



CCLP/CCDF PROVIDER INSPECTIONS SUMMARY REPORT



Provider's Name: Green Meadow Preschool (P-11/B) Physical Address: Gualo Rai
Infant/Toddler

Contact Person: Milagros M. Songcuan Contact Number: 237-6452/288-5495

Category(s): Center Group Home:

Date of Assessment: March 1, 2017 Assessed By: Gordon B. Salas, Safety Inspector
Print Name

Type of Assessment: Preliminary Renewal Announced Unannounced:

CCLP#: 1005 Date of issued: 12/6/2016 Expiration Date: 12/28/2017 Capacity: 23

Staff Child Ratio

- The Provider met the Staff Child Ratio for their Infants and Toddlers, K-4&K-5. Staffs are present and are within the ratio capacity.

(1) Electrical

- The facility complies on all the electrical safety aspects. However, the following is recommended:
 - * *The A/C outlet in the playroom must be covered with a plastic safety cap when not in use.*
 - * *The light bulb located in the infant toilet needs to be replaced. It failed to turn on when tested during the inspection.*

(2) Signage

- Important signage's are visible and posted on proper designated areas. However, the following is recommended:
 - * *There is no "Exit" sign in the K-3/K-4 playroom. An "Exit" sign must be placed on or above the door.*

(3) Emergency

- Emergency equipment's are installed at the facility (landline, alarm smoke detector) to include emergency plans posted. *Nothing to report for any discrepancies or violations.*

(4) Sanitary

- The facility is for the most part, odor free, practicing sanitizing continuously prevention from any bacteria. Clean towels are provided and are being replaced daily as well as soap dispenser is readily available. *Nothing to report for any discrepancies or violations.*

(5) Outdoor

Received by:

[Signature]

3/20/17

- The facility outdoor playground is safe for children enrolled at this Day Care Center to utilized as well as fenced and gated. However, the following is recommended:

**** The potted flower located at the outdoor playground must be removed due to its thorn production. The safety concern for the children is obvious.***

(6) Capacity

- The outdoor as well as the indoor facility for this Provider complies with the required square footage of space per child. ***Nothing to report for any discrepancies or violations.***

(7) Health

- The children's health insurance and their emergency contacts are all readily available at the Providers facility file. The staff practices washing their hands before and after eating as well as properly sanitized continuously counters/tables/chairs tops. Infant formulas as well as prescribed medications are properly stored. ***Nothing to report for any discrepancies or violations.***

(8) Documents

- The facility has not turned in all CCLP required documents. The Provider's CCL expires on **December 28, 2017.** ***Nothing to report for any discrepancies or violations.***

(9) Other

- Drinking water dispenser is readily available at all times for staff and children. The following is recommended:

**** The ceiling paint in the main building has started peeling. Immediate corrective measures must be taken as this poses an obvious health and safety issues to the children and staffs.***

NOTE: Provider Assessment Monitoring checklist is available upon request.



Signature
Gordon B. Salas, CCLP Safety Inspector



Concurred by:
Ana B. Santos, CCLP Supervisor

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Announced/Unannounced Staff / Child Inspection



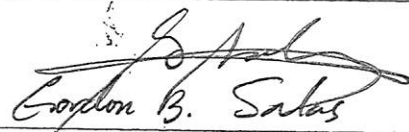
Date: March 1, 2017

Time: 10:00 am


Provider's	Staff /Child Ratio	# of Staff	meet ratio	does not meet ratio	Comments
Green Meadow	Infant (6)	2	✓		
P-12	K-3 (9)	1	✓		
Guabo Rai	Older Toddler (3)	1	✓		

Note:


K-3 (9) Analyn Danon (Teacher)
Older Toddler - 3 (Andrea Tabora) Teacher
 *NOTE: 18 total children are present in the facility.

