



DEPARTMENT of COMMUNITY and CULTURAL AFFAIRS
CHILD CARE LICENSING PROGRAM



INSPECTION SUMMARY REPORT

Business Name: Pure Love Day Care - I

Physical Address: Chalan Kiya, Saipan

Primary Contact Person: Milagros M. Songcuan

Contact Number: 234-0898

2nd Contact Person: Loida A. Mallari

Email Address: gms.saipan@yahoo.com

Inspection Date: 4/14/2021 **Start Time:** 2:10pm **End Time:** 3:25pm **Assessed By:** Rita N. Olopai

Type of Assessment:
 Initial: Renewal: **Visit (Monitor):**
 Extension: Provisional: Dispute:
Announced: Unannounced:
 Follow-up: Date of Last Visit

Category(s): **Licensed:** **Certified:**

Type of Services: **Part 200:** **Part 300:** **Part 400:**
 Group Home Care: Family Home Care:
Center Base: **Before/After (B/A) Pro.:** **Infant/Toddler:**

Capacity: Total Occupants **125** Enrollment **70 children** No. of Staff **21 employees**

Child Care No.: License: **CCL-1057** Certificate: **C-007** Expiration Date: **August 31, 2021**

Staff Child Ratio (No. of children ENROLLED / PRESENT/ CAPACITY / No. of staffs in each AGE-GROUP or room):

Listed below is the name of each room used for childcare services, children's age, enrollment, number of children presents during the assessment and number of staff assigned.

1. **Love-1** – There are 7 enrollments (age range from 8 months to 2 years old), 4 children was presents, with 2 assigned teachers and 1 alternate teacher that can cover the class in the event 1 of the teacher had to leave the group of children.
2. **Love-2** – Out of the 5 enrolled children (ages 2 to 3 years old), 4 was presents with 1 teacher and 1 alternate staff.
3. **Joy-5** – There are 7 enrolled children (ages 3 and 4 years old), 7 was presents with 1 teacher and 1 alternate staff.
4. **Joy-3** – There are 7 enrollments (ages 4 and 5 years old), 5 was presents with 1 teacher and 1 alternate staff.
5. **Joy-1** – There are 6 enrollments (ages 5 and 6 years old), 4 presents with 1 staff.
6. **Faith-1** – There are 5 enrollments (ages 6 and 7 years old), 4 was presents with 1 teacher.
7. **Faith-2** – 8 enrollments (ages 7 and 8 years old), everyone was presents with 1 teacher.
8. **Faith-4** – 7 enrollments (age range from 8 to 10 years old), everybody was presents with 1 staff.
9. **Faith-3** – 5 enrollments (ages 10 and 11 years old), everyone was presents with 1 teacher.
10. **Hope-6** – 6 enrollments (ages 11 and 12 years old), everyone was presents with 1 teacher.

POSTED
DATE: 4.28.21



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- 11. **Faith-5** – 3 enrollments (ages 12 and 13 years old), everyone was presents with 1 teacher.
- 12. **Hope-8** – 4 enrollments (ages 13 and 14 years old), everyone was present with 1 teacher.

- (1) **Documents** – The center director does inform and encourages the staff to attend training available to their field of work, and 2 staff have completed their pre-service trainings. However, **minor deficiencies of updating CCLP with facility and/or staff required documents without reminder from the CCLP staff.** Recommendation to renew expiring documents 30 calendar days prior to the expiration date and provide the updated document to CCLP before it expired.
- (2) **Health – No deficiencies.** Throughout the center is clean and odor free. All staff and children have obtained updated documents that is required to clear them with transferable diseases. Open-door policy is ceased due to the pandemic. During drop off/pick up time, staff escorts the children from and to their car, children wash their hands prior to entering the center, and older than 2 years old are required to wear their mask.
- (3) **Sanitary – No deficiencies.** The attending staff informed facility and the educational items are disinfected daily after the children’s dismissal, busy surfacing is sanitized as often as needed, used educational items are placed in a “dirty bin” to be sanitized before it is available again.
- (4) **Signages – No deficiencies found.** All posting of required documents (Bus. License, Child Care License/Certificate, Fire Permit, and Certificate of Occupancy) are situated in the center’s office. For confidentiality, staff required documents are not to be posted but must be accessible in a binder for Child Care staff review.
- (5) **Capacity – No deficits to report.** The enrollment and the number of staff assigned to each room is within the approved room capacity.
- (6) **Emergency – No deficiencies.** However, informed assisting staff to review their approved EPRP to ensure the information are updated. For instance, to include the new staff and their responsibility as an attachment to the approved EPRP.
- (7) **Electrical – No deficiencies to report.** However, advised provider to avoid the overload of electrical outlets.
- (8) **Outdoor – No deficits to report.**
- (9) **Other –**

