

CCDF LEFFN or LFFN PROVIDER
HEALTH AND SAFETY CHECKLIST

A. Child Care Provider Information:

Business Name: G's Angels **Home Care Location:** Sinapalo, Rota
(street name, Village, Island)

Name of Provider: Angelita Guiang

| Date: | Time | Type of Check-in: |
|----------------|--------------|-------------------------|
| <u>10.4.24</u> | <u>13:15</u> | <u>Initial Visit</u> |
| <u> </u> | <u> </u> | <u> </u> |
| <u> </u> | <u> </u> | <u> </u> |
| | | IV Initial Visit |
| | | FOL Follow-up |
| | | U Unannounced |
| | | A Announced |

C. Child Care Services Information:

Child Care Service is provided in
(Check one):

D. Child Care Provider Acknowledgment:

The LEFFN / LFFN provider in the process of renewal will go through an initial check-in visit, after all required documentation has been received (reference CCDF Provider Application for details). If CCDF provider meets all requirements, a CCDF Provider Certificate APG is issued.

The LEFFN / LFFN provider will be subject to one announced and one unannounced health and safety check-in within the year from APG the date on their CCDF Provider Certificate.

APG HOWEVER, the home where you provide care may be visited more than two times a year; depending on improvement efforts towards meeting CCDF Health and Safety standards.

- ✓ - If the standard was observed or verified through postings, documentations, etc...
X - If the standard was not seen during the time of the visit or verified through evidence of documentation, postings, etc...

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E. Health and Safety Standards:

| No. | IV | FOL | | | | (1) KITCHEN / EATING AREA | COMMENTS |
|-----|-----|-----|--|--|--|---|---|
| 1 | ✓ | | | | | (1-a) Kitchen is clean, sanitized, and safe for the child(ren). | |
| 2 | ✓ | | | | | (1-b) Healthy meals and snacks are provided and water is offered throughout the day. | |
| 3 | ✓ | | | | | (1-c) Proper hand-washing procedure is posted by the working sink(s) where hand washing practices occur in the kitchen. | |
| No. | IV | FOL | | | | (2) TOILETING AREA | COMMENTS |
| 4 | ✓ | | | | | (2-a) Children have access to a working toilet with toiletries, and the toileting area is dry | |
| 5 | ✓ | | | | | (2-b) Each child has their own labeled toothbrush and kept separate from the adults' toothbrushes. | |
| 6 | ✓ | | | | | (2-c) The proper hand-washing procedure is posted by the sink(s) in the bathroom area where the child(ren) and provider wash their hands. | |
| No. | IV | FOL | | | | (3) CHILD(REN)'S FILE | COMMENTS |
| 7 | N/A | | | | | (3-a) Care Plan is signed by a physician (Child(ren)'s allergy and / or medical need information). | |
| 8 | X | | | | | (3-b) Parents have completed the Child's Immunization Record and the Authorization for Emergency Medical / | 10.4.24 Advused to update blue card of Jamie. |
| 9 | ✓ | | | | | (3-c) Accident and / or incident report is filled out daily. | |
| No. | IV | FOL | | | | (4) POSTINGS OF REQUIRED DOCUMENTS | COMMENTS |
| 10 | ✓ | | | | | (4-a) Required documents are posted and visible: Business License, CCDF Provider Certificate, Health Certificate Clearance. | |

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|------------|-----------|------------|--|--|---|--|
| 11 | X | | | | (4-b) The "No Smoking" and "Exit" signs are posted, and there is a daily activity schedule for children within | 10.4.24 Advused to remove plant covering sign. |
| 12 | ✓ | | | | (4-c) The provider has contact information for two additional authorized individuals besides the parents or guardians. | |
| No. | IV | FOL | | | (5) EMERGENCY PREPAREDNESS AND RESPONSE PLANS | COMMENTS |
| 13 | ✓ | | | | (5-a) The provider has unobstructed emergency exit(s), and the Emergency Evacuation Exit Plan is posted by every exit door at adult eye level. | |
| 14 | ✓ | | | | (5-b) Emergency and disaster drills are conducted and recorded. | |
| 15 | X | | | | (5-c) Home-based child care has an Emergency Preparedness and Response Plan (EPRP). | 10.4.24 Will provide copy of updated EPRRP. |
| No. | IV | FOL | | | (6) OBSERVABLE PRACTICES AND ROUTINE | COMMENTS |
| 16 | ✓ | | | | (6-a) Provider assists children in performing proper hand-washing procedures throughout the day during important routines, including meals, toileting, diaper changes, outdoor play, and upon entering. | |
| 17 | ✓ | | | | (6-b) The provider cares for no more than 4 children for LEFFN or 6 children for LFFN, and parents have full access to their children at any time. | |
| 18 | ✓ | | | | (6-c) The child care provider will not use physical or harsh discipline, and food will not be used as a reward or punishment. | |
| 19 | ✓ | | | | (6-d) The provider forbids smoking on the premises during operational hours and around the children. | |
| No. | IV | FOL | | | (7) ELECTRICAL HAZARDS | COMMENTS |
| 20 | ✓ | | | | (7-a) Breaker box is covered & out of child(ren)'s reach. | |