Inspector's Signature: 
 Print Name: Gordon B. Salas

Date: March 1, 2017

Provider's Signature: 
 Print Name: Andrea Tabora

Date: 3/1/2017

Received by:

 3/20/17



CCLP/CCDF PROVIDER ASSESMENT REPORT



Business Name: Green Meadow Preschool (P-11/B) Physical Address: Gualo Rai
Infant/Toddler

Primary Contact Person: Milagros M. Songcuan Contact Number: 234-6452/288-5495

2nd Contact Person: _____ Email Address: milamerjilla@yahoo.com

Capacity: 23 Maximum:Enrolled: _____ Category(s): Center Group Home: _____

Date of Assessment: 3/1/2017 Assessed By: Gordon B. Salas
Print Name

Announced: Unannounced: _____ Visit/Monitoring: _____

Type of Assessment: _____ Preliminary _____ Renewal

CCLP#: 1005 Date of issued: 12/6/2016 Expiration Date: 12/28/2017 Capacity: 23

Grouping Clause Monitoring Inspection:

- | | | | | |
|----------------|---------------|--------------|---------------|-----------|
| (1) Electrical | (3) Emergency | (5) Outdoor | (7) Health | (9) Other |
| (2) Signage | (4) Sanitary | (6) Capacity | (8) Documents | |

Staffs:

- ___ 1. Milagros M. Songcuan, Director
- 2. Analyn M. Danan, Pre-School Teacher
- ___ 3. Virginia C. Ogerio, Pre-School Teacher
- 4. Andrea Tabora

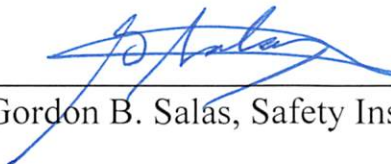
See CCLP/CCDF Provider Inspection Summary Report.

SAFETY & HEALTH		Yes	No	*Note(s)
(1) Electrical cords securely installed on the wall, ceiling, walls and does not cross pathways. The facility indoor must designate and area for any kind of hazards such as; (sharp objects/edges, rust, chemical, etc.) in a secured area with locks at no access for the children. The facility has a safety padding on all areas of the children(s) presence to prevent from slipping or any type of injury.			✓	A/C in play room lacked the plastic cover
All outlets must be covered or blocked off (from a height of 7ft, and below; BSC recommendation) for electric shock safety purposes.			✓	Same as above
(2) CCLP Licenses annual (60 days prior to the expiration date)		5/20/2017		Expiration
“No Smoking” and “Exit” signs posted around the facility/home vicinity at least 2 “Exit Door access” and smoking not allowed within the vicinity.		✓		No exit sign in play room
Provider does educate and explain to the children the procedure of the emergency evacuation plans and posted at child’s eye level of every entrance/exit doors.		✓		
Caregiver 18 years old or older		✓		
(3) Provider must have post evacuation plans/signs to an emergency exit		✓		
The facility or home/vicinity is equipped with a functional alarm smoke detectors mounted in each enclosed rooms.		✓		
The facility or home is equipped with a fire extinguisher unit and is view, safe and at a convenient space.		✓		
The Provider has a telephone landline installed within the facility/home/vicinity for communication purposes with emergency contacts posted		✓		
Create; post and practice involvement of the Emergency Evacuation plans and access.		✓		
Hand book states center rate, enrollment, staff supervision schedule, daily activities schedule, emergency evacuation procedures, and alternative site.		✓		
(4) First Aid kit is accessible and stationed at a noticeable space and must be updated at all times		✓		
Conduct emergency and disaster drills once a month and continued being practiced thereafter		✓		
Disaster drills (tsunami/earthquake/fire/flood)is conducted once every 6 months		✓		
CCLP will conduct announced/unannounced emergency/disaster drills			✓	
Car seat are readily available upon transporting children with seat belt on. The facility’s interior is in a good sanitary condition and odor free to include ample space for children and provider’s movement.				N/A
(4) Provide isolation area with clean, safe and pleasant space for a sick child separating from the other children while under the providers care.		✓		play room
Continuation	SAFETY & HEALTH	Yes	No	Note(s)