NOTE: Provider Assessment Monitoring checklist is available upon request.

Reported By: *[Signature]* 4-19-21
CCLP Staff

Concurred By: *[Signature]* 4/20/21
Gordon B. Salas
CCLP Supervisor



DEPARTMENT of COMMUNITY and CULTURAL AFFAIRS
CHILD CARE LICENSING PROGRAM
(DCCA/CCLP)



INSPECTION CHECKLIST

Business Name: Pure Love Day Care - I

Physical Address: Chalan Kiya, SPN.

Primary Contact Person: Songcuan, Mikayos M.

Contact Number: 234-0898

2nd Contact Person: Loida A. Mallari

Email Address: gms.saipan@yahoo.com

Date of Inspection: 04-13-21 Start Time: 2:10p End Time: 3:25pm Inspector(s): R. Olyri

Type of Assessment: PRELIMINARY RENEWAL EXTENSION
 MONITOR/VISIT NEW SITE DISPUTE
 ANNOUNCED UNANNOUNCED
 FOLLOW UP Date of Previous Inspection _____

Category: Licensed Certified

Type of Child Care Services: FAMILY HOME GROUP HOME CENTER BASE
 INFANT/TODDLER BEFORE/AFTER (B/A) SCH.

Capacity: Total Occupants 125 Enrollment 70/70 No. of Staff 27/20

Child Care No.: License: CCL-1057 Certificate: C-007 Expiration Date: 08-31-21

Age-Group (Per Room – list the O/L, enrollment, # present, age range, # of staff assigned):

INFANT: Lave 1
13/7/4/2 (1 att.)
(8m-2y)

K-4: Joy 5
K3/4 = 14/7/7/1 (1 att.)
(3+4 yrs.)

20 < 17 - Assigned
3 - Support Staff
B/A Sch.
Joy-1 (5+6 yrs.)
F-1 (6+7y.)
11/7/6/1
B/A SCH: F-2 (7/8y) 11/6/6/1
13/2/8/1 F-5 (12-13y)
F-4 (8+10y) 7/3/3/1
13/7/7/1 H-2 (13-14y)
F-3 (10-11) 2/4/4/1
10/5/5/1

TODDLERS: Lave 2
8/5/4/1 (1-att.)
(2-3 yrs)

K-5: Joy 3
K4/5 = 13/7/5/1 (1-att.)
(4+5 yrs.)

Pre-service Training: # of Newly Approved Provider 2

of Provider Completed 2

Grouping Clause Monitoring Inspection:

- | | | | |
|---------------|---------------|----------------|--------------|
| (1) DOCUMENTS | (2) HEALTH | (3) SANITARY | (4) SIGNAGES |
| (5) CAPACITY | (6) EMERGENCY | (7) ELECTRICAL | (8) OUTDOOR |

