



DEPARTMENT of COMMUNITY and CULTURAL AFFAIRS
CHILD CARE LICENSING PROGRAM



INSPECTION SUMMARY REPORT

FILE COPY

Business Name: Pure Love Day Care - I Physical Address: Chalan Kiya, Saipan
 Primary Contact Person: Milagros M. Songcuan Contact Number: 234-0898
 2nd Contact Person: Loida A. Mallari Email Address: gms.saipan@yahoo.com
 Inspection Date: 8/30/2021 Start Time: 9:20am End Time: 10:40am Assessed By: Rita N. Olopai

Type of Assessment: Initial: Renewal: Visit (Monitor):
 Extension: Provisional: Dispute:
 Announced: Unannounced:
 Follow-up: Date of Last Visit _____

RECEIVED
[Signature]

Category(s): Licensed: Certified:
 Type of Services: Part 200: Part 300: Part 400:
 Group Home Care: Family Home Care:
 Center Base: Before/After (B/A) Pro.: Infant/Toddler:

[Signature]
9/1/2021

Capacity: Total Occupants 146 Enrollment 67 children No. of Staff 22 employees

Child Care No.: License: CCL-1057 Certificate: C-007 Expiration Date: August 31, 2021

Staff Child Ratio (No. of children ENROLLED / PRESENT/ CAPACITY / No. of staffs in each AGE-GROUP or room):

Listed below is the name of each room used for childcare services, approved occupancy, children's age that utilizes the room, enrollment, number of children presents and number of staff assigned during the assessment.

1. Love-1 – 13 approved occupants at one time, use for infants between the ages of 13 months to 2 years old, 8 children enrolled, attendance of 5, and care by 2 teachers.
2. Love-2 – 8 occupancies at one time, use for toddlers ages between 2 to 3 years old, 5 registered and all children were presence with 1 teacher.
3. Joy-3 – room capacity of 13 people at one time, is use by prekindergarten children ages 3 years old, 5 are registered all children presence with 1 teacher.
4. Joy-4 – approved occupants of 13, use for 6 enrolled 4-years-old children with 1 staff presence during inspection.
5. Joy-5 – room capacity of 11 is occupied by 6 registered children with 1 teacher were presence during assessment.
6. Faith-1 – All listed rooms that followed was not observed due to school hours during inspection. However, the room approved occupancies is 10.
7. Faith-2 – The approved room occupancies is 14.



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8. Faith-3 – The approved room occupancies is 10.
9. Faith-4 – The approved room occupancies is 13.
10. Faith-5 – The approved room occupancies is 13.
11. Hope-8 – The approved room occupancies is 8.

These are the total approved occupancies of 126 of the 11 rooms that CCLP has assessed. However, the current approved Certificate of Compliance and the floor plan has increased to 146 total occupants that includes 2 newly built rooms as an extension to the Before/After School Program in the center.

12. Hope 6 – approved occupants of 10
13. Hope 7 – approved occupants of 10

- (1) Documents – minor deficiencies of updating CCLP with facility and/or staff required documents without reminder from the CCLP staff. Recommendation to renew expiring documents 30 calendar days prior to the expiration date and provide the updated document to CCLP before it expired. However, as I looked through 1 infant's file all information complete and updated.
- (2) Health – No deficiencies.
- (3) Sanitary – No deficiencies.
- (4) Signages – No deficiencies found.
- (5) Capacity – No deficits to report.
- (6) Emergency – No deficiencies.
- (7) Electrical – No deficiencies to report.
- (8) Outdoor – Not observed.
- (9) Other –

During the "exit review" provider informed that for the future the newly constructed rooms will be use to house additional Before/After children. An advice was given to send an inspection request of the 2 rooms to our Program Supervisor prior to the proposed date to utilize the rooms for daycare services. In addition, recommendation to update the center's floor plan and the certificate of occupancy to include the 2 rooms so the increased of total occupants can be recorded on the potential renewed Child Care License and Child Care Certificate. Provider has submitted the center's updated certificate of compliance as well as the latest floor plan. Instead of the previous approved capacity of 126, it has increased to 146 occupants.

With all that is mentioned above, a proposal for your approval to renew the license and certificate for Pure Love Day Care-I to continue childcare services to the CNMI children.



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NOTE: Provider Assessment Monitoring checklist is available upon request.

Reported By: *ASlope* 8-30-21
CCLP Staff

Approved By: *Gordon B. Salas* 8/31/21
CCLP Supervisor



DEPARTMENT of COMMUNITY and CULTURAL AFFAIRS
CHILD CARE LICENSING PROGRAM
(DCCA/CCLP)



INSPECTION CHECKLIST

Business Name: P.L.D.C.-I Physical Address: Chalan Kiya
 Primary Contact Person: Mila Songayan Contact Number: 234-0898
 2nd Contact Person: Loida A. Mallari Email Address: gms.
 Date of Inspection: 8.30.21 Start Time: 9:20 End Time: 10:40 Inspector(s): RN Dlapai

Type of Assessment: PRELIMINARY RENEWAL EXTENSION
 MONITOR/VISIT NEW SITE CONCERNS
 ANNOUNCED UNANNOUNCED
 FOLLOW UP Date of Previous Inspection _____

Category: Licensed Certified

Type of Child Care Services: FAMILY HOME GROUP HOME CENTER BASE
 INFANT/TODDLER BEFORE/AFTER (B/A) SCH.

