



# CCLP/CCDF PROVIDER ASSESSMENT REPORT



Business Name: REQ Day and Night Care Center Physical Address: Navy Hill

Primary Contact Person: Rosemarie Arriola Contact Number: 233-7846

2<sup>nd</sup> Contact Person: \_\_\_\_\_ Email Address: \_\_\_\_\_

Capacity: \_\_\_\_\_ Maximum: \_\_\_\_\_ Enrolled: \_\_\_\_\_ Category(s): Center: \_\_\_\_\_ Group Home: \_\_\_\_\_

Date of Assessment: 12/28/2017 Assessed By: George R. Fleming

Print Name

Announced: \_\_\_\_\_ Unannounced: \_\_\_\_\_ Visit/Monitoring: \_\_\_\_\_

Type of Assessment: \_\_\_\_\_ Preliminary  \_\_\_\_\_ Renewal

CCLP#: 1009 Date of issue: 12/20/2016 Expiration Date: 12/29/2017 Capacity: 56

### Grouping Clause Monitoring Inspection:

- |                |               |              |               |           |
|----------------|---------------|--------------|---------------|-----------|
| (1) Electrical | (3) Emergency | (5) Outdoor  | (7) Health    | (9) Other |
| (2) Signage    | (4) Sanitary  | (6) Capacity | (8) Documents |           |

### Staff:

1. Amaleene Ramos- K3
2. Rowena Cervantes- K4
3. Yrine Angeles-Toddlers
4. Marites Vallo- Toddlers
5. Russel Belandres Segotier-Toddlers
6. Doris M. De Villa- Infants
7. Julia Norry Fabiana- Infants
8. Gaudencia L. Corilla- Infants
- 9.

(1) Electrical cords: Securely installed on walls, ceilings and does not pose as tripping hazard on pathways. The facility indoor must designate an area for hazards such as; (sharp objects/edges, rust, chemical, etc.) in a secured area with locks at no access for the children. The facility has a safety padding on all areas of the children(s) presence to prevent from slipping or any type of injury.	✓		
outlets must be covered or blocked off (from a height of 7ft and below; BSC recommendation) for electric shock safety purposes.	✓		All outlets that were noted requiring covers were corrected on-site
(2) CCLP Licenses annual (60 days prior to the expiration date)	✓		
"No Smoking" and "Exit" signs posted around the facility/home vicinity at least 2 "Exit Door access" and smoking not allowed within the vicinity.	✓		
Provider does educate and explain to the children the procedure of the emergency evacuation plans and posted at child's eye level of every entrance/exit doors.	✓		
Caregiver 18 years old or older	✓		
(3) Provider must post evacuation plans/signs at every emergency exit	✓		
The facility or home/vicinity is equipped with functional smoke alarm detectors mounted in each enclosed room.	✓		Smoke detector in infant room was not tested due to presence of child sleeping. *Detector appeared to be installed properly and emits audible tone due to weak battery. Advised staff to replace detector batteries.
The facility or home is equipped with a fire extinguisher unit and is view, safe and at a convenient space.	✓		Monthly checks were not current in K3, K4, toddler, and infant rooms. Recommended to provider to stay current on monthly checks.
The Provider has a telephone landline installed within the facility/home/vicinity for communication purposes with emergency contacts posted	✓		
Create, post, and conduct Emergency Evacuation drills in accordance with facility's Emergency evacuation plan.	✓		
Hand book states center rate, enrollment, staff supervision schedule, daily activities schedule, emergency evacuation procedures, and alternative site.	✓		
(4) First Aid kit is accessible and stationed at a noticeable space and must be updated at all times	✓		
Conduct emergency and disaster drills once a month and continued being practiced thereafter	✓		
Disaster drills (tsunami/earthquake/fire/flood) is conducted once every 6 months	✓		
CCLP will conduct announced/unannounced emergency/disaster drills	✓		

