



REACH HIGHER CNMI / CCDF OBSERVATION CHECKLIST



Check-in Visit

Business Name: GANA Daycare Center		Location: Koblerville, Saipan		Contact #: 670-288-4970	
Total Student Enrollment: 96			Center Capacity: 124 - 129		
Observation Type:	Initial	Date: _____	Start Time: _____	End Time: _____	
	Renewal	Date: _____	Start Time: _____	End Time: _____	
	Follow-Up	Date: _____	Start Time: _____	End Time: _____	
	Check-in	Date: <u>May 02, 2024</u>	Start Time: <u>2:00 pm</u>	End Time: <u>3:50 pm</u>	
	Follow-Up	Date: <u>May 14, 2024</u>	Start Time: <u>2:30 pm</u>	End Time: <u>3:10 pm</u>	

Ratio Table:

Age	Number of Children Per Staff Member
0 – under 24 mos.	4 or less
2-year-old	7 or less
3-year-old	7 or less
4 years old	10 or less
5 years and older	10 or less

Name of Rooms	Infant	Toddler	Infant & Toddler	Pre-School	K-3	K-4	K-5	B/A School
Approved DPW Room Capacity	8	Rm. 1 - 7 Rm. 2 - 10		Rm. 1 - 17 Rm. 2 - 11				Rm. 1 - 32 Rm. 2 - 19 Rm. 3 - 22
# of Staff Present	3 - am 2 - pm	Rm. 1 - 2 Rm. 2 - 2		Rm. 1 - 2 Rm. 2 - 1				Rm. 1 - 2 Rm. 2 - 1 Rm. 3 - 2

Name of Rooms	Infant	Toddler	Infant & Toddler	Pre-School	K-3	K-4	K-5	B/A School
Names of Teachers/Staff:	Mary Donna Velle AM - Jennifer R. Junaleen J. PM - Estrella J.	Rm. 1 - Rose P. Analyn V. Rm. 2 - Geraldine T. Jasmin T.		Rm. 1 - Emma M. Cerila M. Rm. 2 - Arlene C.				Rm. 1- Junaleene J Danica A. Rm 2 - Rendel G. Rm. 3- Mary B. Jennifer R.
# of Children Enrolled:	5	Rm. 1 - 7 Rm. 2 - 8		Rm. 1 - 13 Rm. 2 - 9				Rm. 1 - 26 Rm. 2 - 14 Rm. 3 - 14
# of Children Present:	5	Rm. 1 - 7 Rm. 2 - 7		Rm. 1 - 11 Rm. 2 - 8				Rm. 1- 11 Rm. 2 - 5 Rm. 3 - 9
# of Children w/Special Needs:	0	Rm. 1 - 1 Rm. 2 - 1		Rm. 1 - 2 Rm. 2 - 1				Rm. 1 - 4 Rm. 2 - 3 Rm. 3 - 3
Age of Youngest Child:	5 m.o.	Rm. 1 - 12 m.o. Rm. 2 - 24 m.o.		Rm. 1 - 3 y.o. Rm. 2 - 5 y.o.				Rm. 1 - 7 y.o. Rm. 2 - 10 y.o. Rm. 3 - 5 y.o.
Age of Oldest Child:	12 m.o.	Rm. 1 - 24 m.o. Rm. 2 - 35 m.o.		Rm. 1 - 5 y.o. Rm. 2 - 6 y.o.				Rm. 1 - 11 y.o. Rm. 2 - 13 y.o. Rm. 3 - 7 y.o.

GANA Daycare
Areas for Recommendations (05.02.24 and 05.14.24)

#	Area(s) to Address: (e.g. health and safety topic; QRIS star level indicator)	Observation	Recommendation	Action taken
1	Postings	The posted roster in the infant room was not updated.	Keep all the posting up to date.	Roster posted is updated.
2	(2-E) EPRRP plan that meets the prescribed CCDF requirements.	Fire extinguishers in the infant, toddler 1, preschool 1 and 2 rooms were not checked monthly. One was last checked on February 23, 2024 and the rest on March 24, 2024.	Check fire extinguishers monthly and update logs as needed.	Fire extinguishers were checked and attached logs were updated.
3	(6-A) Daily health checks are conducted for all children upon arrival.	Not all children were checked based on the forms available during the visit.	Conduct a daily check for each child upon his/ her arrival and record the information in the form as soon as possible.	All children were checked and information were recorded on the forms.
4	Safe Sleep Practices: (10-F) Cribs, mats, and pads are placed at least 3 feet apart (if the room cannot accommodate spacing children 3 feet apart, children must be spaced as far apart as possible and alternated head to foot).	Sleeping mats in the toddler room were placed less than one foot apart and children's heads and bodies were not placed in alternate positions from each other.	Place sleeping mats at least three feet apart or place children to sleep in alternate head to foot position.	Sleeping mats were positioned three feet apart during the follow-up visit.