Capacity: Total Occupants 146/126 Enrollment 67 No. of Staff _____

Child Care No.: License: CL-1055 Certificate: C-007 Expiration Date: 8.31.21

Age-Group (Per Room – list the O/L, enrollment, # present, age range, # of staff assigned):

Love I INFANT: 13/8/5/2 13m-2yrs
 K-3: Joy 3-13/5/5/1
 K-5: Joy 5-18/6/6/1

Love II TODDLERS: 8/5/5/1 (2yrs + 3yrs)
 K-4: Joy 4-13/6/6/1
 B/A SCH.: F-1: 10/ F-2: 14/ F-3: 10/ F-4: 13/ F-5: 13/
 * H-6: 10/ * H-7: 10/ H-8: 8/ Total: 136 Occupancy

Pre-service Training: # of Newly Approved Provider 1 # of Provider Completed 1

Grouping Clause Monitoring Inspection:

- (1) DOCUMENTS
- (2) HEALTH
- (3) SANITARY
- (4) SIGNAGES
- (5) CAPACITY
- (6) EMERGENCY
- (7) ELECTRICAL
- (8) OUTDOOR

DOCUMENTATION	✓	X	NOTE
(1) Without being reminded, provider submit a renewed facility and/or staff required documents.			✓ Renewal of facility/staff documents
(1-a) The renewal process of the facility/staff required documents is done 30 days prior to the document expiration date.			✓ Had to be reminded during training clearance
(1-b) The renewal application packet was received within 60 days prior to the expiration of the existing Child Care license/certificate.	✓		
(1-c) Directors notifies and encourages all staff to attend the scheduled trainings.	✓		
(1-d) All childcare staff in a licensed (non-certified) center/school has accrued 15 hours of training/technical assistance (T/TA) based on child development annually.		N/A	
(1-e) Upon completed T/TA, the center director (or authorized person) must inform and submit attended staff supporting documents (of T/TA description, date, duration, and prove of attendance) for verification.		N/A	
(1-f) All childcare staff in a licensed and certified center/school must accrued 30 hours of T/TA based on child development annually.	✓		
(1-g) Newly approved staff was informed about the pre-service training requirement.	✓		
(1-h) New staff must complete the pre-service training within 3 months from the date of their approval.	✓		
(1-i) While working to complete the pre-service training, the new staff is assigned to assist a certified staff.	✓		
(1-j) The center director (authorized persons) is responsible to contact Evergreen Learning (EGL) and register their new staff for pre-service training.	✓		
(1-k) Documentations of enrolled children are filed individually.	✓		
(1-l) Subsidized children are signed in/out on the attendance sheet daily.	✓		
(1-m) Provider conforms with the open-door policy.		✓	Due to COVID19

HEALTH	✓	X	NOTE
(2) All enrolled children are updated with their medical documents (immunization, dental, developmental screening, etc.).	✓		
(2-a) All listed staff provides a valid supporting (medical) document that cleared them with tuberculosis.	✓		
(2-b) Health check for the registered children is conducted and recorded daily.			Not observed

(2-c) Records of the daily health check is accessible to parents and CCLP/CCDF staff.			
(2-d) If applicable, staff are aware of enrolled child's allergy.	✓		
(2-e) A cozy and comfortable room for a sick child is available (Isolation Room).	✓		
(2-f) Children's meals and formulas are stored at proper temperature.	✓		
(2-g) Facility is furnished with age-appropriate educational items.	✓		
(2-h) Furniture and equipment are in a good and safe condition for the children's use.	✓		
(2-i) The use of adaptive tools is safe and sturdy for the children.			
(2-j) Hand washing is performed throughout the operational hours (particularly before entering the center, before/after meals, and after the use of comfort room or as necessary).	✓		
(2-k) Proper hand-washing for 20 seconds begins at the time of lathering hands with soap.	✓		
(2-l) The use of hand sanitizer is available with the lack of running water.	✓		
(2-m) Facility is equipped with adequate number of lavatories.	✓		
(2-n) Comfort rooms are furnished with toiletries (hand-soap, paper towel, toilet tissue).	✓		
(2-o) Toiletries are stationed in an area that is safe and accessible to the children.	✓		
(2-p) All trash bins are sealed with covers.	✓		

