



# CCLP/CCDF PROVIDER INSPECTION SUMMARY REPORT



Provider's Name: P1- Loving Hands Kindergarten

Physical Address: Koblerville

Contact Person: Yeldez Javier

Contact Number: 288-1004

Category: Center:  Group Home:

Date of Assessment: January 29, 2018

Assessed By: George R. Fleming

### Type of Assessment:

Preliminary  Renewal  Announced  Unannounced:  Monitoring:

CCLP#: 1024 Date Issued: 06/16/2017 Expiration Date: 06/16/2018 Capacity: 33

### Staff Child Ratio:

An inspection was conducted on the Loving Hands Kindergarten to ensure compliance with child care safety standards. Upon further inspection of the infant room, it was noticed that one caregiver and five toddlers were present. The caregiver was asked to provide the ages of the toddlers. The toddlers were under 24 months of age. In accordance with TITLE 55, SUBCHAPTER 55-40.1, Part 400, Subpart C § 55-40-1-426 (f) of the *CHILD CARE STANDARDS RULES AND REGULATIONS*, for every group size of six or less children between the ages of 12 to 24 months, it is required that for every third child within a group be supervised by one provider for a 1:3 staff to child ratio. Therefore, two caregivers were required to have been present in the infant room. As a result, Loving Hands Kindergarten is found to be in violation of the requirements set forth by the aforementioned publication within the CNMI Administrative Code. Furthermore, it is highly advised that a counseling session be scheduled with the Child Care Licensing Program office to provide technical assistance and guidance in developing a plan of action to reclaim and maintain compliance with the Child Care Licensing Program.

### 1. Electrical:

- The facility is in compliance with all electrical aspects of the Child Care Standards Rules and Regulations. *No discrepancies noted.*

### 2. Signage:

- Signages were clearly visible and posted within designated areas. *No discrepancies noted.*

### 3. Emergency:

- Emergency kits/equipment were properly installed and readily available. *No discrepancies noted.*

### 4. Sanitation:

- A trash bin located next to the restroom was noted to be full. The director was made aware. Discrepancy was corrected on-site. *No further action required.*

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**5. Outdoor:**

- The outdoor play area being utilized is a garage. This is acceptable as the garage itself does not contain hazards to children. However, objects such as potholes, a vehicle, and rocks in the main driveway are present and present safety concerns. It is advisable that the garage be enclosed to prevent access to children and provide a safe and healthy play environment.

**6. Capacity:**

- The facility capacity requirements are met per the issuance of a valid Occupancy Permit and observed during the CCLP Announced inspection. *No discrepancies noted.*

**7. Health:**

- Children's health information is available for review by authorized personnel when needed. Isolation room does not exist. However, procedures are in place. Upon notice of obvious symptoms by staff members, parents/guardians are notified immediately to pick child up. If parent/guardian is unable to do so, child is then transferred to isolation room for the remainder of the day.


**8. Documents:**

- All required licenses and applicable documentation observed were current, clearly visible, and placed in an organized fashion. *No discrepancies noted.*

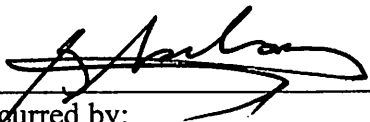
**9. Other:**

- None

**NOTE:** It is highly advised that action be taken regarding the prescribed recommendations in this report.



Signature  
George R. Fleming, CCLP Safety Inspector



Concurred by:  
Gordon B. Salas, Acting CCLP Supervisor



Announced/Unannounced  
Staff / Child Inspection



Date: 1/29/18

Time: 1036

Provider's	Staff /Child Ratio	# of Staff	meet ratio	does not meet ratio	Comments
	teachers 5				
	(under 2yrs)	1		/	

Note:

