



CCDF LICENSE-EXEMPT PROVIDER
HEALTH AND SAFETY CHECKLIST

A. Child Care Provider Information:

Business Name: Mercedita Benghit **Home Care Location:** Marpo Heights, Tinian
(street name, Village, Island)

Name of Provider: Mercedita Benghit

Date:	Time
<u>30-Jul-21</u>	<u>11:00 AM</u>
<u>18-Aug-21</u>	<u>11:30 AM</u>
<u>24-Aug-21</u>	<u>10:00 AM</u>

Type of Inspection:

<u>Initial Visit</u>	
<u>Follow-up</u>	
<u>Follow-up</u>	
IV	Initial Visit
FOL	Follow-up
U	Unannounced
A	Announced

C. Child Care Services Information:

Child Care Service is provided in Child(ren)'s Home
(Check one): Staying with Grandparents

D. Child Care Provider Acknowledgment:

MBB received (reference CCDF Provider Application for details). If CCDF provider meets all requirements, a CCDF Provider Certificate is issued.

MBB The LE-FFN provider will be subject to one announced and one unannounced health and safety inspection within the year from the date on their CCDF Provider Certificate.

MBB HOWEVER, the home where you provide care may be visited more than two times a year; depending on improvement efforts towards meeting CCDF Health and Safety standards.

- ✓ - If the standard was observed or verified through postings, documentations, etc...
- X - If the standard was not seen during the time of the visit or verified through evidence of documentation, postings, etc...

Revision: May 2021

E. Health and Safety Standards:

No.	IV	FOL	FOL			(1) ELECTRICAL HAZARDS	COMMENTS
1	✓					(1-a) Breaker box is covered and out of children's reach.	
2	✓					(1-b) Electrical cords are securely installed.	
3	✓					(1-c) Indoor and outdoor outlets at a height of 7ft and below are covered or blocked off by	
4	✓					(1-d) Electrical cords do not cross pathways, to avoid tripping hazards.	
No.	IV	FOL	FOL			(2) POSTINGS OF REQUIRED DOCUMENTS	COMMENTS
*5	X	X	X			(2-a) Required documents posted and visible to parents/guardians: Business License, CCDF Provider Certificate, Health Clearance Certificate.	Will post CCDF provider certificate upon approval 8/18
6	✓					(2-b) "No Smoking" signs are within view and seen upon entering home.	
7	✓					(2-c) "Exit" signs are posted and within view.	
*8	✓					(2-d) Emergency Evacuation Exit Plan is posted by every exit door and at adult's eye level.	
9	N/A					(2-e) Children's allergy posting is in a discrete area where food is served for the provider's reference.	
10	✓					(2-f) The provider has the contact information of two (2) other authorized people, aside from the parents/guardians. Contact numbers are posted by a working land line (if applicable) or by Emergency Evacuation Exit Plan	
*11	✓					(2-g) Child(ren) Daily Activity Schedule are posted at visitor's view.	

✓ - If the standard was observed or verified through postings, documentations, etc...

X - If the standard was not seen during the time of the visit or verified through evidence of documentation, postings, etc...

Revision: May 2021

CCDF LICENSE-EXEMPT PROVIDER
HEALTH AND SAFETY CHECKLIST

No.	IV	FOL	FOL			(3) CHILD(REN)'S FILE	COMMENTS
*12	N/A					(3-a) Children's allergy and/or medical need information (i.e. child care plan)	
13	X	X	✓			(3-b) Children's medical information (hospital #, vaccination record, allergies, health insurance, & etc.).	
14	✓					(3-c) Parent's authorization form of emergency contacts (at least 2).	
*15	X	X	✓			(3-d) Accident and/or incident reports.	
No.	IV	FOL	FOL			(4) EMERGENCY PREPAREDNESS AND RESPONSE PLANS	COMMENTS
*16	X	X	X			(4-a) Emergency drills are conducted and recorded monthly.	
*17	X	X	X			(4-b) Disaster drills are performed and noted every 6 months.	
*18	X	X	X			(4-c) Recorded drills are visible for visitors review.	
*19	X	X	X			(4-d) Home care has an Emergency Preparedness Response Plan (EPRP) that is shared with their families.	
No.	IV	FOL	FOL			(5) PRACTICES THAT PREVENT HAZARDS THAT PREVENT ILLNESSES	COMMENTS
20	X	✓				(5-a) All cleaning chemicals are stored out of the child(rens) reach or inside a locked cabinet.	Must place chemicals up high 7/30
21	✓					(5-b) Indoor flooring meet the following: free from dirt, no food crumbs, dry and free of spills, has no odor or any other type of scent including chemicals.	
*22	X	X	✓			(5-c) The provider follows a routine cleaning schedule that is posted and visible.	Kevin will send form 8/18

✓ - If the standard was observed or verified through postings, documentations, etc...