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	(10-G) The sleeping surface of one child's rest equipment is not placed in contact with the sleeping surface of another child's rest equipment	Multiple sleeping mats were placed in an area close to the storage cabinets with two more sleep equipment placed on the floor. Observed five or more sleeping mats that had not been put away while children were having their snacks. No attempt was made to put away the sleep equipment seen during the observation visit.	Fix and store beddings and sleep materials as soon as possible after children wake to prevent them from making contact with the materials and to keep the materials from touching. Reach out to Ms. Erlaine for coaching on Safe Sleep Practices.	Sleeping mats were placed in the designated storage cabinets right after nap time.
5	Building and Physical Premises Safety	Peeled paint on the wall of the preschool room 2 and afterschool room 2.	Repair and repaint.	Repaired and repainted.
6	OTHERS: Food/bottle storage basket.	Formula, feeding bottles, and foods stored in a basket were mixed with soiled items such as used feeding bottles, wet bibs, etc. Mixed infant formulas were not properly labeled.	Separate the clean items from soiled/dirty items. Keep clean items in the basket and return the soiled items to the infant's bag. Label each formula with the time it was mixed to determine until what time it can be safely consumed. Request for a TA/coaching from Ms. Russelle on feeding practices.	Only clean and unsoiled items were in the basket during the follow-up visit. No change. Coaching pending.

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Areas for Recommendations (05.02.24 and 05.14.24)

	<p>OTHERS: (05.14.24 Visit)</p> <p>Pacifier Storage</p>	<p>The pacifiers were stored in the basket without any container or cover.</p>	<p>Pacifier must be stored in a container or have cover.</p> <p>Request for a TA/coaching from Ms. Russelle on pacifier storage.</p>	
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STATUS

- In compliance**
- Work in progress**

Date: May 14, 2024
Targeted date to be finalized:

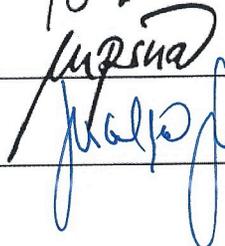
Completion of 30 hours of Annual Trainings and Technical Assistance (T & TA) Combined

Child Care Staff	Topics that must be taken Annually	Topics that must be taken every 2 Years	Topics that must be taken every 3 Years
All child care staff who have direct responsibility for the care of children Includes: Directors, Teachers, Assistant Teachers, Caregivers, Aides and Floaters)	<ul style="list-style-type: none"> ✓ Prevention of and response to emergencies due to food and allergic reactions ✓ Child Development ✓ Recognition and reporting of child abuse and neglect 	<ul style="list-style-type: none"> ✓ Pediatric First Aid and CPR Certification <p>Note: At least one(1) provider in each group</p>	<ul style="list-style-type: none"> ✓ Prevention and control of infectious diseases (including Immunization) ✓ Administration of medication, consistent with Standards for Parental Consent
	In Addition:	<ul style="list-style-type: none"> ✓ Prevention of Sudden Infant Death Syndrome and Use of Safe sleep Practices (SIDS) ✓ Prevention of Shaken Baby Syndrome and Abusive Head Trauma (SBS)) 	<ul style="list-style-type: none"> ✓ Pediatric First Aid and CPR Certification

Only CCDF approved trainings and approved replacements will count towards meeting the Annual Health and Safety Training requirements

"I understand this report will be posted on the CNMI Child Care website in compliance with the consumer education provision of the federal CCDBG Act of 2014 for Results of Monitoring and Inspection Reports (website): (658E(c)(2)(D)) State must make public by electronic means, in a consumer-friendly and easily accessible format, organized by the provider, the results of monitoring and inspection reports, including those due to major substantiated complaints about failure to comply with CCDF requirements and State child care policies, as well as the number of deaths, serious injuries, and instances of substantiated child abuse that occurred in the child care settings each year, for eligible child care providers within the State."

Acknowledged By: Director's Printed Name: LILIBETH T. CASTRO Signature:  Date: 5/19/24

Conducted By: Quality Care Specialist Printed Name: Maricar I. Pena Signature:  Date: May 14, 2024

Reviewed By: CCDF Director Printed Name: Maribel Loste Signature:  Date: 05.16.24