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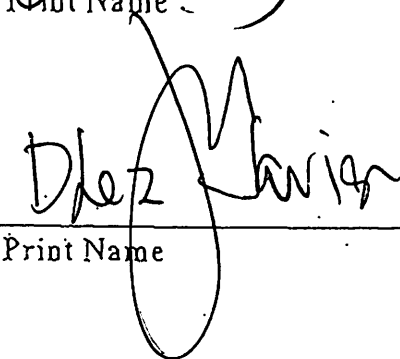
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Inspector's Signature:   
Print Name

Date: 1/29/18

Provider's Signature:   
Print Name

Date: 1/29/18



# Announced/Unannounced Staff / Child Inspection

Date: 1/29/18

Time: 10:40

Provider's	Staff /Child Ratio	# of Staff	meet ratio	does not meet ratio	Comments
	K-3 thru 5 (25)	3	✓		

Note:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Inspector's Signature: George R. Flenney  
Print Name

Date: 1/29/18

Provider's Signature: Diaz  
Print Name

Date: 1/29/18



# CCLP/CCDF PROVIDER ASSESSMENT REPORT



Business Name: Lovey Handz Kinder Physical Address: Koblenz/11

Primary Contact Person: Shoe Jones Contact Number: \_\_\_\_\_

2<sup>nd</sup> Contact Person: \_\_\_\_\_ Email Address: \_\_\_\_\_

Capacity: \_\_\_\_\_ Maximum: \_\_\_\_\_ Enrolled: \_\_\_\_\_ Category(s): Center: \_\_\_\_\_ Group Home: \_\_\_\_\_

Date of Assessment: 1/29/18 Assessed By: George R. Fleming  
Print Name

Announced: \_\_\_\_\_ Unannounced: \_\_\_\_\_ Visit/Monitoring:

Type of Assessment: \_\_\_\_\_ Preliminary \_\_\_\_\_ Renewal

CCLP#: 1028 Date of issue: 6/16/2017 Expiration Date: 6/16/2018 Capacity: 33

### Grouping Clause Monitoring Inspection:

- |                |               |              |               |           |
|----------------|---------------|--------------|---------------|-----------|
| (1) Electrical | (3) Emergency | (5) Outdoor  | (7) Health    | (9) Other |
| (2) Signage    | (4) Sanitary  | (6) Capacity | (8) Documents |           |

- Staff:
1. Shoe
  2. Jeremy
  3. Novelty
  4. George He
  - 5.
  - 6.
  - 7.
  - 8.
  - 9.

**SAFETY & HEALTH**

	Yes	No	Note(s)
① Electrical cords: Securely installed on walls, ceilings and does not pose as tripping hazard on pathways. The facility indoor must designate an area for hazards such as; (sharp objects/edges, rust, chemical, etc.) in a secured area with locks at no access for the children. The facility has a safety padding on all areas of the children(s) presence to prevent from slipping or any type of injury.			
outlets must be covered or blocked off (from a height of 7ft and below; BSC recommendation) for electric shock safety purposes.			
② CCLP Licenses annual (60 days prior to the expiration date)			
“No Smoking” and “Exit” signs posted around the facility/home vicinity at least 2 “Exit Door access” and smoking not allowed within the vicinity.			
Provider does educate and explain to the children the procedure of the emergency evacuation plans and posted at child’s eye level of every entrance/exit doors.			
Caregiver 18 years old or older			
③ Provider must post evacuation plans/signs at every emergency exit			
The facility or home/vicinity is equipped with functional smoke alarm detectors mounted in each enclosed room.			
The facility or home is equipped with a fire extinguisher unit and is view, safe and at a convenient space.			
The Provider has a telephone landline installed within the facility/home/vicinity for communication purposes with emergency contacts posted			
Create, post, and conduct Emergency Evacuation drills in accordance with facility’s Emergency evacuation plan.			
Hand book states center rate, enrollment, staff supervision schedule, daily activities schedule, emergency evacuation procedures, and alternative site.			
④ First Aid kit is accessible and stationed at a noticeable space and must be updated at all times			
Conduct emergency and disaster drills once a month and continued being practiced thereafter			
Disaster drills (tsunami/earthquake/fire/flood)is conducted once every 6 months			
CCLP will conduct announced/unannounced emergency/disaster drills			
Car seat are readily available upon transporting children with seat belt on. The facility’s interior is in a good sanitary condition and odor free to include ample space for children and provider’s movement.			
⑤ Provide isolation area with clean, safe and pleasant space for a sick child separating from the other children while under the providers care.			
<b>continuation</b>			
<b>SAFETY &amp; HEALTH</b>			
⑥ Are used cloth towels being replaced every other day with cleaned ones?			
For sanitary purposes, hand soap is a pump dispenser container.			
The Children(s) toothbrushes are covered individually at all times, stored in a stance and are accessible for children to brush their teeth after meal time (morning, afternoon & bedtime)			
The facility/home/ installs a spotless child-size toilet or provided alternative tool that will enhance child’s independence and is sanitized after use			
Food crumbs kitchen/cafeteria are cleaned immediately and disinfected on and before meals and rooms free from scent/odor			
Wash and disinfect napping area is done for each child’s section @ minimum of 3 feet apart and separated by a sturdy shelf.			

