



CCLP/CCDF PROVIDER INSPECTION SUMMARY REPORT



Provider's Name: PSS Early Head Start

Physical Address: Susupe

Contact Person: Kasandra Santos

Contact Number: 664-3751

Category: Center: Group Home:

Date of Assessment: February 2, 2018

Assessed By: George R. Fleming

Type of Assessment:

Preliminary Renewal Announced Unannounced: Monitoring:

CCLP#: N/A Date Issued: N/A Expiration Date: N/A Capacity: 36

Staff Child Ratio:

Not Applicable

1. Electrical:

- The facility complies with all electrical safety requirements. *No discrepancies noted.*

2. Signage:

- Signages are clearly visible and posted within designated areas. *No discrepancies noted.*

3. Emergency:

- Emergency kits/equipment were properly installed and readily available. Centralized fire detection system is installed. Emergency plans are in place and documented. *No discrepancies noted.*

4. Sanitation:

- Requirements are met per the issuance of a valid Sanitary permit. *No discrepancies noted.*

5. Outdoor:

- Construction is being done behind the facility to provide convenient emergency access for the handicapped. It was noted that construction work will be complete prior to the opening of the facility.

6. Capacity:

- All requirements are met per the issuance of a valid Occupancy permit by the Department of Public Works. *No discrepancies noted.*

COPY

RECEIVED

DATE: Jan 18
3/28/18

7. Health:

- Children's health information will be available upon opening of the facility. *No discrepancies noted.*

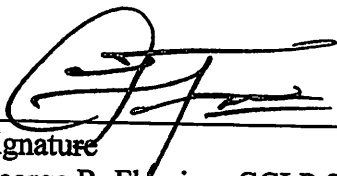
8. Documents:

- All relevant and pertinent documents are placed in an orderly fashion and clearly visible. Other relevant documentation will be available upon hiring of staff members and enrollment of children. *No discrepancies noted.*


9. Other:

- None

NOTES:



Signature
George R. Fleming, CCLP Safety Inspector



Concurred by:
Gordon B. Salas, Acting CCLP Supervisor

AMIS EHS



CCLP/CCDF PROVIDER ASSESSMENT REPORT



Business Name: PS/EHS Physical Address: Sage

Primary Contact Person: _____ Contact Number: _____

2nd Contact Person: _____ Email Address: _____

Capacity: _____ Maximum: _____ Enrolled: _____ Category(s): Center: _____ Group Home: _____

Date of Assessment: _____ Assessed By: George R. Fleming
Print Name

Announced: _____ Unannounced: _____ Visit/Monitoring: _____

Type of Assessment: Preliminary _____ Renewal

CCLP#: _____ Date of issue: _____ Expiration Date: _____ Capacity: 30

Grouping Clause Monitoring Inspection:

- | | | | | |
|----------------|---------------|--------------|---------------|-----------|
| (1) Electrical | (3) Emergency | (5) Outdoor | (7) Health | (9) Other |
| (2) Signage | (4) Sanitary | (6) Capacity | (8) Documents | |

Staff:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.

SAFETY & HEALTH		YES	NO	NOTE(S)
(1) Electrical cords: Securely installed on walls, ceilings and does not pose as tripping hazard on pathways. The facility indoor must designate an area for hazards such as; (sharp objects/edges, rust, chemical, etc.) in a secured area with locks at no access for the children. The facility has a safety padding on all areas of the children(s) presence to prevent from slipping or any type of injury.		✓		
All outlets must be covered or blocked off (from a height of 7ft and below; BSC recommendation) for electric shock safety purposes.		✓		
(2) CCLP Licenses annual (60 days prior to the expiration date)		✓		
"No Smoking" and "Exit" signs posted around the facility/home vicinity at least 2 "Exit Door access" and smoking not allowed within the vicinity.		✓		
Provider does educate and explain to the children the procedure of the emergency evacuation plans and posted at child's eye level of every entrance/exit doors.				N/A
Caregiver 18 years old or older				N/A
(3) Provider must post evacuation plans/signs at every emergency exit		✓		
The facility or home/vicinity is equipped with functional smoke alarm detectors mounted in each enclosed room.		✓		
The facility or home is equipped with a fire extinguisher unit and is view, safe and at a convenient space.		✓		
The Provider has a telephone landline installed within the facility/home/vicinity for communication purposes with emergency contacts posted				
Create, post, and conduct Emergency Evacuation drills in accordance with facility's Emergency evacuation plan.		✓		
Hand book states center rate, enrollment, staff supervision schedule, daily activities schedule, emergency evacuation procedures, and alternative site.		✓		
(4) First Aid kit is accessible and stationed at a noticeable space and must be updated at all times		✓		
Conduct emergency and disaster drills once a month and continued being practiced thereafter				N/A
Disaster drills (tsunami/earthquake/fire/flood)is conducted once every 6 months				N/A
CCLP will conduct announced/unannounced emergency/disaster drills				N/A
Car seat are readily available upon transporting children with seat belt on. The facility's interior is in a good sanitary condition and odor free to include ample space for children and provider's movement.				N/A
(5) Provide isolation area with clean, safe and pleasant space for a sick child separating from the other children while under the providers care.				N/A
continuation SAFETY & HEALTH		Yes	No	Note(s)
(6) Are used cloth towels being replaced every other day with cleaned ones?		✓		Paper
For sanitary purposes, hand soap is a pump dispenser container.		✓		
The Children(s) toothbrushes are covered individually at all times, stored in a stance and are accessible for children to brush their teeth after meal time (morning, afternoon & bedtime)				N/A
The facility/home/ installs a spotless child-size toilet or provided alternative tool that will enhance child's independence and is sanitized after use		✓		
Food crumbs kitchen/cafeteria are cleaned immediately and disinfected on and before meals and rooms free from scent/odor				N/A
Clean and disinfect napping area is done for each child's section @ minimum of 3 feet apart and separated by a sturdy shelf.		✓		