X - If the standard was not seen during the time of the visit or verified through evidence of documentation, postings, etc...

Revision: May 2021

CCDF LICENSE-EXEMPT PROVIDER
HEALTH AND SAFETY CHECKLIST

23	✓					(5-d) The home is equipped materials needed to practice routine cleaning (i.e. paper towel, bleach water solution).	
*24	X	X	✓			(5-e) Home provider conducts a Daily health check to all enrolled children and is recorded. Document is accessible for review of inspector.	Will send form 8/18
25	✓					(5-f) There is a designated clean and comfortable area for sick children, separated from other children.	
No.	IV	FOL	FOL			(6) KITCHEN / EATING AREA	COMMENTS
26	✓					(6-a) Dining table is cleaned and sanitized before and after each meal.	
27	X	✓				(6-b) Food are stored at the right temperature.	
28	✓					(6-c) Drinking water is available and accessible throughout the day.	
29	✓					(6-d) Water is offered throughout the day (i.e. while playing outdoors).	
30	X	X	✓			(6-e) Healthy meals/snacks are provided to the children.	advised to have fruits for the children 8/18
31	✓					(6-f) Proper hand washing procedures are posted by the working sink where hand washing practices occur in the kitchen.	
32	X	✓				(6-g) Sharp items and utensils are out of children's reach.	knife is in a drawer accessible to children 7/30
No.	IV	FOL	FOL			(7) SLEEPING AEA	COMMENTS
33	✓					(7-a) Clean and comfortable napping area is provided for each child.	
34	N/A					(7-b) Babies less than 2 years old must be placed on their back for sleep.	

✓ - If the standard was observed or verified through postings, documentations, etc...

X - If the standard was not seen during the time of the visit or verified through evidence of documentation, postings, etc...

Revision: May 2021

CCDF LICENSE-EXEMPT PROVIDER
HEALTH AND SAFETY CHECKLIST

35	✓					(7-c) The napping area has 18" of space between children. If not possible, then placed as far as possible and children in alternating position (head to foot).	
No.	IV	FOL	FOL			(8) TOILETING AREA	COMMENTS
36	✓					(8-a) Home is equipped with a working toilet and bathing room.	
37	X	✓				(8-b) Appropriate toiletries are provided and accessible to the children (liquid hand-soap, paper towel <i>optional</i>), toothbrush, toothpaste, toilet paper, etc...). Toiletries are replenished as needed	No liquid soap and paper towel in the bathroom. 7/30
38	X	N/A				(8-c) In the event cloth hand towels are used, each child is provided with a hand towel and is replaced daily or as necessary.	
39	X	N/A				(8-d) Cloth hand towels are distinctly hung individually to air dry and is accessible to the	
40	X	✓				(8-e) Each child has their own toothbrush.	
41	X	✓				(8-f) Children's toothbrushes are airdried individually in a vertical position with covers.	no cover and not air dried 7/30
42	✓					(8-g) Toileting area is dry and furnished with non-slip mats.	
43	✓					(8-h) Use of a "potty chair"- the provider will assist the child and ensure that the chair is sanitized after each use.	Youngest child is not potty trained yet 7/30
44	✓					(8-i) Proper hand washing procedures are posted by the working sink where hand washing practices occur in the toileting area.	
No.	IV	FOL	FOL			(9) DIAPERING AREA	COMMENTS

✓ - If the standard was observed or verified through postings, documentations, etc...

X - If the standard was not seen during the time of the visit or verified through evidence of documentation, postings, etc...

Revision: May 2021

CCDF LICENSE-EXEMPT PROVIDER
HEALTH AND SAFETY CHECKLIST

45	✓					(9-a) If applicable, changing table or diaper changing is performed far from the eating area.	
46	✓					(9-b) Changing table or changing mat is sanitized and airdried after each used.	Uses zumba mat.
47	✓					(9-c) Changing mat is water resistant and easily wipeable.	
48	X	X	✓			(9-d) Soiled diapers are wrapped tightly in plastic bag and is disposed in a closed bin that is stationed far from the eating area.	Advised to use a separate trash can with a cover 7/30 Trash can still does not have a cover 8/18
49	✓					(9-e) Proper diaper changing procedure is posted near the designated area for changing	
No.	IV	FOL	FOL			(10) SAFETY SUPPLIES	COMMENTS
*50	✓					(10-a) First aid kit is visible and accessible at all times.	
*51	X	X	✓			(10-b) First aid kit is filled with medical supplies and replenished as needed.	Will send form 8/18
*52	X	X	✓			(10-c) Monthly inventory of the first aid kit is performed to ensure that all supplies are updated and replenished.	Will send form 8/18
*53	X	X	X			(10-d) Home is equipped with a fire extinguisher and are inspected as required.	Will get one upon approval 7/30
*54	X	X	X			(10-e) Fire extinguisher is securely placed in a safe and convenient space, out of children's	Have identified a location to place it 7/30
*55	X	✓				(10-f) Smoke detectors are properly installed at each needed area.	Will get one upon approval and will purchase one 7/30
*56	X	✓				(10-g) Home is equipped with working smoke detectors in each enclosed room with the exception of the kitchen.	
No.	IV	FOL	FOL			(11) OBSERVABLE PRACTICES AND ROUTINE	COMMENTS