POSTED
 DATE: 4-28-21

DOCUMENTATION	✓	X	NOTE
(1) Updates of the facility and staff required documents are submitted to CCLP on time.	✓		w/out reminders
(1-a) All required facility/staff documents must renewed 30 days prior to its expiration date.		✓	Most of the time submitted prior to exp. date
(1-b) The complete renewal application (with the attachments) is received 60 days prior to the expiration date of the Child Care license/certificate.		✓	Informal late renewal app. was received 6/10/20 & Exp. is 6/24/20 & still incomplete.
(1-c) Directors notifies and encourages all staff to attend of the scheduled trainings.	✓		
(1-d) All childcare staff in a licensed but non-certified center/school has accrued 15 hours of training/technical assistance (T/TA) based on child development annually.	N/A		
(1-e) Upon completion of a T/TA, supporting documents (T/TA date, time, & prove of attendance) is submitted to CCLP.	N/A		
(1-f) All childcare staff in a licensed and certified center/school has accumulated the 30 hours of training /technical assistance based on child development annually.	✓		
(1-g) Newly hired staff is attentive and in the process of completing the pre-service training within 90 days from the date of their (CCLP's) approval.	✓		2 new staff have accomplished their req.
(1-h) New staff is an assistant to a certified staff while working on the pre-service training requirement.	✓		
(1-i) Director inquire from Evergreen Learning (EGL) Center in regards to the pre-service training.	✓		
(1-j) Documentations of enrolled children are filed individually.	✓		
(1-k) Provider complies with the open-door policy.	N/A		
(1-l) Subsidized children are signed in/out on the attendance sheet daily.	✓		

HEALTH	✓	X	NOTE
(2) All enrolled children are updated with their medical documents (immunization, dental, developmental screening, etc.).	✓		
(2-a) All listed staff provides a valid supporting (medical) document that cleared them with tuberculosis.	✓		
(2-b) Health check for each child is conducted and recorded daily.	✓		* will. send DHC template to individualizing
(2-c) Records of the daily health check is accessible to parents and CCLP/CCDF staff.	✓		
(2-d) If applicable, staff are aware of enrolled child's allergy.	✓		Posted for staff only

(2-e) A cozy and comfortable room for a sick child is available (Isolation Room).	✓		
(2-f) Children's meals and formulas are stored at proper temperature.	✓		
(2-g) Facility is furnished with age-appropriate educational items.	✓		
(2-h) Furniture and equipment are in a good and safe condition for the children's use.	✓		
(2-i) The use of adaptive tools is safe and sturdy for the children.	✓		
(2-j) Hand washing is performed throughout the operational hours (particularly, before entering the center, before/after meals, and after the use of comfort room or as necessary).	✓		
(2-k) Proper hand-washing for 20 seconds begins at the time of lathering hands with soap.	✓		
(2-l) The use of hand sanitizer is available with the lack of running water.	✓		
(2-m) Facility is equipped with adequate number of lavatories.	✓		
(2-n) Comfort rooms are furnished with toiletries (hand-soap, paper towel, toilet tissue).	✓		
(2-o) Toiletries are stationed in an area that is safe and accessible to the children.	✓		
(2-p) All trash bins are sealed with covers.	✓		

SANITARY	✓	X	NOTE
(3) The facility is generally odor-free, clean and clutter-free (floors swept, work space, educational materials and bathroom clean, garbage emptied).	✓		
(3-a) Staff are knowledgeable of the Clorox/Water mixture for sanitization and for disinfection.	✓		
(3-b) Bleach solution is made daily, labeled and out of children's reach.	✓		End of day is thrown New mix in the OLM
(3-c) All furniture, educational items are disinfected daily prior to operational hours.	✓		
(3-d) Used Educational items are sanitized before the next child uses.	✓		there a sup. bin use for
(3-e) Educational items with human secretion are stored away to be disinfected before it is use again.	✓		
(3-f) Busy surfacing are sanitized as often as necessary.	✓		

SIGNAGES	✓	X	NOTE
(4) The Child Care License/Certificate must be posted in a conspicuous area.	✓		Office
(4-a) Facility's required documents are valid and posted in a conspicuous area.	✓		
(4-b) Staff required documents are valid and posted visibly.			Infomr