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|------------|-----------|------------|--|--|--|---|
| 21 | ✓ | | | | (7-b) Electrical cords are securely installed and kept clear of pathways to prevent electrical and tripping hazards. | |
| No. | IV | FOL | | | (8) PRACTICES THAT PREVENT HAZARDS THAT PREVENT ILLNESSES | COMMENTS |
| 22 | X | | | | (8-a) Cleaning chemicals are kept out of children's reach or in a locked cabinet and the home has the necessary supplies for regular cleaning. | 10.4.24 Advised to lock chemicals in cabinet. |
| 23 | ✓ | | | | (8-b) The provider follows a posted cleaning schedule and conducts a Daily Health Check for all enrolled children. | |
| 24 | ✓ | | | | (8-c) There is a specific, clean, and comfortable area for sick child(ren) that is kept separate from the other child(ren). | |
| No. | IV | FOL | | | (9) SLEEPING AREA | COMMENTS |
| 25 | ✓ | | | | (9-a) A clean and comfortable napping area is provided for each child and labeled accordingly. | |
| No. | IV | FOL | | | (10) SAFETY SUPPLIES | COMMENTS |
| 26 | ✓ | | | | (10-a) The first aid kit must be visible and accessible at all times. | |
| 27 | ✓ | | | | (10-b) The home is equipped with a fire extinguisher, which is inspected as required and securely placed in a safe, convenient location that is out of child(ren)'s reach. | |
| 28 | X | | | | (10-c) The home is equipped with working smoke detectors installed in each required room, except the kitchen. | 10.4.24 Smoke detector beeping, advised to change batteries |
| No. | IV | FOL | | | (11) DIAPERING AREA | COMMENTS |
| 29 | ✓ | | | | (11-a) If applicable, diaper changing or use of the changing table is performed away from the eating area. | |

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| | | | | | | | |
|------------|-----------|------------|--|--|--|--|-----------------|
| 30 | ✓ | | | | | (11-b) The changing table or mat is water-resistant and easily wipeable, and is sanitized and air-dried after each use. | |
| 31 | ✓ | | | | | (11-c) Soiled diapers are wrapped tightly in a plastic bag and disposed of in a closed bin that is stationed far from the eating area. | |
| 32 | ✓ | | | | | (11-d) Proper Diaper Changing procedure is posted near the designated area for changing diapers. | |
| No. | IV | FOL | | | | (12) PLAYGROUND / OUTDOOR SPACE | COMMENTS |
| 33 | ✓ | | | | | (12-a) The playground is in an enclosed area that prohibits vehicles from entering using barriers such as cones, flower pots, or a fence. | |
| 34 | ✓ | | | | | (12-b) The playground is well-maintained, free from odor and animal feces or excrements, with equipment that is age-appropriate, properly sized for the child(ren) using it, and free from sharp edges and rust. | |
| 35 | ✓ | | | | | (12-c) Adult supervision is provided at all times during operational hours, both indoors and outdoors. | |
| 36 | ✓ | | | | | (12-d) Playground surfacing is free from tripping hazards, such as large roots where children normally run through. | |

INITIAL CHECK-IN VISIT:

Provider's Signature: Angelita Guiang  DATE: 10.4.24 (PRINT / SIGNATURE)

Visit Conducted by: Erica Thornburgh/Christine Kumagai/Rayanna Fitial  DATE: 10.4.24 (PRINT / SIGNATURE)

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TYPE OF CHECK-IN VISIT: Follow-up

Provider's Signature: _____ DATE: _____ (PRINT / SIGNATURE)

Visit Conducted by: _____ DATE: _____ (PRINT / SIGNATURE)

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