

CCLP/CCDF PROVIDER INSPECTIONS SUMMARY REPORT



Provider's Name: Green Meadow Preschool (P-11/B) Physical Address: Gualo Rai
Infant/Toddler

Contact Person: Milagros M. Songcuan Contact Number: 234-6452/288-5495

Category(s): ✓ Center Group Home:

Date of Assessment: March 23, 2017 Assessed By: Gordon B. Salas, Safety Inspector

Type of Assessment: Preliminary Renewal Announced Unannounced:
Print Name

Monitoring ✓

CCLP#: 1005 Date of issued: 12/6/2017 Expiration Date: 12/28/2017 Capacity: 23

Staff Child Ratio

- The Provider for the most part, met the Staff Child Ratio. Staffs are present but some are not within the ratio capacity. The following are my findings and recommendations:

A. Infant: There were four infants being cared for by Ms. Wilma, which met the ratio. However, one toddler was asleep in one of the cribs. According to Ms. Wilma, the toddler's father requested that he be put to sleep. In this situation, one additional staff is required to meet the ratio. 55-40.1-228(a) "The staff-child ratio shall be met and maintained by all facilities".

B. K-3: There were eleven children and one staff member, which was Ms. Analyn Danan. According to Ms. Danan, two of the children were sitting in only. In this situation, there should have been one Teacher and one Aide to meet the ratio. 55-40.1-228(a) "The staff-child ratio shall be met and maintained by all facilities". Additionally, see Ratio Chart II, Minimum Staff Employment Sequence for Children Age Three on the following page succeeding the above administrative code.

(1) Electrical

- The facility complies on all the electrical safety aspects. However, the following is recommended:

*Received by
Ms. Songcuan
3/28/17*

A. The light bulb located in the infant toilet needs to be replaced. It failed to turn on when I tested it on my initial announced inspection on March 1, 2017 and again on March 23, 2017. 55-40.1-272(a) "Child care facilities shall conform to the zoning, building, electrical.....(c) "All buildings, building appurtenances, outdoor space, equipment, and all other parts of the facility shall be kept repaired, safe, and sanitary at all times".

(2) Signage

- Important signage's are visible and posted on proper designated areas. *Nothing to report for any discrepancies or violations.*

(3) Emergency

- Emergency equipment's are installed at the facility (landline, alarm smoke detector) to include emergency plans posted. *Nothing to report for any discrepancies or violations.*

(4) Sanitary

- The facility is odor free, practicing sanitizing continuously prevention from any bacteria. *Nothing to report for any discrepancies or violations.*

(5) Outdoor

- The facility's outdoor playground is safe for children enrolled at this Day Care Center to utilize.

(6) Capacity

- The outdoor as well as the indoor facility for this Provider complies with the required square footage of space per child. *Nothing to report for any discrepancies or violations.*

(7) Health

- The children's health insurance and their emergency contacts are all readily available at the Providers facility file. The staff practices washing their hands before and after eating as well as properly sanitized continuously the counters/tables/chairs tops. *Nothing to report for any discrepancies or violations.*

(8) Documents

- The facility has been issued a new CCLP license. The Provider's CCL expires on **December 28, 2017.** *Nothing to report for any discrepancies or violations.*

(9) Other

- Drinking water dispenser is readily available at all times for staff and children. The following is recommended:

A. The peeled ceiling paint in the main building has not been addressed. Immediate corrective measures must be taken as this poses an obvious health and safety issue for the children and staff members. 55-40.1-272(c) "All buildings, building appurtenances, outdoor space, equipment, and all other parts of the facility shall be kept repaired, safe, and sanitary at all times".

NOTE: Provider Assessment Monitoring checklist is available upon request.



Announced/Unannounced Staff / Child Inspection



Date: 3/23/2017

Time: 9:00 a.m.