(4) Does the utilized cloth towels being replaced every other day with a cleaned towels?	✓		Disposable
Provide isolation area with clean, safe and pleasant space for a sick child separating from the other children while under the providers care.	✓		Play room
For sanitary purpose, hand soap is a pump dispenser container.			
The Children(s) toothbrushes are covered individually at all times, stored in a stance and are accessible for children to brush their teeth after meal time (morning, afternoon & bedtime)	✓		
The facility/home/vicinity installed a spotless child-size toilet or provided alternative tool that will enhance child's independence and sanitized after use	✓		N/A
A food crumbs in the kitchen/cafeteria is being cleaned right away and being disinfected on and before meal time and the rooms are free from any kind of scent/odor.	✓		
Clean and disinfect napping area is done for each child's section @ minimum of 3 feet apart and separated by a sturdy shelve.	✓		
All cleaning chemical supplies is stored and locked away out of the children's reach.	✓		
Individual cloth towel or disposable paper towel, hand soap, and toilet tissue are provided and accessible at all times and changed daily.	✓		
Restrooms/Bathrooms disinfected, cleaned and free from odor at all times.	✓		
Naptime blankets, pillow case are being replace twice a week if necessary	✓		
Potty chairs are cleaned, disinfect at every use.	✓		N/A
(5) The outdoor playground is far from the main or street access road.	✓		
The outdoor playground must be enclosed/fenced and gated area.	✓		
The playground is free from hazards (tripping hazards, sharp edges, rust, slippery risks, chemical pollutions, etc.).		✓	Flower w/ Thorns
Outdoor equipment's are in good condition and age appropriate.	✓		
Outdoor playground is far from the main access road with a enclosed fenced gated or solid wall	✓		
Outdoor playground is hazardous free(tripping, sharp edges, rust, etc.)		✓	Flower w/ Thorns
(6) Outdoor meets a minimum 33% of facility capacity at 75sq. footage of space per child.	✓		
Interior space accommodates a minimum of 35sq. footage of space per child.	✓		
Providers accommodate children's learning space with 35 sq. ft.	✓		
Providers obtained the children's records of their health, vaccination, allergies, etc as well the child's allergies must be visible.	✓		
The eating area has ample space for children and adults for proper movements	✓		
Providers must obtained a record of the child's TB clearance annually	✓		
Continuation			
SAFETY & HEALTH	Yes	No	Note(s)

Providers obtained child's hospital number, health insurance, emergency contact person(s) & alternate contact person with working phone numbers	✓		
Vinyl mat is in use in the changing area for convenient sanitation purposes			
Hand washing is performed throughout the day on and after toileting/each diaper changed or after outdoor/before and after meals.	✓		
All soiled diapers are being wrapped tight in a plastic bag and disposed in a closed sanitary bin away from the children(s) eating area and out of the children's reach	✓		
All food & formula is stored properly in a refrigerator or at the right temperature	✓		
(8) Complete CCLP required documents submitted (30 days prior to the expiration date), Business License, CCLP License, Staff Health Cert/Food Handler Cert, CPR, DPW Occupancy Permit, Sanitation Permit, Fire Inspection Report/Permit			n/a
(9) Comply with an open door policy.	✓		
Stove tops/butane stove are out of the children's reach with pots & pans secured. The changing area is in a separate room away from the children(s) eating area (kitchen/cafeteria).			n/a
Providers & Staff does not use spanking, slapping or any kind of punishment as a means of discipline to manage the child's behavior		✓	
Posted a comprehensible Daily Activity Schedule per grouping of children	✓		
Drinking water is available at all times, accessible to older children and infants are being offered frequently	✓		

Note(s): Refer as the inspector identify a discrepancy(ies) as mark(✓) no and informed/advised the provider with a verbal warning but will be noted or recorded.

Safety Inspector Signature: 
Gordon B. Salas, Safety Inspector

3/11/2017
Date

Provider's Signature: 
Andrea Tabora
Print Name

3/1/2017
Date