All cleaning chemical supplies is stored and locked away out of the children's reach.			
Individual cloth towel or disposable paper towel, hand soap, and toilet tissue are provided and accessible at all times and changed daily.			
rooms/Bathrooms disinfected, cleaned and free from odor at all times.			
Naptime blankets, pillow case are being replace twice a week if necessary			
Children's chairs are cleaned; disinfected at every use.			
7 The outdoor playground is far from the main or street access road.			
The outdoor playground must be enclosed/fenced and gated area.			
The playground is free from hazards (tripping hazards, sharp edges, rust, slippery risks, chemical pollutions, etc.).			
Outdoor equipment is in good condition and age appropriate.			
Outdoor playground is far from the main access road with an enclosed fenced gated or solid wall			
Outdoor playground is hazardous free(tripping, sharp edges, rust, etc.)			
8 Outdoor meets a minimum 33% of facility capacity at 75sq. footage of space per child.			
Interior space accommodates a minimum of 35sq. footage of space per child.			
Providers accommodate children's learning space with 35 sq. ft.			
Providers obtained the children's records of their health, vaccination, allergies, etc. as well as child's allergies must be visible.			
The eating area has ample space for children and adults for proper movements			
Providers must obtain a record of the child's TB clearance annually			
<b>Continuation</b>	<b>SAFETY &amp; HEALTH</b>		
	<b>Yes</b>	<b>No</b>	<b>Note(s)</b>
Providers obtain children's hospital number, health insurance, emergency contact person(s) & alternate contact person with working phone numbers			
Vinyl mat is in use in the changing area for convenient sanitation purposes			
Hand washing is performed throughout the day on and after toileting/each diaper changed or after outdoor/before and after meals.			
All soiled diapers are being wrapped tight in plastic bags and disposed of in a closed sanitary bin; away from the children's eating area and out of the children's reach			
All food & formula are stored properly in a refrigerator or at the right temperature			
9 Complete CCLP required documents submitted (30 days prior to the expiration date), Business License, CCLP License, Staff Health Cert/Food Handler Cert, CPR,DPW Occupancy Permit, Sanitation Permit, Fire Inspection Report/Permit			
10 Comply with an open door policy.			
Stove tops/butane stove are out of the children's reach with pots & pans secured. The changing area is in a separate room away from the children(s) eating area (kitchen/cafeteria).			
Providers & Staff does not use spanking, slapping or any kind of punishment as a means of discipline to manage the child's behavior			
Posted a comprehensible Daily Activity Schedule per grouping of children			
Drinking water is available at all times, accessible to older children and infants are being offered frequently			

Notes:

- Trash can observed to be full (by restaurant) staff was made aware


Safety Inspector Signature: \_\_\_\_\_



George R. Fleming

1/29/18  
Date

Provider's Signature: \_\_\_\_\_



Print Name

1/29/18  
Date