



CCLP/CCDF PROVIDER ASSESSMENT REPORT



Business Name: REQ Day and Night Care Center Physical Address: Navy Hill

Primary Contact Person: Rex Penaroyo Contact Number: 233-7846

2nd Contact Person: _____ Email Address: _____

Capacity: _____ Maximum: _____ Enrolled: _____ Category(s): Center: _____ Group Home: _____

Date of Assessment: 01/18/2018 Assessed By: George R. Fleming
Print Name

Announced: Unannounced: _____ Visit/Monitoring: _____

Type of Assessment: _____ Preliminary _____ Renewal

CCLP#: 1043 Date of issue: 12/15/2017 Expiration Date: 03/15/2018 Capacity: 65

Grouping Clause Monitoring Inspection:

- | | | | | |
|----------------|---------------|--------------|---------------|-----------|
| (1) Electrical | (3) Emergency | (5) Outdoor | (7) Health | (9) Other |
| (2) Signage | (4) Sanitary | (6) Capacity | (8) Documents | |

Staff:

1. Amaleene Ramos- K3
2. Rowena Cervantes- K4
3. Yrine Angeles-Toddlers
4. Marites Vallo- Toddlers
5. Russel Belandres Segotier-Toddlers
6. Doris M. De Villa- Infants
7. Julia Norry Fabiana- Infants
8. Gaudencia L. Corilla- Infants
- 9.

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| | | | |
|--|-----|------------|---|
| (1) Electrical cords: Securely installed on walls, ceilings and does not pose as tripping hazard on pathways. The facility indoor must designate an area for hazards such as; (sharp objects/edges, rust, chemical, etc.) in a secured area with locks at no access for the children. The facility has a safety padding on all areas of the children(s) presence to prevent from slipping or any type of injury. | ✓ | | |
| All outlets must be covered or blocked off (from a height of 7ft and below; BSC recommendation) for electric shock safety purposes. | ✓ | | An electrical outlet in K3 room was not properly safeguarded. Corrected on-site |
| (2) CCLP Licenses annual (60 days prior to the expiration date) | N/A | | |
| “No Smoking” and “Exit” signs posted around the facility/home vicinity at least 2 “Exit Door access” and smoking not allowed within the vicinity. | ✓ | | |
| Provider does educate and explain to the children the procedure of the emergency evacuation plans and posted at child’s eye level of every entrance/exit doors. | ✓ | | |
| Caregiver 18 years old or older | ✓ | | |
| (3) Provider must post evacuation plans/signs at every emergency exit | ✓ | | |
| The facility or home/vicinity is equipped with functional smoke alarm detectors mounted in each enclosed room. | ✓ | | |
| The facility or home is equipped with a fire extinguisher unit and is view, safe and at a convenient space. | ✓ | | |
| The Provider has a telephone landline installed within the facility/home/vicinity for communication purposes with emergency contacts posted | ✓ | | |
| Create, post, and conduct Emergency Evacuation drills in accordance with facility’s Emergency evacuation plan. | ✓ | | Last drill conducted on 11/8/17(Fire) and 11/20/17 (Lock-down) |
| Hand book states center rate, enrollment, staff supervision schedule, daily activities schedule, emergency evacuation procedures, and alternative site. | ✓ | | |
| (4) First Aid kit is accessible and stationed at a noticeable space and must be updated at all times | ✓ | | |
| Conduct emergency and disaster drills once a month and continued being practiced thereafter | ✓ | | Last drill conducted on 11/8/17(Fire) |
| Disaster drills (tsunami/earthquake/fire/flood) is conducted once every 6 months | ✓ | | |
| CCLP will conduct announced/unannounced emergency/disaster drills | ✓ | | |
| Car seat are readily available upon transporting children with seat belt on. The facility’s interior is in a good sanitary condition and odor free to include ample space for children and provider’s movement. | N/A | | Facility does not provide transportation |
| (5) Provide isolation area with clean, safe and pleasant space for a sick child separating from the other children while under the providers care. | ✓ | | No isolation rooms. However, facility procedures are in place. |
| continuation | | | |
| | | Yes | No |
| | | | Note(s) |
| (6) Are used cloth towels being replaced every other day with cleaned ones? | ✓ | | Paper towels are being utilized. |
| For sanitary purposes, hand soap is a pump dispenser container. | ✓ | | |