Provider's	Staff /Child Ratio	# of Staff	meet ratio	does not meet ratio	Comments
<i>Green Meadow</i>	<i>Infant (4)</i>	<i>1</i>	<i>✓</i>		
<i>P-12 (B)</i>	<i>K-3 (11)</i>	<i>1</i>		<i>✓</i>	
<i>Infant/Toddler</i>	<i>After school (5)</i>	<i>1</i>	<i>✓</i>		
<i>Toddler</i>	<i>Toddler (6)</i>	<i>1</i>	<i>✓</i>		

Note:

William - Infant (4) (1) Toddler - Dad request to be put to sleep

Analya - (11) (2) - sit in

Gloria - (5)

Amor - (6) toddler

*Tabora - on errands for ~~the~~ *[signature]**

Inspector's Signature: *Gordon B. Salas*
Print Name

Date: 3/23/2017

Provider's Signature: *Analya M. Danan*
Print Name

Date: 3/23/17

COPY

Received by
msgr
3/28/17



CHILD CARE LICENSING
PROVIDER'S MONITORING REPORT



Business Name: Green Meadow Preschool (P-11/B) Physical Address: Gualo Rai
Infant/Toddler

Primary Contact Person: Milagros M. Songcuan Contact Number: 234-6452/288-5495

2nd Contact Person: _____ Email Address: milamerjilla@yahoo.com

Capacity: 23 Maximum: Enrolled: _____ Category(s): Center _____ Group Home: _____

Date of Assessment: March 23, 2017 Assessed By: Gordon B. Salas
Print Name

Announced: _____ Unannounced: _____ Visit/Monitoring

Type of Assessment: _____ Renewal

CCLP#: 1005 Date of issued: 12/6/2016 Expiration Date: 12/28/2017 Capacity 23

Grouping Clause Monitoring Inspection:

- | | | | | |
|----------------|---------------|--------------|---------------|-----------|
| (1) Electrical | (3) Emergency | (5) Outdoor | (7) Health | (9) Other |
| (2) Signage | (4) Sanitary | (6) Capacity | (8) Documents | |

Staffs:

- ___ 1. Milagros M. Songcuan, Director
- ___ 2. Andrea Tabora, Teacher [Preschool] *Per Analyln, Andrea left the facility to run errands for the company.*
- 3. Analyln M. Danan, Teacher [Preschool]
- ___ 4. Virginia C. Ogerio, Teacher [Preschool]
- 5. Wilma [Infant]
- 6. Eloisa
- 7. Amor [Toddler]


Note: To verify if the peeling paint on the ceiling of the main building has been addressed. (N) *This issue hasn't been addressed.*

SAFETY & HEALTH	Citation	Monitoring	Yes or No (Y/N)
(1) Electrical cords securely installed on the wall, ceiling, and walls and does not cross pathways. The facility indoor must designate and area for any kind of hazards such as; (sharp objects/edges, rust, chemical, etc.) in a secured area with locks at no access for the children. The facility has a safety padding on all areas of the children(s) presence to prevent from slipping or any type of injury.			
All outlets must be covered or blocked off (from a height of 7ft, and below; BSC recommendation) for electric shock safety purposes. <i>Note:</i> <i>A. Is the A/C outlet in the playroom covered with a plastic safety cap when not in use?</i> <i>B. Is the light bulb located in the infant toilet replaced?</i>		√	(Y) (N)
(2) CCLP Licenses annual (60 days prior to the expiration date)			
"No Smoking" and "Exit" signs posted around the facility/home vicinity at least 2 "Exit Door access" and smoking not allowed within the vicinity. <i>A. Is there an "Exit" sign posted in the K-3/K-4 playroom?</i>		√	(Y)
Provider does educate and explain to the children the procedure of the emergency evacuation plans and posted at child's eye level of every entrance/exit doors.			
Caregiver 18 years old or older			
(3) Provider must have post evacuation plans/signs to an emergency exit			
The facility or home/vicinity is equipped with a functional alarm smoke detectors mounted in each enclosed rooms.			
The facility or home is equipped with a fire extinguisher unit and is view, safe and at a convenient space.			
The Provider has a telephone landline installed within the facility/home/vicinity for communication purposes with emergency contacts posted			
Create; post and practice involvement of the Emergency Evacuation plans and access.			
Handbook states center rate, enrollment, staff supervision schedule, daily activities schedule, emergency evacuation procedures, and alternative site.			
(4) First Aid kit is accessible and stationed at a noticeable space and must be updated at all times			
Conduct emergency and disaster drills once a month and continued being practiced thereafter			
Disaster drills (tsunami/earthquake/fire/flood)is conducted once every 6 months			