All cleaning chemical supplies is stored and locked away out of the children's reach.			
Individual cloth towel or disposable paper towel, hand soap, and toilet tissue are provided and accessible at all times and changed daily.	/		NA
Restrooms/Bathrooms disinfected, cleaned and free from odor at all times.			PA
Naptime blankets, pillow case are being replace twice a week if necessary			PA
Children's chairs are cleaned; disinfected at every use.			PA
(7) The outdoor playground is far from the main or street access road.	/		
The outdoor playground must be enclosed/fenced and gated area.	/		
The playground is free from hazards (tripping hazards, sharp edges, rust, slippery risks, chemical pollutions, etc.).	/		
Outdoor equipment is in good condition and age appropriate.			PA
Outdoor playground is far from the main access road with an enclosed fenced gated or solid wall	/		
Outdoor playground is hazardous free(tripping, sharp edges, rust, etc.)	/		
(8) Outdoor meets a minimum 33% of facility capacity at 75sq. footage of space per child.	/		
Interior space accommodates a minimum of 35sq. footage of space per child.	/		
Providers accommodate children's learning space with 35 sq. ft.	/		
Providers obtained the children's records of their health, vaccination, allergies, etc. as well as child's allergies must be visible.			PA
The eating area has ample space for children and adults for proper movements	/		
Providers must obtain a record of the child's TB clearance annually			PA
Continuation			
SAFETY & HEALTH	Yes	No	Note(s)
Providers obtain children's hospital number, health insurance, emergency contact person(s) & alternate contact person with working phone numbers			NA
Vinyl mat is in use in the changing area for convenient sanitation purposes	/		
Hand washing is performed throughout the day on and after toileting/each diaper changed or after outdoor/before and after meals.	/		
All soiled diapers are being wrapped tight in plastic bags and disposed of in a closed sanitary bin; away from the children's eating area and out of the children's reach	/		
All food & formula are stored properly in a refrigerator or at the right temperature	/		
(9) Complete CCLP required documents submitted (30 days prior to the expiration date), Business License, CCLP License, Staff Health Cert/Food Handler Cert, CPR,DPW Occupancy Permit, Sanitation Permit, Fire Inspection Report/Permit	/		
(10) Comply with an open door policy.	/		
Stove tops/butane stove are out of the children's reach with pots & pans secured. The changing area is in a separate room away from the children(s) eating area (kitchen/cafeteria).	PA		
Providers & Staff does not use spanking, slapping or any kind of punishment as a means of discipline to manage the child's behavior	/		
Posted a comprehensible Daily Activity Schedule per grouping of children	/		
Drinking water is available at all times, accessible to older children and infants are being offered frequently	/		

Notes:

Safety Inspector Signature: _____

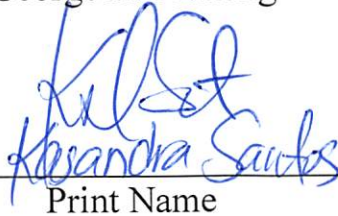


George R. Fleming

2/2/18

Date

Provider's Signature: _____



Kassandra Saubers

Print Name

2/2/18

Date