| | | | |
|--|---|--|--|
| The Children(s) toothbrushes are covered individually at all times, stored in a stance and are accessible for children to brush their teeth after meal time (morning, afternoon & bedtime) | ✓ | | |
| facility/home/ installs a spotless child-size toilet or provided alternative tool that will enhance child's independence and is sanitized after use | ✓ | | |
| Food crumbs kitchen/cafeteria are cleaned immediately and disinfected on and before meals and rooms free from scent/odor | ✓ | | |
| Clean and disinfect napping area is done for each child's section @ minimum of 3 feet apart and separated by a sturdy shelf. | ✓ | | |
| All cleaning chemical supplies is stored and locked away out of the children's reach. | ✓ | | Cleaning agents found in infant restroom. Staff notified. Corrected on-site. |
| Individual cloth towel or disposable paper towel, hand soap, and toilet tissue are provided and accessible at all times and changed daily. | ✓ | | |
| Restrooms/Bathrooms disinfected, cleaned and free from odor at all times. | ✓ | | |
| Naptime blankets, pillow cases are being replaced twice a week if necessary | ✓ | | |
| Children's chairs are cleaned; disinfected at every use. | ✓ | | |
| (7) The outdoor playground is far from the main or street access road. | ✓ | | |
| The outdoor playground must be enclosed/fenced and gated area. | ✓ | | |
| The playground is free from hazards (tripping hazards, sharp edges, rust, slippery risks, chemical pollutions, etc.). | ✓ | | |
| floor equipment is in good condition and age appropriate. | ✓ | | |
| Outdoor playground is far from the main access road with an enclosed fenced gated or solid wall | ✓ | | |
| Outdoor playground is hazardous free (tripping, sharp edges, rust, etc.) | ✓ | | |
| (8) Outdoor meets a minimum 33% of facility capacity at 75sq. footage of space per child. | ✓ | | |
| Interior space accommodates a minimum of 35sq. footage of space per child. | ✓ | | |
| Providers accommodate children's learning space with 35 sq. ft. | ✓ | | |
| Providers obtained the children's records of their health, vaccination, allergies, etc. as well as child's allergies must be visible. | ✓ | | |
| The eating area has ample space for children and adults for proper movements | ✓ | | |
| Providers must obtain a record of the child's TB clearance annually | ✓ | | |
| continuation | | | |
| SAFETY & HEALTH | | | |
| Providers obtain children's hospital number, health insurance, emergency contact person(s) & alternate contact person with working phone numbers | ✓ | | |
| Vinyl mat is in use in the changing area for convenient sanitation purposes | ✓ | | |
| Hand washing is performed throughout the day on and after toileting/each diaper changed or after outdoor/before and after meals. | ✓ | | |
| All soiled diapers are being wrapped tight in plastic bags and disposed of in a closed sanitary bin; away from the children's eating area and out of the children's reach | ✓ | | |
| All food & formula are stored properly in a refrigerator or at the right temperature | ✓ | | |

| | | | |
|---|-----|---|-------------------------------------|
| (9) Complete CCLP required documents submitted (30 days prior to the expiration date), Business License, CCLP License, Staff Health Cert/Food Handler Cert, CPR, DPW Occupancy Permit, Sanitation Permit, Fire Inspection Report/Permit | | ✓ | Provisional license is issued |
| Comply with an open-door policy. | ✓ | | |
| Stove tops/butane stove are out of the children's reach with pots & pans secured. The changing area is in a separate room away from the children(s) eating area (kitchen/cafeteria). | N/A | | Provider does not cook for children |
| Providers & Staff do not use spanking, slapping or any kind of punishment as a means of discipline to manage children's behavior | ✓ | | |
| Posted a comprehensible Daily Activity Schedule per grouping of children | ✓ | | |
| Drinking water is available at all times, accessible to older children and infants are being offered frequently | ✓ | | |

Notes:

Notes:

- last drill conducted 11/8/17 (fire), 11/20/17 (lock-down)
- Outlets not child-proofed in R-3 (corrected on-site)
- Cleaning agents found below sink in infant/toddler room (corrected on-site)

Safety Inspector Signature: _____


George R. Fleming

1/15/18

Date

Provider's Signature: _____

R. Perchigo

Print Name



1/18/18

Date



CCLP/CCDF PROVIDER INSPECTION SUMMARY REPORT



Provider's Name: REQ Day and Night Care Center

Physical Address: Navy Hill

Contact Person: Rex Penaroyo

Contact Number: 233-7846

Category(s): Center: Group Home:

Date of Assessment: January 18, 2018

Assessed By: George R. Fleming, Safety Inspector
Print Name

Type of Assessment: Preliminary Renewal Announced Unannounced:

Monitoring:

CCLP#: 1043 Date of issued: 12/15/2017 Expiration Date: 03/15/2018 Capacity: 65

PROVISIONAL

Staff Child Ratio

The provider is in compliance with the Staff/Child ratio for child care programs in the classifications of "Day Care Centers and Infant and Toddlers Child Care Centers" in accordance with Title 55 SUBCHAPTER 55-40.1 CHILD CARE STANDARDS RULES AND REGULATIONS Part 200 Subpart C § 55-40.1-228 and Part 400 Subpart C § 55-40-1-426. *No discrepancies noted.*

(1) Electrical

- It was noted during the inspection that an electrical outlet in the K3 classroom room were not properly safeguarded. However, child-safe devices were readily available and infraction was corrected on-site.

