: 234-6148/235-1201

Category(s):  Center Group Home:

Date of Assessment: February 15, 2017 Assessed By: Gordon B. Salas, Safety Inspector  
Print Name

Type of Assessment:  Preliminary  Renewal  Announced  Unannounced:

CCLP#: 1012(1)&1012(2) Date of issued: 1/30/2017 Expiration Date: 12/27/17 Capacity:           

### Staff Child Ratio

- A staff child ratio was not assessed due to the teacher's unavailability and there were no children present. *Nothing to report for any discrepancies or violations.*

### (1) Electrical

- The facility complies on all the electrical safety aspects. However the following is recommended:
  - *All unused electrical outlets must have plastic safety covers when not in use.*

### (2) Signage

- The signage's are not visible nor are they posted on the proper designated areas. As a result, the following is recommended:
  - *There is no "Exit" sign available at the time of inspection. It is paramount that an "Exit" sign must be posted on the exit door. The teacher must explain to the children the intent and purpose of such sign.* ✓
  - *There are no daily activities for the children posted. This must be posted in a conspicuous place within the facility.* ✓
  - *There was no visible evacuation plan posted. This must also be posted in a conspicuous place within the facility.* ✓
  - *There are no emergency preparedness drills posted (tsunami-earthquake-fire-flood). Again, this must be posted in a conspicuous place within the facility.* ✓

### (3) Emergency

- Emergency equipment's are installed at the facility (landline, alarm smoke detector) to include emergency plans posted. However, the following is recommended:
  - *The large size fire extinguisher located by the entrance door is unlabeled. No label indicating the last inspection and recharge date is highly advisable.* ✓

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- *There was no first aid kit located at the time of inspection. It is of the utmost importance that a first aid kit is accessible and stationed at a noticeable location and must be replenished on a regular basis.* ✓

(4) Sanitary

- The facility is for the most part, odor free, practicing sanitizing continuously prevention from any bacteria. However, the following is recommended:
  - *The trash receptacle in the classroom by the teacher's desk was overflowing with trash and left over food. The trash receptacle must be emptied and cleaned on a daily basis to protect the health of the children as well as the provider.*

(5) Outdoor

- The facility's outdoor playground is safe for children enrolled at this Day Care Center to utilize. The playground has a courtyard style fencing. However, the following is recommended:
  - *The abandoned building adjacent to the playground must be barricaded for safety purposes.* ✓
  - *The children have full access to the abandoned building through a stairway. Additionally, about midway through the stairway, broken glasses are scattered. The safety hazards this presents are obvious.* ✓
  - *A CUC wire running along the school campus connects to the abandon building's meter box. At the meter box, an exposed/cut wire is clearly visible at the time of inspection. However, it is not known whether the wire has electrical current or not. Nonetheless, this needs to be addressed to prevent curious children from exploring it. This is only applicable and limited to the children in Room C111 and C112.* ✓

(6) Capacity

- The outdoor as well as the indoor facility for this Provider complies with the required square footage of space per child. *Nothing to report for any discrepancies or violations.*

(7) Health

- At the time of inspection, the teacher was unavailable and so there was no way to validate whether all the children's health insurance and their emergency contacts are readily available at the Providers facility file. *For the time being, there is nothing to report for any discrepancies or violations.*

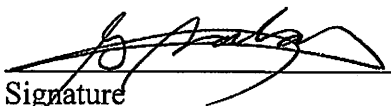
(8) Documents

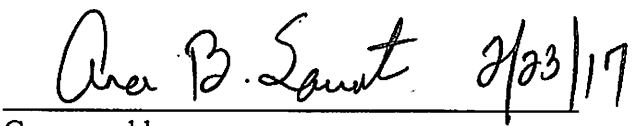
- The facility has been issued a new CCLP license. *Nothing to report for any discrepancies or violations.*

(9) Other

- Drinking water dispenser is readily available at all times for staff and children. *Nothing to report for any discrepancies or violations.*
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*NOTE: Provider Assessment Monitoring checklist is available upon request.*

  
Signature  
Gordon B. Salas, CCLP Safety Inspector

  
Concurred by:  
Ana B. Santos, CCLP Supervisor



# Announced/Unannounced Staff / Child Inspection



Date: 2/15/2017

Time: 3:30 p.m.

*L. Smith*

Provider's	Staff /Child Ratio	# of Staff	meet ratio	does not meet ratio	Comments
<i>Mount Carmel</i>	<i>K-4</i>	<i>0</i>			<i>No teacher / students present</i>

Note: The teacher is unavailable; no students present.

Inspector's Signature: *[Signature]*  
Print Name: *Errolon B. Salas*

Date: *2/15/2017*

Provider's Signature: *[Signature]*  
Print Name: *Errolon B. Salas*

Date: *2/15/17*