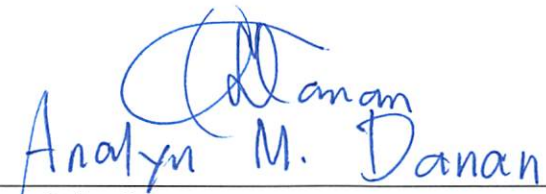
CCLP will conduct announced/unannounced emergency/disaster drills			
Car seat are readily available upon transporting children with seat belt on. The facility's interior is in a good sanitary condition and odor free to include ample space for children and provider's movement.			
continuation	SAFETY & HEALTH	Citation	Monitoring
			Yes or No (Y/N)
(5) Does the utilized cloth towels being replaced every other day with a cleaned towels?			
Provide isolation area with clean, safe and pleasant space for a sick child separating from the other children while under the providers care.			
For sanitary purpose, hand soap is a pump dispenser container.			
The Children(s) toothbrushes are covered individually at all times, stored in a stance and are accessible for children to brush their teeth after meal time (morning, afternoon & bedtime)			
The facility/home/vicinity installed a spotless child-size toilet or provided alternative tool that will enhance child's independence and sanitized after use			
A food crumbs in the kitchen/cafeteria is being cleaned right away and being disinfected on and before meal time and the rooms are free from any kind of scent/odor.			
Clean and disinfect napping area is done for each child's section @ minimum of 3 feet apart and separated by a sturdy shelve.			
All cleaning chemical supplies is stored and locked away out of the children's reach.			
Individual cloth towel or disposable paper towel, hand soap, and toilet tissue are provided and accessible at all times and changed daily.			
Restrooms/Bathrooms disinfected, cleaned and free from odor at all times.			
Naptime blankets, pillow case are being replace twice a week if necessary			
Potty chairs are cleaned, disinfect at every use.			
(6) The outdoor playground is far from the main or street access road.			
The outdoor playground must be enclosed/fenced and gated area.			
The playground is free from hazards (tripping hazards, sharp edges, rust, slippery risks, chemical pollutions, etc.). <i>A. Was the potted plant with thorns located within the playground relocated for the children's safety?</i>		√	(Y)
Outdoor equipment's are in good condition and age appropriate.			
Outdoor playground is far from the main access road with a enclosed fenced gated or solid wall			

Outdoor playground is hazardous free(tripping, sharp edges, rust, etc.)			
(7) Outdoor meets a minimum 33% of facility capacity at 75sq. footage of space per child.			
Interior space accommodates a minimum of 35sq. footage of space per child.			
continuation	SAFETY & HEALTH	Citation	Monitoring
			Yes or No (Y/N)
Providers obtained the children's record of their health, vaccination, allergies, etc as ell the child's allergies must be visible			
The eating area has ample space for children and adults for proper movements			
Providers must obtained a record of the child's TB clearance annually			
Providers obtained child's hospital number, health insurance, emergency contact person(s) & alternate contact person with working phone numbers			
Vinyl mat is in use in the changing area for convenient sanitation purposes			
Hand washing is perform throughout the day on and after toileting/each diaper changed or after outdoor/before and after meals.			
All soiled diapers is being wrapped tight in a plastic bag and disposed in a closed sanitary bin away from the children(s) eating area and out of the children's reach			
All food & formula is stored properly in a refrigerator or at the right temperature			
(8) Complete CCLP required documents submitted (30 days prior to the expiration date), Business License, CCLP License, Staff Health Cert/Food Handler Cert, CPR,DPW Occupancy Permit, Sanitation Permit, Fire Inspection Report/Permit			
(9) Comply with an open door policy.			
Stove tops/butane stove are out of the children's reach with pots & pans secured. The changing area is in a separate room away from the children(s) eating area (kitchen/cafeteria).			
Providers & Staff does not use spanking, slapping or any kind of punishment as a means of discipline to manage the child's behavior			
Posted a comprehensible Daily Activity Schedule per grouping of children			
Drinking water is available at all times, accessible to older children and infants are being offered frequently			

Note(s): Refer, as the inspector identify a discrepancy (ies) as mark (✓) no and informed/advised the provider with a verbal warning but will be noted or recorded.

Safety Inspector Signature: 
Gordon B. Salas
Child Care Licensing Safety Inspector

3/23/2017
Date

Provider's Signature: 
Analyn M. Danan
Print Name

3/23/17
Date

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