(2) Signage

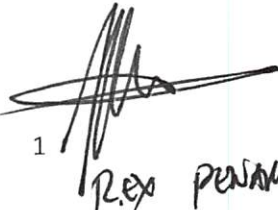
- Signages were clearly visible and posted within designated areas. *No discrepancies noted*

(3) Emergency

- Emergency kits/equipment were properly installed and readily available. Smoke detectors installed and functional in each enclosed room. *No discrepancies noted*

(4) Sanitation

- The facility was observed to be clean. Paper towels are provided and replenished as needed. Soap dispensers are easily accessible. Proper sanitation is being practiced. *No discrepancies noted.*

1 
Rex Penaroyo

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3/28/2018

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(5) Outdoor

- Outdoor play area is well-maintained, enclosed with a chain-linked fence, and away from roadways. *No discrepancies noted.*

(6) Capacity

- Facility capacity meets CCLP requirements per the issuance of a valid Occupancy permit and observed during the inspection. *No discrepancies noted.*

(7) Health

- Upon inspection of the infant restroom, cleaning agents were found underneath the sink. Staff was notified of the infraction. Cleaning agents were then removed by staff and placed in location inaccessible to children.


(8) Documents

- A Provisional Child Care License has been issued effective December 15, 2017 with an expiration date of March 15, 2018. All required documents are current, clearly visible, and posted in a conspicuous area.

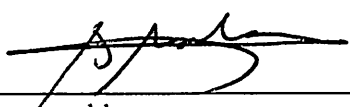
(9) Other

- None

NOTE:



Signature
George R. Fleming, CCLP Safety Inspector



Concurred by:
Gordon B. Salas, Acting CCLP Supervisor



Announced/Unannounced
Staff / Child Inspection



Date: 1/12/18

Time: 1:55 PM

| Provider's | Staff /Child Ratio | # of Staff | meet ratio | does not meet ratio | Comments |
|----------------|--------------------|------------|------------|---------------------|----------|
| <i>Amalean</i> | <i>(6)</i> | <i>1</i> | <i>✓</i> | | |
| | | | | | |
| | | | | | |

Note:

Amalean Ramos - K3-4

Inspector's Signature:

[Signature]
George R. Fleming
Print Name

Date:

1/14/18

Provider's Signature:

[Signature]
Amalean Ramos
Print Name

Date:

1/18/18



Announced/Unannounced Staff / Child Inspection



Date: 1/18/18


Time: 2:00 PM

| Provider's | Staff /Child Ratio | # of Staff | meet ratio | does not meet ratio | Comments |
|------------|--------------------|------------|------------|---------------------|----------|
| Rowena | 8 | 1 | / | | |
| | | | | | |
| | | | | | |

Note:

Rowena Cervantes - KY

Inspector's Signature:


George R. Flemmy
Print Name

Date:

1/18/18

Provider's Signature:

Rowena Cervantes
ROWENA CERVANTES
Print Name

Date:

1/18/18



Announced/Unannounced
Staff / Child Inspection



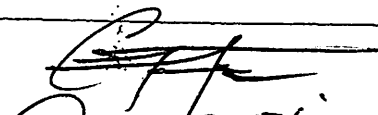
Date: 1/18/18

Time: 2:11 PM

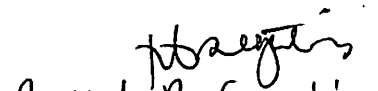
| Provider's | Staff /Child Ratio | # of Staff | meet ratio | does not meet ratio | Comments |
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Note:

Russel Segotier - 18 (Mar)
Marites Vallo - 24 (mos)
Trine Angelus - 30-36 (mos)

Inspector's Signature: 
 Print Name George R. Fleming

Date: 1/18/18

Provider's Signature: 
 Print Name Russel B. Segotier

Date: 1/18/18

Marites Vallo
Trine Angelus
TRINE ANGELUS



Announced/Unannounced
Staff / Child Inspection



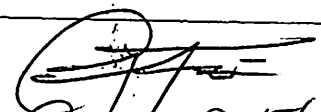
Date: 1/18/18

Time: 2:20 PM

| Provider's | Staff /Child Ratio | # of Staff | meet ratio | does not meet ratio | Comments |
|------------|----------------------|------------|------------|---------------------|----------|
| | <u>13 (under 24)</u> | <u>4</u> | <u>/</u> | | |
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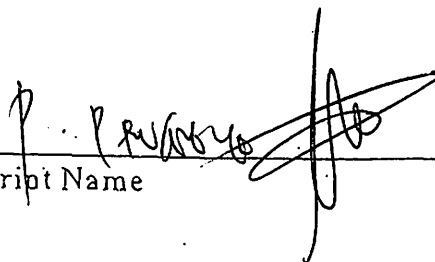
Note:

Inspector's Signature:


George R. Fleming
Print Name

Date: 1/18/18

Provider's Signature:


P. Prunty
Print Name

Date: 1/18/18



Announced/Unannounced
Staff / Child Inspection



Date: _____

Time: _____

| Provider's | Staff /Child Ratio | # of Staff | meet ratio | does not meet ratio | Comments |
|------------|--------------------|------------|------------|---------------------|----------|
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Note:

Inspector's Signature: _____

Print Name _____

Date: _____

Provider's Signature: _____

Print Name _____

Date: _____