(4-c) "No Smoking" and "Exit" signs are posted in an appropriate area and is noticeable.	✓		
(4-d) Evacuation plan is posted beside all entrance/exit doors.	✓		
(4-e) Emergency contact number is posted near the working telephone landline.			<i>In the binder</i>
(4-f) DPW approved floor plan is posted in each enclosed room used for C.C. services.	✓		
(4-g) Daily activities schedule is posted at visitor's view.	✓		
(4-h) Center/School must post the procedures for filing a complaint with the DCCA/CCLP including the contact number and mailing address.	✓		<i>Inform</i>

CAPACITY	✓	X	NOTE
(5) There are sufficient number of staff with the total number of children.	✓		
(5-a) Directors may teach and not be counted in the ratio if the center's enrollment is 50 or above.	✓		
(5-b) Exception may be made for director to be included in the staff/child ratio (cases of emergency or special situation) but must not exceed 10 hours per week.	✓		
(5-c) Exception may be made for the director inclusion in the ratio during the first and last hour of operation in a full day operation center.	✓		
(5-d) Certificate of occupancy and floor plan of the facility is accessible for visitors.	✓		

EMERGENCY	✓	X	NOTE
(6) Provider's current emergency preparedness and response plan (EPRP) is approved by the Child Care Program.	✓		
(6-a) Submission of the changes to the approved EPRP is within 5 days from the date of revision.	✓		
(6-b) Staff are aware of the EPRP and their responsibility.	✓		
(6-c) Facility is equipped with at least 2 entrance/exit doors.	✓		<i>Most of the room</i>
(6-d) All entrances/exits doors are kept clear of clutter and etc.	✓		
(6-e) Emergency drills (alternating) are performed and recorded monthly.	<i>N/A</i>		
(6-f) Disaster drills (alternating) are conducted and recorded every six months.	<i>N/A</i>		
(6-g) Records of all drills are accessible.	<i>N/A</i>		
(6-h) Facility is equipped with adequate number of fire extinguisher as recommended by DFEMS.	✓		
(6-i) Fire extinguisher is located in a safe and convenient space.	✓		

(6-j) First aid kit is available and accessible.	✓		
(6-k) First aid kit is filled with update medical supplies.	✓		
(6-l) Facility is furnished with sufficient number of smoke detectors.	✓		
(6-m) Smoke alarm are installed in each enclosed room of the facility.	✓		<i>check monthly</i>
(6-n) In the event a child gets hurt in the center, the accident must be recorded.	✓		
(6-o) Parents are notified immediately if their child is injured (minor/major) in the center.	✓		
(6-p) An incident report (minor/major) is issued to the parents on the day of the accident.	✓		
(6-q) Incidents that involve medical professions and/or enforcers must be reported to CCLP.	✓		

ELECTRICAL	✓	X	NOTE
(7) Fuse box is covered and situated out of children's reach.	✓		
(7-a) Electrical outlets not in use are covered properly or blocked off.	✓		
(7-b) Overload of electrical outlet is avoided.	✓		
(7-c) Electrical cords are securely fixed (not hanging loose).	✓		
(7-d) Electrical cords does not crossed pathways to prevent tripping hazard.	✓		

OUTDOOR	✓	X	NOTE
(8) The center/school environment is free from hazardous chemical/material/equipment.	✓		
(8-a) Children's playground is far from the road, enclosed, and shaded.	✓		
(8-b) Playground is safe and free from tripping hazards.	✓		
(8-c) Playground is furnished with age-appropriate equipment.	✓		
(8-d) Children's outdoor equipment are in good and safe condition.	✓		
(8-e) The playground is well maintained.	✓		

Notes:

Exit Review & Acknowledgment:

I, Loida Mallari, hereby acknowledged the CCLP staff(s) assessment and the explanation of the discrepancies found during this visit. Therefore, I pledge to address the stated deficiencies within the time frame recommended by the CCLP.

Authorized Personnel Signature/Date: Jovide Malli 4/14/2021

Reported By: [Signature]
CCLP Staff & Signature

Date: 04.14.21

Reviewed By: [Signature]
Gordon B. Salas
CCLP Supervisor

Date: 4/20/21