Car seat are readily available upon transporting children with seat belt on. The facility's interior is in a good sanitary condition and odor free to include ample space for children and provider's movement.	N/A		Facility does not provide transportation
Provide isolation area with clean, safe and pleasant space for a sick child separating from the other children while under the providers care.	✓		
<b>continuation</b>	<b>SAFETY &amp; HEALTH</b>		
	<b>Yes</b>	<b>No</b>	<b>Note(s)</b>
(6) Are used cloth towels being replaced every other day with cleaned ones?	✓		Paper towels are being utilized.
For sanitary purposes, hand soap is a pump dispenser container.	✓		
The Children(s) toothbrushes are covered individually at all times, stored in a stance and are accessible for children to brush their teeth after meal time (morning, afternoon & bedtime)	✓		
The facility/home/ installs a spotless child-size toilet or provided alternative tool that will enhance child's independence and is sanitized after use	✓		
Food crumbs kitchen/cafeteria are cleaned immediately and disinfected on and before meals and rooms free from scent/odor	✓		
Clean and disinfect napping area is done for each child's section @ minimum of 3 feet apart and separated by a sturdy shelf.	✓		
All cleaning chemical supplies is stored and locked away out of the children's reach.	✓		Cleaning agents are placed out of reach of children.
Individual cloth towel or disposable paper towel, hand soap, and toilet tissue are provided and accessible at all times and changed daily.	✓		
Restrooms/Bathrooms disinfected, cleaned and free from odor at all times.	✓		
Blankets, pillow cases are being replaced twice a week if necessary	✓		
Children's chairs are cleaned; disinfected at every use.	✓		
(7) The outdoor playground is far from the main or street access road.	✓		
The outdoor playground must be enclosed/fenced and gated area.	✓		
The playground is free from hazards (tripping hazards, sharp edges, rust, slippery risks, chemical pollutions, etc.).	✓		
Outdoor equipment is in good condition and age appropriate.	✓		
Outdoor playground is far from the main access road with an enclosed fenced gated or solid wall	✓		
Outdoor playground is hazardous free (tripping, sharp edges, rust, etc.)	✓		
(8) Outdoor meets a minimum 33% of facility capacity at 75sq. footage of space per child.	✓		
Interior space accommodates a minimum of 35sq. footage of space per child.	✓		
Providers accommodate children's learning space with 35 sq. ft.	✓		
Providers obtained the children's records of their health, vaccination, allergies, etc. as well as child's allergies must be visible.	✓		
The eating area has ample space for children and adults for proper movements	✓		
Providers must obtain a record of the child's TB clearance annually	✓		
<b>continuation</b>	<b>SAFETY &amp; HEALTH</b>		
	<b>Yes</b>	<b>No</b>	<b>Note(s)</b>
Providers obtain children's hospital number, health insurance, emergency contact person(s) & alternate contact person with working phone numbers	✓		

Vinyl mat is in use in the changing area for convenient sanitation purposes	✓		
Hand washing is performed throughout the day on and after toileting/each diaper changed or after outdoor/before and after meals.	✓		
Soiled diapers are being wrapped tight in plastic bags and disposed of in a closed sanitary bin; away from the children's eating area and out of the children's reach	✓		
All food & formula are stored properly in a refrigerator or at the right temperature	✓		
(9) Complete CCLP required documents submitted (30 days prior to the expiration date), Business License, CCLP License, Staff Health Cert/Food Handler Cert, CPR, DPW Occupancy Permit, Sanitation Permit, Fire Inspection Report/Permit		✓	Provisional license is issued
(10) Comply with an open-door policy.	✓		
Stove tops/butane stove are out of the children's reach with pots & pans secured. The changing area is in a separate room away from the children(s) eating area (kitchen/cafeteria).	N/A		Provider does not cook for children
Providers & Staff do not use spanking, slapping or any kind of punishment as a means of discipline to manage children's behavior	✓		
Posted a comprehensible Daily Activity Schedule per grouping of children	✓		
Drinking water is available at all times, accessible to older children and infants are being offered frequently	✓		

*Notes:*

Safety Inspector Signature: 15/  
George R. Fleming

12/28/17  
Date

Provider's Signature: \_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date