✓ - If the standard was observed or verified through postings, documentations, etc...

X - If the standard was not seen during the time of the visit or verified through evidence of documentation, postings, etc...

Revision: May 2021

CCDF LICENSE-EXEMPT PROVIDER
HEALTH AND SAFETY CHECKLIST

57	X	X	✓			(11-a) Provider demonstrates proper hand-washing procedures and assists young children to wash his/her hands using the same proper procedures.	Advised to follow the procedure posted 7/30 Advised to follow the procedure from the posting. 20 seconds lathering 8/18
58	X	✓				(11-b) Proper handwashing procedure is performed throughout the day: before and after meals, after toileting, before and after each diaper change, after outdoor play, upon entering the home, etc...	Before and after meals, diaper changing, after outdoor play and upon entering the home 7/30
59	✓					(11-c) Parents are allowed full access to their children at any time (Open-door policy).	
60	✓					(11-d) The child care provider will not use corporal, harsh, or unusual punishment.	
61	✓					(11-e) Food should not be used as reward or punishment.	
62	✓					(11-f) Provider forbids smoking within the premises during operational hours and around the children.	
63	✓					(11-g) There are no more than 4 children under the provider's care.	There are 7 children present but there are two adults always present (grandparents) 7/30
No.	IV	FOL	FOL			(12) PLAYGROUND / OUTDOOR SPACE	COMMENTS
64	X	✓				(12-a) The children's outdoor playground is far from the driveway and main road.	advised to use flower pots to block off driveway during child care services hours 7.30-4.30 PM 7/30
65	X	✓				(12-b) The playground is enclosed and in a shaded area.	Swing is not shaded.
66	✓					(12-c) Playground equipment is free from sharp edges, and rust.	Has flower pots to block off sharp edges 7/30
67	X	X	X			(12-d) The playground is well maintained, free from odor and tripping hazards.	Ground is well maintained but is sloped down hill. 7/30
68	✓					(12-e) All playground equipment are age appropriate; proper size for the ages of children using it.	only has a swing and a mini slide

✓ - If the standard was observed or verified through postings, documentations, etc...

X - If the standard was not seen during the time of the visit or verified through evidence of documentation, postings, etc...

Revision: May 2021



CCDF LICENSE-EXEMPT PROVIDER HEALTH AND SAFETY CHECKLIST

69	✓					(12-f) Adult supervision is provided at all times during operational hours indoors and outdoors.	
70	✓					(12-g) No animal feces or excrements.	
71	X	X	X			(12--h) Playground surfacing is free from tripping hazards. Example: Large roots where children normally run through.	Ground is sloped down hill. 7/30

INITIAL VISIT:

Provider's Signature: Mercedita Benghit (Virtual)  DATE: July 30, 2021 (PRINT / SIGNATURE)

Visit Conducted by: Kevin Castro (Virtual)  DATE: July 30, 2021 (PRINT / SIGNATURE)

TYPE OF INSPECTION: Follow-up

Provider's Signature: Mercedita Benghit (Virtual)  DATE: August 18, 2021 (PRINT / SIGNATURE)

Visit Conducted by: Kevin Castro (Virtual)  Date: August 18, 2021 (PRINT / SIGNATURE)

TYPE OF INSPECTION:

Provider's Signature: Mercedita Benghit (Virtual)  DATE: August 24, 2021 (PRINT / SIGNATURE)

Visit Conducted by: Kevin Castro (Virtual)  Date: August 24, 2021 (PRINT / SIGNATURE)

TYPE OF INSPECTION:

Provider's Signature: _____ DATE: _____ (PRINT / SIGNATURE)

Visit Conducted by: _____ Date: _____ (PRINT / SIGNATURE)

✓ - If the standard was observed or verified through postings, documentations, etc...

X - If the standard was not seen during the time of the visit or verified through evidence of documentation, postings, etc...

Revision: May 2021