SANITARY	✓	X	NOTE
(3) The facility is generally odor-free, clean and clutter-free (floors swept, work space, educational materials and bathroom clean, garbage emptied).	✓		
(3-a) Staff are familiar with the measurement of bleach/water for sanitizing and disinfecting.	✓		
(3-b) The bleach/water solution is made daily and recorded.	✓		
(3-c) The mixture of bleach/water is out of the children's reach.	✓		
(3-d) All furniture, educational items are disinfected daily prior to operational hours.	✓		
(3-e) Used educational items are sanitized before it is available for the next child use.	✓		
(3-f) Educational items with body secretion are placed in a dirty bin to be disinfected.	✓		
(3-g) Educational items with human secretion are stored away before it is use again.	✓		
(3-h) Busy surfaces are sanitized as often as necessary.	✓		

SIGNAGES	√	X	NOTE
(4) The Child Care License/Certificate must be posted in a conspicuous area.	✓		
(4-a) Posting of the facility's required documents is at view and are updated.	✓		
(4-b) Staff required documents are valid, filed individually and accessible for review.	✓		
(4-c) "No Smoking" and/or "Exit" signs are posted in an appropriate area and is noticeable.	✓		
(4-d) Evacuation plan is posted beside all entrance/exit doors.	✓		
(4-e) Emergency contact number is posted near the working telephone landline.	✓		
(4-f) Certificate of occupant and the latest approved floor plan is posted at visitors' view.	✓		
(4-g) Daily activities schedule is posted at visitor's view.	✓		
(4-h) DCCA/CCLP's and CCDF's contact information is posted at parents/visitors view.	✓		

CAPACITY	√	X	NOTE
(5) The total number of staff and enrolled children is within the facility's approved occupants.	✓		
(5-a) The staff/child ratio is met in each age group.	✓		
(5-b) In an event the assigned staff has to leave the group of children, an alternate staff is provided.	✓		
(5-c) A center with 50 or more registered children, the director may teach and not be counted in the ratio.	✓		
(5-d) With the exceptions of an emergency, special situation (but not to exceed 10 hours per week), or during the first and last hour of operation in a full day operation center directors to be counted.	✓		
(5-e) Children's roster with assigned staff is provided monthly.	✓		
(5-f) Provider notify the CCLP with any revision of the approved staffing.	✓		

EMERGENCY	√	X	NOTE
(6) Provider's current emergency preparedness and response plan (EPRP) is approved by the Child Care Program.	✓		
(6-a) Submission of the changes to the approved EPRP is within 5 days from the date of revision.	✓		
(6-b) Staff are aware of the EPRP and their responsibility.	✓		
(6-c) Facility is equipped with at least 2 entrance/exit doors.	✓		

(6-d) All entrances/exits doors are kept clear of clutter and etc.	/		
(6-e) Emergency drills (alternating) are performed and recorded monthly.	/		
(6-f) Disaster drills (alternating) are conducted and recorded every six months.	/		
(6-g) Records of all drills are accessible.	/		
(6-h) Facility is equipped with adequate number of fire extinguisher as recommended by DFEMS.	/		
(6-i) Fire extinguisher is located in a safe and convenient space.	/		
(6-j) First aid kit is available and accessible.	/		
(6-k) First aid kit is filled with update medical supplies.	/		
(6-l) Facility is furnished with sufficient number of smoke detectors.	/		
(6-m) Smoke alarm are installed in each enclosed room of the facility.	/		
(6-n) In the event a child gets hurt in the center, the accident must be recorded.	/		
(6-o) Parents are notified immediately if their child is injured (minor/major) in the center.	/		
(6-p) An incident report (minor/major) is issued to the parents on the day of the accident.	/		
(6-q) Incidents that involve medical professions and/or enforcers must be reported to CCLP.	/		

ELECTRICAL	√	X	NOTE
(7) Fuse box is covered and located out of children's reach.	/		
(7-a) Electrical outlets not in use are covered properly or blocked from children's reach.	/		
(7-b) Overload of an electrical outlet is avoided.	/		
(7-c) Electrical cords are securely fixed (not hanging loose).	/		
(7-d) Electrical cords does not crossed pathways and are out of children's reach.	/		

OUTDOOR	√	X	NOTE
(8) The center/school environment is free from hazardous material and chemical.			} Not observed
(8-a) Children's playground is enclosed, shaded, and well maintained.			
(8-c) Playground is free from tripping hazards and provides soft surfacing of at least 6ft.			
(8-d) Playground is furnished with age-appropriate equipment that are in good condition.			
(8-e) Children's outdoor equipment are sanitized before used.			

Exit Review & Acknowledgment:

I, MILAGROS M. SONGWAN, hereby acknowledged that the CCLP staff(s) assessed and notified the discrepancies found during the visit. Therefore, I attest to address the stated deficiencies within the time frame recommended.

Authorized Personnel Signature/Date: Milagros M. Songwan 8/20/2021

Reported By: [Signature]
CCLP Staff & Signature

Date: 8.30.21

Reviewed By: [Signature]
Gordon B. Salas
CCLP Supervisor

Date: 8/31/2021