



# REACH HIGHER CNMI / CCDF MONITORING CHECKLIST

## Check-in Visit



<b>Business Name:</b> Loving Hands Daycare	<b>Location:</b> San Antonio, Saipan	<b>Contact #:</b> 235 - 0611
--	--------------------------------------	------------------------------

<b>Total Student Enrollment:</b> 104	<b>Center Capacity:</b> 93 - 146
--------------------------------------	----------------------------------

<b>Monitoring/Inspection Type:</b>	Initial Date: _____	Start Time: _____	End Time: _____
	Renewal Date: _____	Start Time: _____	End Time: _____
	Follow-Up Date: _____	Start Time: _____	End Time: _____
	Check-in Date: <u>February 15, 2024</u>	Start Time: <u>2:30 pm</u>	End Time: <u>3:45 pm</u>
	Follow-Up Date: _____	Start Time: _____	End Time: _____

### Ratio Table:

Age	Number of Children Per Staff Member
0 – under 24 mos.	4 or less
2-year-old	7 or less
3-year-old	7 or less
4 years old	10 or less
5 years and older	10 or less

Name of Rooms	Infant	Toddler	Infant & Toddler	Pre-School	K-3	K-4	K-5	B/A School
<b>Approved DPW Room Capacity</b>	24	Rm.1 -13 Rm.2 - 11 Rm.3 - 7		Rm. 1 - 14 Rm. 2 - 17 Rm. 3 - 16				Rm. 1 - 25 Rm. 2 - 19
<b># of Staff Present</b>	5	Rm. 1 - 2 Rm. 2 - 2 Rm. 3 - 1		Rm. 1 - 2 Rm. 2 - 2 Rm. 3 - 2				Rm. 1 - 2 Rm. 2 - 2

Name of Rooms	Infant	Toddler	Infant & Toddler	Pre-School	K-3	K-4	K-5	B/A School
Names of Teachers/Staff:	Joyce G. Christina F. Rosemarie B. Alicia E. John Mark T.	Rm. 1 - Joanne O. Arceli L. Rm. 2 - Rachel D. Larelyn B. Rm. 3 - Cristina C.		Rm. 1 - Angelica O. Jacquelyn P. Rm. 2 - Henessy F. Blesilda P. Rm. 3 - Eva P. Ronaly M.				Rm. 1 - Larelyn B. Joanna C. Rm. 2 - Christanelle M. Emman T.
# of Children Enrolled:	13	Rm. 1 - 11 Rm. 2 - 9 Rm. 3 - 5		Rm. 1 - 11 Rm. 2 - 14 Rm. 3 - 6				Rm. 1 - 17 Rm. 2 - 17
# of Children Present:	11	Rm. 1 - 8 Rm. 2 - 9 Rm. 3 - 5		Rm. 1 - 9 Rm. 2 - 12 Rm. 3 - 6				Rm. 1 - 14 Rm. 2 - 8
# of Children w/Special Needs:	0	Rm. 1 - 2 Rm. 2 - 1 Rm. 3 - 0		Rm. 1 - 3 Rm. 2 - 3 Rm. 3 - 2				Rm. 1 - 0 Rm. 2 - 1
Age of Youngest Child:	4 m.o.	Rm. 1 - 16 m.o. Rm. 2 - 17 m.o. Rm. 3 - 22 m.o.		Rm. 1 - 3 y.o. Rm. 2 - 4 y.o. Rm. 3 - 3 y.o.				Rm. 1 - 5 y.o. Rm. 2 - 7 y.o.
Age of Oldest Child:	14 m.o.	Rm. 1 - 17 m.o. Rm. 2 - 24 m.o. Rm. 2 - 24 m.o.		Rm. 1 - 4 y.o. Rm. 2 - 5 y.o. Rm. 3 - 3.9 y.o.				Rm. 1 - 7 y.o. Rm. 2 - 12 y.o.

#	Area(s) to Address: (e.g. health and safety topic; QRIS star level indicator)	Observation	Recommendation	Action taken
1	No health and safety issues were observed			
2				
3				
4				
5				

**STATUS**

- In compliance
- Work in progress

**Date:** February 15, 2024

**Targeted date to be finalized:**

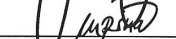
**Completion of 30 hours of Annual Trainings and Technical Assistance (T & TA) Combined**


Child Care Staff	Topics that must be taken Annually	Topics that must be taken every 2 Years	Topics that must be taken every 3 Years
All child care staff who have direct responsibility for the care of children Includes: <b>Directors, Teachers, Assistant Teachers, Caregivers, Aides and Floaters)</b>	✓ Prevention of and response to emergencies due to food and allergic reactions	✓ Pediatric First Aid and CPR Certification	✓ Prevention and control of infectious diseases (including Immunization)
	✓ Child Development		✓ Administration of medication, consistent with Standards for Parental Consent
	✓ Recognition and reporting of child abuse and neglect	Note: At least one(1) provider in each group	
<i>In Addition:</i>			
All child care staff <b>who have DIRECT responsibility for the care of INFANTS and TODDLERS</b>	✓ Prevention of Sudden Infant Death Syndrome and Use of Safe sleep Practices (SIDS)	✓ Pediatric First Aid and CPR Certification	
	✓ Prevention of Shaken Baby Syndrome and Abusive Head Trauma (SBS))		

**\*\*Only CCDF approved trainings and approved replacements will count towards meeting the Annual Health and Safety Training requirements\*\***

**"I understand this report will be posted on the CNMI Child Care website in compliance with the consumer education provision of the federal CCDBG Act of 2014 for Results of Monitoring and Inspection Reports (website): (658E(c)(2)(D)) State must make public by electronic means, in a consumer-friendly and easily accessible format, organized by the provider, the results of monitoring and inspection reports, including those due to major substantiated complaints about failure to comply with CCDF requirements and State child care policies, as well as the number of deaths, serious injuries, and instances of substantiated child abuse that occurred in the child care settings each year, for eligible child care providers within the State."**

Acknowledged By: Director's Printed Name: Edilberto Javier III Signature:  Date: 02/20/24

Conducted By: Quality Care Specialist Printed Name: Maricar I. Pena Signature:  Date: Feb. 16, 2024

Reviewed By: CCDF Director Printed Name: Maribel Loste Signature:  Date: 02.22.24